

Wreningham Parish Council – Minutes

Meeting held on 11th November 2014 at 7.30pm held in the Margaret Preston Room, Wreningham Village Hall

Present

Cllrs Michael Hill (Chair), Jon Moon and Donald Whiterod.

In attendance

DC Webster, CC Foulger, the Clerk and two members of the public.

648. Apologies. Cllrs Elizabeth Brake, Sheldon Durant and Hilary Gautier

649. Declarations of interest. None.

650. Open Forum. Meeting closed at 7.31pm to allow members of the public to speak.

DC Webster stated that she has used part of her member's allowance within Wreningham.

Meeting opened at 7.32pm

651. Minutes of meetings held in September and October 2014 and matters arising

The minutes from the meeting was agreed as a true record.

Item 639: The planning notice has been displayed.

652. Administrative Issues

- Electronic Archiving – MH had previously circulated information to Councillors explaining that he had approached Norfolk Records Office about receiving and retaining electronic archive media. The current solution is pdf documents, however the preferred format would be Open Format. The Council tablet computer does not use this format so for the interim it cannot be used as the Council standard. The long term solution is that when the computer is updated the replacement should support open format.

653. Planning

- None

654. Village Maintenance

- Drainage in Wymondham Road – MH reported back from a meeting held between TW, MH. (Notes attached to the signed minutes). There was lengthy discussion surrounding riparian ownership and possible ways forward.
- SAM2 update – MH reported that the sign operating in the village. EB has asked to use it as monitor traffic on B1113. It was decided that due to the inherent risks, and the need to establish the sign in the village, this would not be supported for now.
- B1113 Accidents – MH distributed notes from a meeting between MH and NCC Highways (attached to the signed minutes). MH received a telephone call from Gary Overland (Highways) informing him that safety works to the junction has been included in the NCC Traffic Management Programme. Mr Overland says this is because the case for considering action at this junction has been well made.
- Hethel Road update – Following a drainage issue between a resident and land owner, MH was asked to intervene and has spoken to both and helped them to agree a solution. The land owner has completed some work. NCC are aware of the issue. Also on Hethel Road, a farmer has filled in a ditch to allow his farm vehicles to access a field. A resident has asked him to clear the ditch but to date he has not complied.

655. Playing Field Update

- Reinstallation of playing field gate – the gate has been re-installed by SD.
- Removal of Playing Field sign – this will be removed by the contractor installing the play equipment (see next item).
- Future Play Equipment – Two new items of play equipment will be installed in the next few weeks. Details will follow in due course.
- Litter bin emptying risk assessment and dog bin request – The Clerk circulated a Risk Assessment requesting the Council purchase a dog bin to place at the roadside edge of the playing field to encourage people not to dispose of dog mess in the litter bin. Risk Assessment and purchase agreed. **Clerk to action.** Proposed: MH, seconded: JM

656. Finance

- The Clerk distributed an initial suggestion towards setting the precept for 2015/16. She noted that the deadline for submission of the precept is the end of January 2015 and the tax base and grant from SNC will not be confirmed until mid December. The Council discussed the suggestions and the Clerk will revise the document to bring to the next meeting for agreement. Gary Lake has quoted for grass cutting and requested a five year contract. This was agreed. Proposed: DW, seconded: MH.
- A precept update was circulated and the following payments made.

Payment to	Reason	Sum £	Proposer	Seconder
H Frary	Expenses (September / October) and litter bin equipment	139.11	DW	JM
Play Inspection Company	Play Inspection	71.94	DW	JM
Norfolk ALC	Training Course for H Gauthier	40.00	DW	JM

643. Correspondence

- Crime Figures for September. Retained by Clerk.
- NCC – budget setting consultation. Taken by MH.
- NCC – parish partnership scheme. There were no schemes within the village. Retained by the Clerk.
- Community Orchard Update. Ian Dobson reported that he has not been able to speak to the new owner but he has been informed that they are aware of the existence of the Orchard and its history. Ian has the matter in hand.
- Rural Development Strategy meeting. It was decided not to send a representative to the meeting.
- E-mail from Richard Bacon, MP – Community Right to Reduce Speed. MH drafted a reply letter which was approved and signed. Proposed: DW, seconded: JM
- A former resident telephoned MH to complain about the lack of a wreath at the Wreningham War Memorial. MH commented that the Parish Council had not in recent years been involved in commemorations for Armistice Day. C Minns reported that there was a poppy cross by the memorial for every name on the Memorial as well as a larger memorial inside the Church. The building was unlocked on Remembrance Sunday.
- Graham Crummett and Ian Dobson are cleaning and repairing the war memorial. The column and plinth need consideration on the best way to clean them. MH will meet with them to look at the best way forward. Proposed: DW, seconded: JM

657. Future Business

None

Date of Future Meetings: 13th January (DC Webster apologies), 10th March, 12th May (AGM and APM), 14th July, 8th September and 10th November, all at 7.30pm in the Margaret Preston Room in the Village Hall, Mill Lane.

Meeting closed at 8.57 pm.