

# Minutes of Wreningham Village Hall Committee Meeting Tuesday 12 June 2017

Chair: Michael Hill    Treasurer: Graham Cormack    Secretary: Ian Holloway

## Members present:

Michael Hill, Jill Hustler, Hughie Graves, Graham Cormack, Ian Holloway, Bil Billham, Jon Moon

## 1. Apologies:

Mark Francis, Maxine Wadlow

## 2. Declarations of interest:

None

## 3. Minutes of last meeting, 16 May 2017:

The minutes were proposed by MH and agreed by the committee.

## 4. Correspondence

Creative Arts East had been in touch to offer to support events in the Hall. There was a discussion around what we might look at doing in future times, and particularly if we should consider staging films within the hall. For the moment though there was nothing on the Creative Arts list which was of immediate interest.

The Committee Chair advised that Wreningham had again been successful in winning the draw undertaken by South Norfolk to encourage communities to undertake litter picks. The £200 cheque from South Norfolk will be added to Hall accounts.

## 6. Events & bookings:

EVENTS 2017	DATE
Beer Festival	Thursday 13 to Sunday 16 July
Fireworks	Saturday 4 November
Christmas Fair	Thursday 7 December
Christmas Party	Friday 15 December

The booking secretary noted that a booking request had been received for a 21<sup>st</sup> Birthday party. It was noted that such a party did have a degree of risk attached to it and required specific Committee approval. After debate, it was decided that there was sufficient comfort that the event could go ahead, though the bar staff should have at least two available Committee Members in case there was a need for support (though this was felt unlikely).

JM summarised progress on the Village Christmas party. There remains a consensus that this very much worthwhile, and that the aim of the event should be that we are able to break even rather than make any profit. Preparations are now well advanced.

JM also suggested that some of the catering firms who had discussed the Christmas party would also be happy to provide a Village Hall carvery. The prospect of having a carvery every two months was discussed, and the potential to align this with plans for winter "dark openings" on Sunday afternoons was also discussed. The Committee agreed this was a good idea. Potential timings to be agreed outside of the meeting.  
**Action Committee to agree outside of the meeting the potential timings for carveries covering the Winter months initially.**

50 Prosecco glasses and 25 wine glasses need collecting from Waitrose for the Zumba event on 30 June. IJH agreed to collect **Action IJH to collect glasses from Waitrose for Zumba Ball.**

## Minutes of Wreningham Village Hall Committee Meeting Tuesday 12 June 2017

The beer festival dates and pro-forma has been agreed and beer ordering is now underway. There are still issues with arranging a band during the festival. Committee members agreed that they would pursue a number of options and feedback on progress offline. **Action Committee Members to pursue options for bands during the beer festival off-line.**

### 5. Maintenance

**Locks require attention-** The Committee Chair noted that the front door lock required attention and it was agreed this should be rectified as soon as was practical. **Action Hall party to arrange locks to be fixed.**

**Hall Maintenance-**There was a discussion around the need to prioritise the refurbishment needs of the Village Hall. It was agreed that the prioritisation of maintenance should be discussed at the next meeting. **Action prioritisation of maintenance to be discussed at the next Village Hall meeting.**

### 8. Bar arrangements:

JH to liaise via WhatsApp after the meeting on bar coverage.

It was agreed that the standard price for beer should be raised to £2.80.

**Date of next meeting: Monday 17 July 2017, 7.30pm**