Mainline House, Roudham Industrial Estate, East Harling, Norwich, Norfolk, NR16 2SN
T: 03332 412477, F: 01953 718200, W: tpfire.co.uk, E: info@tpfire.co.uk
Company Registration: Eng. 2476883, Vat Registration: 571 5260 48

# PORTABLE EXTINGUISHING COMMISSIONING, INSTALLATION AND MAINTENANCE INSPECTION CERTIFICATE

| | | | |
|---|---|---|---|
| **Client Name:** | Wreningham Village Hall | **Client Order No:** | |
| **T&P Job No:** | em0600001 | **Site ID:** | |
| **Work Location Name and Address:** | Mill Lane, Wreningham | | |
| | | | |
| | wrendriff@gmail.com | | |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **New Contract:** | **Yes** | ☐ | **No** | **X** | **Supply Only:** | **Yes** | ☐ | **No** | ☐ | **Call Out:** | **Yes** | ☐ | **No** | ☐ |
| | | | | | **Existing Client:** | **Yes** | **X** | **No** | ☐ | **Hourly Rate:** | **Yes** | ☐ | **No** | ☐ |

***This is to certify the Portable Fire Extinguishers and Fire Blankets at the above address, apart from Non-Confirming Equipment as detailed below, have been Supplied, Commissioned, Installed or Maintained in accordance with BS 5306-3, BS5306-9, BS 7944 and BS EN 1869 1997 and Hose Reels maintained in accordance with BS 5306-1 and BS EN 671-3.***

| No: | Location: | Type: | Size: | Com Date: | Year of Last Test: | Com-Serv C | Com-Serv S | Discharge Tested: | Recharge: | Condemned: | Replaced: | Comments/Parts Fitted: | *T&P Use Only:* |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Main Entrance | W | 9 | | 13 | | X | | | | | | |
| 2 | Back Stage | C2 | 2 | | 14 | | X | | | | | | |
| 3 | Main Hall | F | 6 | | 14 | | X | | | | | | |
| 4 | Social Club | F | 6 | | 13 | | X | | | | | | |
| 5 | Kitchen | P | 4 | | 13 | | X | | | | | | |
| 6 | Kitchen | FB | | | | | X | | | | | | |

**Continuation Sheet (Q-Ext (Com-Serv)-1a) Required:** **Yes** **X** **No** ☐

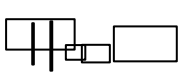
**Comments on General Condition, Non-Conforming Equipment, any Missing Extinguishers, Additions Required or Variations to Quotation:**

***sClient Notes: It is the Responsible Persons Obligation under Fire Legislation to:***

1. **Provide an appropriate level of fire-fighting equipment at all times.**
2. **Provide information, instruction and training to your employees.**
3. **Carry out suitable monitoring (at least monthly) to ensure fire equipment is in the proper position, has not been discharged, lost pressure or suffered any obvious damage.**

**ENGINEER USE ONLY:**

| Works Complete: | | Time of | | Log Book Completed: | |
|---|---|---|---|---|---|
| **Yes** | **No** | **Arr:** | **Dep:** | **Yes** | **No** |
| **X** | ☐ | **14:30** | **15:00** | ☐ | ☐ |

| | |
|---|---|
| **Date of Attendance:** | **14th December 2016** |
| **Name *(Print)*:** | Tracey Poole |
| **Signature:** |  |

**CLIENT USE ONLY:**

**Assessment of Work:**

| Poor | Satisfactory | Good |
|---|---|---|
| ☹ | 😐 | ☺ |
| | | ✓ |

| | |
|---|---|
| **Comments:** | **Advised that this visit is later than the scheduled (October?) visit but Tracey will program next year's visit for December 2017** |
| **Name:** | Mr Michael Hill |
| **Position:** | Chair, Wreningham Village Hall Management Committees |

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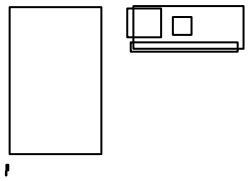
| | | | |
|---|---|---|---|
| | | **Signature:** |  |