

Minutes of Wreningham Village Hall Committee Meeting

Tuesday 18 July 2017

Chair: Michael Hill Treasurer: Graham Cormack Secretary: Ian Holloway

Members present:

Michael Hill, Ian Holloway, Hughie Graves, Maxine Wadlow, Bil Billham, Jon Moon

1. Apologies:

Graham Cormack, Jill Hustler, Mark Francis

2. Declarations of interest:

None

3. Minutes of last meeting, 12 June:

The minutes were agreed.

4. Matters arising:

None

5. Correspondences:

None

6. Events & bookings:

EVENTS 2017	DATE
Carvery	Sunday 3 September 12.30 to 2.30 pm
Carvery	Sunday 1 October 12.30 to 2.30 pm
Fireworks	Saturday 4 November
Carvery	Sunday 5 November 12.30 to 2.30 pm
AGM	Sunday 5 November 4.00pm
Race Night or Curry Night (TBC)	Friday 24 November
Christmas Fair	Thursday 7 December
Christmas Party	Friday 15 December

Dates and times for the carvery were agreed – 3 trial sessions.

We will aim to organise a Race Night on Friday 24 November - if that is not possible, a curry night.

The AGM was scheduled – 4pm Sunday 5 November.

Christmas Party tickets need to go on sale asap.

Dark Sunday opening after Christmas will be discussed at the next meeting.

ACTIONS:

- **JM contact printer re: tickets & leaflets for Christmas Party**
- **MW do leaflets for the carvery, ready for distribution around village etc**
- **MH/BB advertise events in Mardle, village website, Facebook**

7. Publicity:

We now have a Facebook account – The Witch & Wren Community Bar.

BB is in the process of setting up an email account(s) for The Witch & Wren.

Once the Loyalty Cards are launched we will have more email contacts via which to keep in touch and update people.

BB is in the process of getting Foamex boards for advertising regular events on the board at the crossroads.

ACTIONS:

- **BB finalise Loyalty Card & email account(s)**

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8. Bar arrangements:

Staffing is tight at times. It was agreed to continue with voluntary bar cover on Thursdays for now and keep the situation under review.

9. Hall maintenance:

PAT testing takes place on 25.07.17

The new Broadband equipment is due to arrive on 20.07.17

The installation work will take place on 24 and 25.07.17

The total cost is c £1300 – which is covered by the SNC grant

Hughie has clearance from the Committee to action maintenance jobs in the hall, within reasonable costs. Immediate jobs are repairs to the kitchen shutter and the toilets.

It was agreed to use the same paint for the wall below the dado rail in the main hall – we need to set a date for volunteers to carry out the work.

Refurbishment plan – see 11

ACTIONS:

- **HG action maintenance jobs**

10. Finance:

GC will forward his report shortly and will be writing to staff about pensions in early August, once back from holiday. One member of staff has expressed an interest.

ACTIONS:

- **GC distribute report & write to staff**

11. Parish Council:

In order to bid for money from the Community Infrastructure Levy, we need to send in a costed proposal to the Parish Council. If, for example, we bid for £5000, we would need to match that from our own funds. JM will provide quotes for windows, doors, DPC and IH will then write the proposal.

ACTIONS:

- **JM & IH complete proposal**

MH explained that the pathway in front of the new houses on Church Road will be adopted by NCC who then become responsible for the maintenance of it. This process is not completed yet.

13. AOB:

Christine Minns has been in touch regarding the Benefice charges for printing and the village hall printer. For the time being we will keep our own printer – until we have decided on alternative arrangements.

MH will advertise the pool table in the Mardle – buyer collects.

MW will order the post box for the village hall and speak to the Maidment family about a suitable engraving,

Date of next meeting: Thursday 24 August , 7.00pm