

## Wreningham Parish Council – Minutes

### Minutes from a meeting held on 14<sup>th</sup> July 2015 at 7.30pm held in the Margaret Preston Room, Wreningham Village Hall

#### Present

CLlrs Michael Hill (Chair), Paolo Dalmazzo, Hilary Gauthier, Keith Morris and Jon Moon.

#### In attendance

CC Foulger, and 3 member of the public.

#### 707. Apologies: Cllr Elizabeth Brake.

#### 708. Declaration of Interests.

None.

#### 709. Open Forum

Julian Wells (JW) – proposed development on Church Road. SNC discussed and formally agreed the outline plans ready for public consultation. There will be a display on Wednesday 19<sup>th</sup> August at The Bird in Hand which will be advertised by a flyer included in the Mardle and on the website. All comments made at that event will be included within the Statement of Community Involvement. The details for the plans and archaeological surveys were discussed. JW is planning to submit a planning application in September with the intention of beginning work in spring 2016 for a 12 month build project. He confirmed that the consultation will be a key part of the development and all constructive comments will be shared and considered. He agreed to provide information to residents about progress, the next stage will be site investigations followed by archaeological surveys (possibly in January 2016) before the build begins.

It was noted that the District Councillor has not attended any meetings since his election.

#### 710. The **minutes** from 12<sup>th</sup> May, 27<sup>th</sup> May and 11<sup>th</sup> June were signed and agreed.

#### 711. Election of Vice-Chair and signature of declaration of acceptance of office

Paolo Dalmazzo proposed himself for vice-chair and this was seconded by KM. PD signed his declaration of acceptance of office.

PD to attend Councillor training. **PD to book directly with Norfolk ALC.**

#### 712. Administrative Issues

- Appointment of the new Clerk. Anne Rayner has been appointed and will start on 1<sup>st</sup> September however she cannot attend the September meeting. **Clerk to provide pay scales to MH.**
- Resignation of Councillor Brake. Thanks were recorded for all her assistance. **Clerk to inform SNC and advertise the vacancy.** PD agreed to be the SAM2 designated councillor.
- Website update. KM showed the Council the new website and asked for comments.

#### 713. Planning

- Planning notifications.
- 2015/1147: Glebe Farm – extension and renovation. Standard comments only. Proposed: MH, seconded: HG
- 2015/1036: Land West of All Saints Church, Church Road. E-mail from Will Lockwood asking for comments on improving his planning application through community benefit by enhancing the area. There was lengthy discussion including about the suggested community orchard, and a commemorative area with benches to celebrate VE/VJ day and a wild life area for parish and school enjoyment. The Council considered it appropriate for Mr Lockwood to explore his ideas, in conjunction with interested parishioners as needed, sufficiently for the presenting to SNC. **MH to respond.**
- 2015/1481: Land North of Church Road – discharge of conditions. No views or comments.

#### 714 Village maintenance and highways

- Agreement to apply for planning permission for works to the Village Hall. MH explained the background and requested the Parish Council apply for the permission as landlords with

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Christine Minns on behalf of the Village Hall acting as agent. It was agreed. Proposed: MH, seconded: JM **MH and CM to action.**

### 715. Finance

▪ Clerks Expenses	£47.10
▪ NPTP (K Morris training)	£45.00
▪ NALC (M Hill Conference fee)	£45.00
▪ HMRC	£126.00
▪ Last Wednesday Coffee Morning	£100.00
▪ Mardle	£100.00
▪ Burial Ground Cutting	£160.00
▪ Church Insurance	£500.00
▪ Village Hall	£100.00

Proposed: MH, Seconded : HG

#### **HF to provide a copy of the insurance certificate for the website.**

MH recalled that the playing field project had finished, but that it had been planned to have another phase in which adult gym equipment might be installed in the parish. He asked councillors to consider how this might be initiated in the future.

MH reported back from the summer conference. He informed the council that there needs to be risk assessments for all land owned by the Parish Council and updated risk assessment for the play area. **New clerk to action. HF to send a list of the play inspection rota to JM.**

HG to be added as a signatory – Proposed: MH, seconded: JM

### 716. Correspondence

- Crime figures for June: 1 x criminal damage.
- Parish Partnership Funding is opened. The Clerk explained the background to the scheme. It was suggested the Travis Perkins be approached to match fund for a sign for the B1113. Retained by the Clerk.
- FOI request for the committee structure of the Council. The clerk responded.
- NCC 'A Good Education for every Norfolk Learner'. **Clerk to confirm the head teacher is aware.**
- There is a recurrent burst water main on the B1113 (recently near Stayre Place and near Hill House) which has causing dangerous road situations. MH had discussed this with a representative from Anglian Water who says that they will continue to patch/repair breakages but do not envisage replacement of the pipe in the near future.
- Letter from the Friends of the School thanking the Parish Council for allowing the use of the playing field for the summer fête.
- E-mail sent to the Village Hall Management Committee from Ian Dobson. MH read the first paragraph and wished it recording that the Parish Council are impartial about planning applications including the Church Road proposed development.

### 717. Future Business

- Emergency Plan – **MH to circulate the draft document.**
- Clearer signage and reflector posts are needed for the junction into Hethel Road from Norwich Road (B1115). **Clerk to request from Highways.**
- High speed broadband update.

### 718. Date of next meeting: 8<sup>th</sup> September 2015.