

## **Wreningham Parish Council - Minutes**

### **Meeting held on 10<sup>th</sup> September 2013 at 7.30pm held in the Margaret Preston Room, Wreningham Village Hall**

#### **Present**

Cllrs Michael Hill (Chair), Elizabeth Brake, Sheldon Durant, Jon Moon, Donald Whiterod, CC Foulger, the Clerk and 2 members of the public.

**557. Apologies:** DC Webster.

**558. Declarations of interest.** None.

**559. Open Forum.** Meeting closed at 7.32pm to allow members of the public to speak.

---

Drainage in the village.

---

Meeting opened at 7.33pm

#### **560. Minutes of meetings held on 9<sup>th</sup> and 30<sup>th</sup> July 2013 and matters arising.**

The minutes from both meetings were agreed as a true record.

Item 539: All actions have been completed.

Item 547: The School have confirmed that they do not wish the field to be line-marked. The Clerk has cancelled the contract.

Item 533: Application 2013/0915: Villagers are now aware of the application and are making comments directly to SNC.

#### **561. Policies to be reviewed: Grant Awarding Policy, Code of Conduct, Parish Council roles and responsibilities, Terms of reference - planning review group, terms of reference - playground group.**

The above policies were agreed. Proposed: Mr Durant, seconded: Mr Moon Standing Orders and Grievance Policy to be added to the next agenda for agreement.

**Clerk to action**

#### **562. Planning**

- None

#### **563. Village Maintenance**

- Repainting of Village Telephone Boxes - The telephone box in the village has been repainted by persons unknown. The Clerk has provided the volunteers in Top Row box with the necessary equipment to paint the other box. Any remaining paint maybe of use to Hethel and Bracon Ash Parish Council.
- Wymondham Road - report on drainage issues - NCC are offering to brief the Parish Council and clarify their responsibility in this area. CC Foulger reported that NCC can only act on a written complaint about internal water ingress within a property and not on land. SNC are willing to assist in any way they can, but responsibility now lies with NCC. **Clerk to invite NCC to attend the November meeting and advertise this in the Mardle and on the Website.** Flooding elsewhere in the village is being addressed by drain clearing and residents actions.
- Highway Rangers - Depressed kerb stones outside the school have been reported and will be repaired in due course. Mr Moon to report land drain issues to Mr Hill for action. **Mr Moon to action.**

## Wreningham Parish Council - Minutes

- Removal of dead tree next to Village Hall – The Clerk has chased Mr Lake but not received a response. **Clerk to chase.**
- Consideration of extending a public footpath within the Parish – A resident has asked if the Parish Council would consider supporting extending an existing footpath in the village to link The Poplars towards Wymondham Road, following the old railway line extending the existing route. It was noted that as the land is used for shoots it is unlikely to be possible. **The Clerk to find the guidance issued by NCC and Mr Hill to contact Richard Dellar to ask for information. Miss Brake to find more information.** A cycle path between Ashwellthorpe and Wreningham to be considered in at a future meeting.

### 564. Consideration of creating a Parish Emergency Plan

Mr Hill, Miss Brake and other village representatives have volunteered to create document. **Clerk to provide administrative support.**

### 565. Playing Field Update

- Grass cutting contract – the council noted that the playing field is being maintained very well. The Council to ask **Julian???** to cut the hedges and discuss later what needs doing as Mr Lake has not completed the work. **Clerk to action.**
- Next steps for improvement – a skate ramp has appeared in the playing field. The Councillors to try and find the owner and ask them to remove it, otherwise the Council will dispose of it at the end of the month. **Councillors to action.** Claire Cormack is looking to close the playground group. There are still funds outstanding. The way forward to be discussed in November. **Clerk to action**

### 566. Finance

The Clerk confirmed that the Annual Report has been returned with no comment.

**The precept update was circulated and it was noted that there has not been an invoice for grass cutting. Clerk to chase**

Payment to	Reason	Sum £	Proposed	Seconded
H Frary	Expenses	110.84	MH	DW
HMRC	PAYE	9.20	MH	DW
Mazars	External Audit	120.00	MH	DW

The Clerk explained that SNC are suggesting that setting the precept is delayed until January when any grants to Parish Councils will have been finalised.

### 567. Correspondence

- None.

### 568. Future Business

None

Dates of Future Meeting: 12 November 2013. All at 7.30pm in the Margaret Preston Room in the Village Hall, Mill Lane.

Meeting closed at 8.30 pm.