

Wreningham Parish Council - Minutes

Meeting held on 12th November 2013 at 7.30pm held in the Margaret Preston Room, Wreningham Village Hall

Present

Cllrs Michael Hill (Chair), Jon Moon and Donald Whiterod.

In attendance

CC Foulger, DC Webster, the Clerk, Mark Henderson: NCC (until 8.20pm) and 2 members of the public.

569. Apologies: Cllrs Elizabeth Brake (holiday) and Sheldon Durant (illness).

570. Declarations of interest. None.

571. Open Forum. Meeting closed at 7.32pm to allow members of the public to speak.

Mark Henderson led the Council through a presentation about the County Council role in Flood Management (attached to the signed minutes). He explained that to carry out a formal flood investigation there must be: a risk to life or serious injury; one or more properties flooded internally; or, flooding impacting critical services. If these criteria are not met his team will still make a site visit but will not start formal investigations. He noted that the Upper Chamber Land Tribunal can force land owners to maintain the proper flow of water and may be a useful contact for the Parish Council. NCC are compiling an asset register of key strategic areas that are critical to drainage (for example the chamber on Wymondham Road). If the Parish Council have any areas they would like to add to the list, they will be assessed and then will be periodically checked to ensure they are kept clear.

Meeting opened at 8.14pm

572. Minutes of meetings held on 9th and 30th July 2013 and matters arising.

The minutes from both meetings were agreed as a true record.

Item 563: JM will continue to report land drainage issues to MH.

Item 563: Footpaths. **Carried forward**

Item 565: The Play Committee have one pending application, and then will be retiring and passing the work to the Council.

573. Potential co-option onto the Council

MH reported that there is a lady interested in joining the Council. **Co-option to be added to the next agenda.**

574. Administrative update

- The Grievance Policy had been previously circulated and was agreed. Proposed: DW, seconded: JM. Standing orders to be drafted for the January meeting with a view to adoption in March. **Clerk to draft document.**
- Neighbourhood Plan Update. There have been no volunteers so the project will not be progressing at the present time.
- Emergency Plan update. The Clerk circulated a draft questionnaire to go to every household. Councillors to inform the Clerk of any comments by 15th December for the

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Clerk to arrange for copying and distribution with the January edition of the Mardle (deadline 19th January). **Councillors and Clerk to action**

- The Clerk reported that the laptop computer is not working and is not economical to repair. It was agreed that the laptop be written off and the Clerk to purchase a tablet and accessories as a replacement. Cheque to be signed outside the meeting up to a value of £420. Proposed: DW, seconded: MH. **Clerk to action**

575. Planning

- The Clerk has received information that application 2013/0915: Glebe Farm wind turbine application has been withdrawn.

576. Village Maintenance

- Highway Rangers – The Rangers have repaired the verge opposite Travis Perkins and installed reflector posts. MH has reported the kerbstones by the Village Hall being depressed and unsatisfactory temporary work been completed, they will be permanently repaired in February.
- Travis Perkins Lorry Management Protocol – In general Travis Perkins seem to be more actively managing the lorries arriving at their site. On occasion it has been observed that several lorries have arrived together and parking in convoy on Mill Lane. **MH to monitor and report if necessary.**

577. Playing Field Update

- Playing Field Inspections – The Clerk passed a copy of the annual inspection to JM. She reported that all the actions were either low or very low risk and therefore asked JM to comment on the report at the January meeting and any actions taken or which need to be taken. **JM to action and Clerk to agenda**

578. Finance

- The Clerk distributed initial comments about the 2014/15 precept prior to agreement in January. She noted that there had been some requests for donations from local groups, but she was expecting more may arrive before the January deadline. A request from the school for IT equipment as highlighted in a School IT survey was rejected as it was for equipment which the school has a statutory duty to provide, and as such was not allowable under the terms of the grant awarding policy. **Draft budget document to be circulated to the Councillors prior to final agreement and ratification in January.**

MH suggested he approach surrounding Parish Councils to see if there are any issues they are aware of which may have a financial impact due to Highways cut backs.

- The precept update was circulated.

Payment to	Reason	Sum £	Proposed	Seconded
H Frary	Expenses	70.41	DW	MH
Play Area Inspection Co	Annual Play Area Inspection	71.94	DW	MH
Howard Horological	Millennium Clock Service	192.00	DW	MH
Gary Lake	Grass Cutting and Maintenance	810.00	DW	MH
H Frary	Tablet and accessories	Up to 420.00	DW	MH

579. Correspondence

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- NCC Parish Partnership Scheme. The Clerk explained that she has received information that the bidding is open again for 2014/15 schemes. The Clerk suggested that as she clerks for multiple Parish Councils she could make one bid for a SAM2 sign which would then be available for use in the Parish on a rotational basis. If all the Councils agree to join, this would be a cost of approximately £250 for the Parish Council. The Councillors agreed in principle to this suggestion. Proposed: MH, seconded: JM
- NCC Putting People First Consultation - retained by the Clerk
- SNC Food & Agriculture Hub draft planning documentation - retained by the Clerk
- SNC - Local Planning Documents. Taken by MH
- Wreningham Village Hall invitation to AGM. It was agreed that MH should be the Parish Council representative. Proposed: DW, seconded: JM

580. Future Business

Precept agreement

Dates of Future Meetings: 14th Jan, 11th March, 13 May - AGM & APM, 8 July, 9 Sept and 11th Nov

All at 7.30pm in the Margaret Preston Room in the Village Hall, Mill Lane.

Meeting closed at 9.45 pm.