

Wreningham Parish Council - Minutes

Meeting held on 10th July 2012 at 7.30pm held in the Margaret Preston Room, Wreningham Village Hall

Present

Cllrs Michael Hill (Chair), Elizabeth Brake, Sheldon Durant, Gill Page, Donald Whiterod, the Clerk and 6 members of the public.

460. Apologies: Cllr Sheldon Durant (illness) and DC Webster (prior meeting)

461. Adoption of code of conduct and completion of declaration of interests

The Clerk had previously circulated copies of the SNC suggested Code of Conduct and the council's previous version, she tabled an NALC version. The Council could adopt either, or write their own, further, there are new register of interests forms to be completed and posted on SNC and Parish Websites. It was agreed that the SNC model should be adopted for the time being; the NALC version may be considered in the future if the SNC one did not work. Proposed: DW, seconded: GP. **Councillors to return their register forms to the clerk by the end of the week.** GP took forms for the Play Project Committee to complete.

462. Declarations of interest

None.

463. Open Forum

None.

464. Minutes of meetings held on 15th and 28th May and 19th June and matters arising.

All minutes were approved: proposed: MH, seconded: DW.

465. Co-option of new Councillors

Mr Jon Moon wished to be co-opted and join the Council. Proposed: MH seconded: JP. JM will sign a declaration of acceptance of office and interests forms outside the meeting. **Clerk to provide the necessary paperwork and information.** There is one vacancy remaining.

466. Village Activity Reports

- Jubilee Feedback - The event went well. Village Group photographs and of the Street Party event are available via the website. The DVD is being completed and is likely to be ready by Christmas. The Church's Jubilee window should be ready by November.
- Play Ground Group - The first phase has been completed and the new equipment added to the asset register. This is with Mrs Cormack for confirmation before being sent to the Insurance Company to update the insurance schedule. **Clerk to action.**
- Skatepark repairs update - the clerk has had limited success in obtaining quotes to inspect the park. It was agreed that the clerk should ask Digley Associates to complete a safety inspection of the playing field, specifically the skate park and checking wheelchair access around new equipment. **Clerk to action.** It was agreed the Council would withhold payment until works are confirmed as done. **MH to advise supplier.**
- Playing field Signage. The existing sign is out of date. MH has drafted new signage for the playing field so that 2 smaller signs at each entrance will replace the existing large sign. Sign wordage to be circulated to all councillors for confirmation. **MH to action.**
- Memorial Plaques - The memorial bench has been removed from the playing field and is held by SD ready to be re-installed once the works have been completed. There are

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two other plaques on rotten wood posts in the field, MH to ask any remaining family if they are happy for these to be removed and re-sited. **MH to action.**

- Field Maintenance - The clerk has received two quotes for rabbit proof fencing, one lapped and one buried. Clerk to request like for like quotes and also for picket fencing (buried 8 inches). Any fencing needs to be strong enough in case it is climbed over. Clerk to contact Abate Pest Management to ask for third quote. **Clerk to action.**
- The clerk read the Abate report from the last treatment.
- Ditch Clearing: The Clerk received quotes for a one-off ditch clear. The best value was from Mr Vincent-Bunn, **Clerk to accept his quote** proposed: MH, seconded: DW. His grass cutting quote was competitive, and will be considered when the current contract is due for renewal. The 'Reading Room' grass cutting was discussed **Clerk to check when payment is due.**
- Footpaths - Path number 7 from the church to Mr & Mrs Baldwin's nursery has not been cut. Path 8 and 9 have been cut by village volunteers. MH reported that the NCC footpath team no longer exist, but he will requested Highways to cut path 7 and the one opposite the Bird in Hand. It was noted that it is landowners responsibility to maintain the footpaths on their land. **MH to action.**
- Village Hall - The Wind Turbine is under-performing performing. The Village Hall Management Committee (VHMC) is investigating options to address this situation and will be taking advice from those with technical and legal expertise. The turbine service is overdue, but the turbine will continue running for now. The Moisture Control project is being specified and quotes are being obtained.
- Youth Club - Village teenagers are leading an exercise to establish a Youth Club (14 - 18 yrs). They have met with the VHMC and the Social Club Committee to explain the requirement and obtain support. MH met with Oliver Hill (SNC) and others to discuss possible ways forward. Oliver Hill was very positive about the use of the hall as a potential venue for summer events and will approach the VHMC directly.

467. Consultations

- Local Police Plan and Survey - This has been launched in advance of the elections for Norfolk's Police and Crime Commissioner in November. MH suggested that Councillors inform fellow parishioners about the survey and the option to respond either electronically or by requesting a paper copy. MH to post a notice on the village noticeboards. **MH to action.**
- Neighbourhood Plan - MH explained what is involved in a Neighbourhood Plan. Volunteers will be needed to develop one. A note will be placed in the Mardle and on the website inviting participation. **MH to action.**

468. Planning

- Planning notifications
- 2012/1087 - Long Acre, Wymondham Road: 1½ storey rear extension, infill to canopy roof over entrance and internal alterations. No views or comments. Proposed: EB seconded: JM.
- 2012/1114 - Chestnut Cottage, Top Row: Extension of time limit to planning permission 2009/0890/F. No views or comments. Proposed: MH, seconded: GP.

469 Report back from Land Registry searches

MH asked the clerk to complete Land Registry searches for the land that the PC is believed to have title for, but the Land Registry report no land registered to the PC. MH has some documentation showing PC ownership of the playing field; further limited documentation indicating possible ownership of the plot on which the village hall is located; and, nothing regarding ownership of "The Reading Room"/"Golden Corner". He and the clerk will contact the Land Registry to begin the process of registering the land. The first step will

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be to register the Playing Field. **Christine Minns to search Village Hall records.** MH has passed most of the historical documentation he holds to the Clerk. **Clerk to contact SNC for information and NALC solicitors for advice on how to proceed.** A budget of £100 was agreed to proceed. Proposed: MH, seconded: EB.

470. To consider quotes received for Village sign maintenance and bus shelter repairs.

Village Sign refurbishment. MH has received a letter offering to repair the sign. JM to inspect the sign and see what work needs doing then liaise with GP to consider the way forward for the next meeting. **JM and GP to action.**

Bus Shelter repair. JM declared an interest in bus shelter quote as he has quoted for the work. MH reported that the bus shelter roof is in need of repair. The Clerk obtained two quotes; the most competitive was from JM. **Clerk to confirm contract with JM.** Proposed: DW, Seconded: GP.

471. To consider a request for financial assistance for Village Hall improvements

Christine Minns described a VPMC Moisture Control project costing about £40,000 to install double glazing in the roadside windows, extractor fans, replacement of heaters, hand dryers for the toilets, heat recovery extractor fans and measures to address condensation originating within the roof. Christine Minns reported that she must be able to demonstrate local support - the Parish Council have already written to express their support for the works. Any financial contribution to be considered at the November meeting when the precept is set.

472. Finance

- The clerk distributed a precept update and bank account balances.

Payment to	Reason	Sum £	Proposed	Seconded
H Frary	Expenses, training, land registry searches and Annual Report costs	62.81	DW	GP
HMRC	PAYE	118.05	DW	GP
Norse Commercial	Grass cutting	399.00	DW	GP
Abate Pest Control	Mole Treatment on Playing Field	81.00	DW	GP
M Dunning	Play Project Invoice	385.00	DW	GP
Action Play	Play Project Invoice	5940.00	DW	GP

472. Correspondence

Bernard Matthews and Oulton Parish Council – consideration of a wind turbine at Glebe Farm. MH read the letter to the Council. There was discussion and it was agreed that any response should be left until there is a formal planning application.

473. Future Business

None.

Dates of Future Meetings in 2012: 11 September and 13th November, all at 7.30pm in the Margaret Preston Room in the Village Hall, Mill Lane.

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Meeting closed at 9.35 pm.