

Wreningham Parish Council - Minutes

Meeting held on 15th May 2012 at 7.54pm held in the Margaret Preston Room, Wreningham Village Hall

Present

Cllrs Michael Hill (Chair), Elizabeth Brake, Sheldon Durant, Gill Page (until 8.45pm), Donald Whiterod, DC Webster, the Clerk and 14 members of the public.

455. Election of Chair and Vice-Chair and signature of acceptance of office

GP proposed MH for the position of Chair and this was seconded by DW. MH proposed SD for the role of Vice-Chair, and GP seconded this. MH signed his declaration of acceptance of office, SD to complete the form at the next meeting .

456. Apologies: Cllr Lizzie Brake and Sheldon Durant (Prior arrangements)

457. Discussion about ways to fill the vacancies on the Council

Mr Jarvis has resigned his position which has meant that there are now two vacancies. It was suggested that a notice be put in the Mardle and school newsletter to advertise this. **Clerk to action**

458. Declarations of interest:

None

459. Open Forum

Meeting closed at 7.40pm to allow members of the public to speak.

Mr Dobson noted that the sites on the LDF have been reviewed by SNC. He presented his views on why the village could not support the ten proposed houses on Church Road.

Another resident spoke to explain that social housing would have a maximum of 10 year tenancy which would lead to tenants not looking after the village.

It was asked why the houses had to be built as an estate, and could not be split as individual sites around the village.

Mr Lockwood addressed the meeting as the land-owner of land proposed for development in the LDF – but did not form part of the current recommendations by the SNC planners. He would welcome Parish Council input and support in any development.

A resident reported that Church Road is unsafe with dangerous fast traffic. She felt that the Lane could not support the traffic associated with 10 new houses.

Another resident added that the current sewage system has been built to capacity with no room for further development.

DC Webster reported that SNC have to allocate many houses, most are near to Norwich however villages are also allocated houses which is done in blocks of ten. She noted the issues raised about Church Road which she will feed back when the consultation opens in June at the earliest.

The meeting was opened at 7.58 pm.

MH informed that Council that no comment could be made until the consultation opens, and residents were reminded of the importance of making individual comments, and contacting

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DC Laura Webster. MH informed the meeting about how the Place-Making Guide could help influence any developments within the village.

Meeting closed at 8.00pm for further discussion

Meeting opened at 8.10pm for MH to sum up the discussion.

MH reported that the Place-Making Guide would be adopted by SNC before final LDF related decisions are made. MH suggested that all objections should be considered in relation to the Place-Making Guide and then an extra Parish Council meeting to be called to formulate a composite response on behalf of the full Parish Council which represents the views of the village to the best of the Council's ability.

DC Webster reported that the website has changed to allow 'my South Norfolk' to give more personal information to residents. The SNC has given many donations to jubilee events.

DC Webster and 8 members of the public left the meeting.

460. Minutes of the meeting on 13th March 2012

Agreed as a true record - Proposed: GP, seconded: DW.

Item 447: Highway rangers cannot deal with the road surface and erosion on Church Road but may will the request to Highways to be considered as part of their maintenance schedule. They will rod the drains, and fill any potholes which are reported.

Item 450: MH arranged a separate meeting with the Councillors to discuss formulating a neighbourhood plan - **MH to draft request for volunteers to work on this plan.**

461. Village Activity Reports

- Street Party Sub-Committee - Planning is well under way including a beacon being lit. The Council were pleased to hear the report and note that the group received £100 donation from SNC. It was noted that the Parish Council are not responsible for the beacon so do not require insurance cover.
- HM QEII Jubilee Working Group - work under way, the brochure will not be available until September as it will include a report about the day. This will be free to all households, but the DVD will be for purchase. The Church window is achievable, and has been included in a maintenance application put forward to the diocese.
- Play Ground Group - The first phase of the works are planned once the land is dry enough to allow heavy plant onto the site.
- Highway Rangers - Bus shelter repairs are needed: the Clerk has received one quote with a second quote hoped for by the next meeting.
- Youth Club plans - Plans are underway for an older youth club separate from the existing club. The Village Hall, Social Club and Parish Council are all offering support to this venture. There is a group of about 15 young adults interested in the club.

462. Broadband

MH noted that the deadline for voting has closed, and he thanked all residents who had responded.

2 members of the public left.

463. Planning

- Planning notifications
- Wreningham Primary School - building of a new classroom.

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464. Agreement of Accounting Statement and Annual Statement of Governance 2011/12

The Clerk distributed a Financial Summary from the financial year 2011/12 and led the Council through the Annual Statement and Annual Statement of Governance. They were agreed and signed – proposed: MH, seconded: GP.

A copy of the Annual Report was circulated and will be distributed to all residents with the Mardle in early June as well as being available on the website and given to the District and County Council.

The asset register was distributed. It was noted that the laptop would now be held by MH within the village. **Clerk to contact Land Registry to establish details of the land we own.** Proposed maximum spend of £20 Proposed: MH, seconded: GP.

465. Agreement of policies and procedures folder

The Clerk had previously circulated all draft policies and procedures. They were agreed en-block. Proposed: MH, seconded: GP

466. Review Council membership of other bodies including Norfolk RCC

MH informed the Council that the Play Project requested the council join the NRCC as they believe they would offer value for money and support for their project. It was agreed that the Council should join. Proposed: MH, seconded: DW

467. To update the Council about Data Protection regulations

The Clerk advised the Council that there was a need for the Council to register under data protection law. MH had completed an online assessment and agreed with this.

468. Finance

- It was agreed that GP should become a signatory on the Parish Council accounts.
Proposed: MH, seconded: DW.

Payment to	Reason	Sum £	Proposed	Seconded
H Frary	Expenses March / April	62.81	DW	GP
Norfolk ALC	Membership	120.40	DW	GP
Information Commissioner	Data protection registration	35.00	DW	GP
Norfolk RCC	Membership fees	15.00	DW	GP
H Frary	Laptop battery repair and service	98.00	DW	GP
Came & Company	Insurance	855.21	DW	GP
M Hill	Repairs and maintenance of noticeboard	66.31	DW	GP
M Hill	Magnets for Noticeboard	11.05	DW	GP

453. Correspondence

- Norfolk Waste and Minerals Site Specifics Consultation – taken by MH.
- Thank you letter from Wreningham PCC.
- Wreningham Village Hall – request for support with second phase of improvements. MH proposed supporting the project, seconded: GP. **Clerk to e-mail letter of support. Discussion of financial contribution to be added to next agenda.**
- PCSO Shelley report – one theft of a pedal cycle since the last meeting.
- 29th May 7pm at Wreningham Village Hall, Tiffney Valley Neighbourhood Board meeting.

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454. Future business

None.

Dates of Future Meetings in 2012: 10 July, 11 September and 13th November all at 7.30pm in the Margaret Preston Room in the Village Hall, Mill Lane.

Meeting closed at 9.10 pm.