

**Wreningham Heritage Group**  
**Meeting Minutes**  
**13<sup>th</sup> February 2019- 7:30pm**

**Location:** Margaret Preston room

**Attendees:** Jean Lambourne, Mick Ryder, Sue Ryder, Jean Agnew, Lis Whalley, Graham Crummett, David Kirk, Tony Wright, John Hobbs, Katie Burrell, Bill Smith,

**Agenda**

1. Review Actions from previous meeting & update situation.
2. Chairperson's report.
3. Treasurer's report
4. Oral History Project - update
5. Other Projects
6. AOB
7. Date for next meeting – Wednesday 20th March 2019 – 7:30pm

### Outstanding Actions & Updates from previous meetings

Identify interviewees for Oral History Project	Jean L & Christine	Initial list of residents who have lived a long time in the village prepared. Jean and Christine to finalise – awaiting action.  (Currently stands at 34 approx).
Parish Council grant	Mick	Parish Council cheque from PC Secretary has been received.
Apply to other bodies for grants/funding	Jean L, Mick, & Clare	More detailed costings will be required for additional grants/funding. Clare volunteered to assist. No further action needed at this time.
Training course	Jean, Mick, Sue & Lis	Colin Stott of the Norfolk Museums Service provided an hour and a half of free training on 1 <sup>st</sup> Feb. at the Time & Tide museum in Gt Yarmouth. Jean, Mick, Sue & Lis attended.  He also recommended the Tascam DR05 (£80) for recording conversations & Audacity (free) software for editing the recordings.  He said that it is possible to store data on the cloud.
Obtain cine film of past farming around the village	Jean L & Tony	Jean has contacted David Minns who will be liaising with Donald Whiterod who has the film footage.  Tony has equipment to view this once we get it.
School involvement	Jean L & Katie	See below.
Other Funding	Mick, Jean & Clare	More clarification of the “Conversations” project needed before this can be actioned
Website & IT Requirements	Mick	Mick will investigate further as the requirements become clearer. Continuing.
NRO involvement	Mick	We <b>must</b> produce an “Oral History Participation Agreement” & “Oral History Recording Agreement”. Mick has a generic template for these & will create the specific documents for agreement by the group.  Recordings also need to meet NRO standards.

### Actions from 13<sup>th</sup> February 2019 Meeting & Other Communications

Recording Equipment	Tony & Bill	One Tascam DR05 at £80 will be bought first to see if it suits our needs.
Oral History – Project Name	Jean L- plus all	“Wreningham Recalls” was agreed as the project name.
Waitrose - “Community Matters”	Tony & Mick	Application form completed & submitted. We were successful in getting green tokens for March. £1000 is divided between the 3 chosen local groups.
Rotary Club donation?	Tony	Tony is trying to see if they will make a donation.
School Oral History Project – Next Steps	Jean, Katie & Bill	<p>Katie Burrell advised that the school is to undertake a local history project in the Autumn term.</p> <p>Bill will organise the filming &amp; audio recordings.</p> <p>Further discussions needed to firm up the details, privacy issues, dates etc.</p> <p>Discussion needed on if/how recordings will be edited &amp; transcribed. How will copyright &amp; data regulations be dealt with if conversations are to be published or broadcast?</p>
Oral History	Mick	The identified equipment will be bought when the PC grant is received.
Other Projects	All	<p>Jean suggested members may like to investigate other aspects of Wreningham history. Perhaps the group could break into smaller groups &amp; meet up as a full group every 3 or 4 months &amp; update on their progress?</p> <p>Full group to continue for the next 2 meetings.</p> <p>There seems to be interest in projects around geology, maps, houses, &amp; footpaths.</p> <p>Members were asked to talk to others to see if they have any items, photos, memorabilia etc.</p> <p>An article in The Mardle asks villagers if they have any items. David now has an A3 scanner which he hopes to be able to use to take copies of photos, documents etc.</p> <p>Jean has spoken to Rachael Long who has</p>

		archive records relating to the Long family.
Heritage Group Posters	David	David will update the posters with the dates for the next two meetings & display them in the village.
“Village Voices” (BBC audio)	Bill	Bill has been able to make 4 digital backup copies from the tapes. There were 3 different versions of “Village Voices” & a tape of the Golden Jubilee event 2002. The recordings has missing bits of the conversations & some parts overlapped, so a complete copy was not possible.
Manor Court records	Jean A	Jean brought in some records which indicate land ownership. She passed these on to Graham to help his genealogical research.
Baptism, Marriage, Burial etc records	Graham & David	Graham & David are creating spreadsheets to build a clearer picture of the village inhabitants in times gone by.