

Wreningham Parish Council - Minutes

Meeting held on 13th November 2012 at 7.30pm held in the Margaret Preston Room, Wreningham Village Hall

Present

Cllrs Michael Hill (Chair), Elizabeth Brake, Sheldon Durant, Jon Moon, Gill Page, Donald Whiterod, DC Webster, the Clerk and 2 members of the public.

492. Apologies: None

493. Declarations of interest.

The Clerk received requests for dispensations from Cllrs Michael Hill, Elizabeth Brake, Sheldon Durant, Jon Moon, Gillian Page and Donald Whiterod to set the precept until May 2015, which she accepted.

Cllrs E Brake and J Moon declared an interest in item 496.

494. Open Forum. Meeting closed at 7.34pm to allow members of the public to speak

Concerns were raised over the state of the road outside Harvey's Corner. It was suggested that the developers might consider seeding the verge as a gesture of goodwill.

Concerns about dog mess on Mill Lane / Church Road were raised. **To include a note in Mardle and Website**

Residents were asked to be mindful of the Country Code / Highway Code and walking on the wrong side of the road. **To include in Mardle and Website**

495. Minutes of meetings held on 11th September and 18th October and matters arising.

The minutes were signed and approved.

Item 475: Harvey's Corner – DC Webster and MH have spoken to the developer about concerns over the junction who confirmed that he is happy for there to be no alterations. He has agreed with NCC Highways to maintain the shape of the junction and to put in kerbing on the road edging and island as the verge is eroding. A new drawing will be presented to NCC Highways for their agreement. **MH to monitor.**

Item 477: MH and JM have cut the Reading Room grass and anticipate that the next grass-cutting contract will include this and the area around the play equipment.

Item 477: Village Sign maintenance & repair. A/w additional proposals. **Carry forward**

Item 477: Replacement of a ferrule on youth shelter is ongoing. **Carry forward**

Item 477: Skate ramp repairs are in hand. **Carry forward**

Item 478: SNC informed the Council that only developments of at least 5 dwellings count towards the Village LDF allocation which is why Wreningham's count is zero.

Item 478: DC Webster reported that the enforcement officer has visited and found the conditions to be in breach of the TPO. Work has been completed to comply.

Item 490: MH attended the Police Commissioner meeting and reported back.

Item 490: JM to attend Initial Council training next month. GP and EB to attend training on a suitable date.

496. Planning

- 2011/1180: Bird in Hand, Church Road, Wreningham. Alterations and extension to provide additional facilities of café, post office and farm shop. Extension to kitchen, bar

Wreningham Parish Council - Minutes

and function area. Erection of 8 self contained suites and 4 new cottage style dwellings. 5% reduction of size of lettings and amendment of roofline. Amendment to the shop to include a tourist information area to try and attract more custom. The Council noted that the orientation of the houses have been amended. No views or comments.

- 2012/1855: Elm Tree Barn, Hethel Road. Removal of condition 2 of planning permission 2010/0979/F. No views or comments.
- 2012/7012: Hethel Engineering Centre, Wymondham Road, Hethel. Two storey extension and car park. No views or comments.

Comments agreed by all – proposed: DW, seconded: GP

497 Report back from Land Registry searches

The application for registering the Playing Field as Parish Council land has been submitted to the Land Registry.

498. Village Maintenance

- Bus Shelter – Maintenance completed. Thanks to J Moon for work on the bus shelter.
- Highway Rangers – MH distributed an update of the ongoing Rangers works and it was discussed. There was discussion about how many houses are needed for a road to become adopted. **LW to find out the regulations.**
- New Village Sign – JM received a quote for £825 + VAT for a new hardwood sign with the letters carved into the wood. A second quote has been asked for but not received. **GP to chase a second quote, MH to approach a sponsor.**
- Playing Field – The first phase has been completed. The second phase will include a zip wire, suspended swing and piece of play equipment for older children. Drawings were shown to the meeting for discussion. A lottery bid for the equipment has been written with the Parish Council as the controlling authority and the Play Project as the contact point. It was noted that consultation with the neighbours in the near future is essential. The football pitch was also discussed. A BMX track has been suggested and was discussed.
- Insurance Update – The Clerk attended a conference last week where insurance was discussed. It was noted that if the Council have trees on their land, the Parish Council should, under best practice, ensure that they are inspected and maintained on a regular basis. Ian Dobson as Tree Warden has been approached to undertake and record these inspections. Ash tree die back was also discussed. **David Minns to provide contact details and bring information to the next meeting. LW to find out if there are any district initiatives.** Play area inspections must also be undertaken regularly and recorded. MH to inform the Play project that this work is needed. **GP to ask Claire Cormack to action a monthly inspection.**

500. Finance

- The clerk distributed a precept update.

Payment to	Reason	Sum £	Proposed	Seconded
H Frary	Expenses and LDF costs	109.16	DW	SD
Melba Swintex	Litter Bin Keys	5.04	DW	SD
Digley Associates	Play Area inspection	54.00	DW	SD
Haward Horological	Millennium Clock Service	144.00	DW	SD
Norse Commercial	Playing Field Cuts	399.00	DW	SD
Abate Pest Control	Mole Services	81.00	DW	SD
Wreningham Village Hall	Mardle Donation	100.00	DW	SD

Wreningham Parish Council - Minutes

Payment to	Reason	Sum £	Proposed	Seconded
Wreningham PCC	Burial Ground Donation	200.00	DW	SD
Wreningham Village Hall	Village Hall Donation	100.00	DW	SD
Wreningham Village Hall	Last Wednesday Coffee Morning Donation	200.00	DW	SD
J Moon	Bus shelter renovations	552.00	DW	SD
NTPT	J Moon Training	40.00	DW	SD

- The budget and precept for 2013/14 was discussed and it was agreed that the precept should be set at £7310 for the financial year. This represents a zero/marginal increase – final figure depends on data from SNC. A breakdown of budget lines was discussed and is available from the clerk on request. Proposed: GP, seconded: MH

501. Correspondence

- NCC – Looking after Norfolk Footpaths. Taken by MH
- NCC – Registry Office Opening Hours. Retained by the Clerk
- NPA – Police Authority Consultation over the precept. Taken by MH
- National ALC – request for nominations for the Smaller Councils Committee. Taken by MH
- Village Hall AGM invitation. EB to remain the representative. Proposed: SD, seconded: DW

502. Future Business

None.

Dates of Future Meetings: 8 January, 12 March, 14 May, 9 July, 10 September and 12 November 2013. All at 7.30pm in the Margaret Preston Room in the Village Hall, Mill Lane.

Meeting closed at 10.41 pm.