

## **Wreningham Parish Council - Minutes**

**Meeting held on 14<sup>th</sup> January 2014 at 7.30pm held in the Margaret Preston Room, Wreningham Village Hall**

### **Present**

Cllrs Michael Hill (Chair), Jon Moon and Donald Whiterod.

### **In attendance**

CC Foulger, the Clerk and 3 members of the public.

**581. Apologies:** Cllrs Elizabeth Brake (prior arrangement) and Sheldon Durant (work commitment).

**582. Declarations of interest.** None.

### **583. Co-option onto the Council**

Hilary Gauthier stood for co-option onto the Council. MH proposed agreeing to this, and it was seconded by JM. All papers to be completed outside the meeting.

**584. Open Forum.** Meeting closed at 7.36pm to allow members of the public to speak.

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None.

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Meeting opened at 7.36pm

### **585. Minutes of meetings held in November 2013 and matters arising.**

The minutes from both meetings were agreed as a true record.

Item 572: Footpaths. **Carried forward**

Item 574: MH has arranged for recycling of the old laptop computer.

### **586. Administrative update**

- The Clerk had previously circulated a revised Standing Orders document based upon new legislation. The document was agreed and adopted. Proposed: DW, seconded: MH
- Emergency Plan update. M Hill explained the background to the process and is in the process of redrafting the questionnaire. He will give the updated document to the Clerk for printing by 15<sup>th</sup> February. **MH to action**
- The Clerk has completed her application for a SAM2 sign to share between 6 parishes this will cost £292 per Council to have the sign for two months a year. It was agreed to proceed - proposed: DW, seconded: MH. **Clerk to action**

### **587. Planning**

- 2014/0038: The Cottage, Ashwellthorpe Road – First floor side extension. No views or comments. Proposed: MH, seconded: JM.

### **588. Village Maintenance**

- Rangers Update– The Rangers have completed various works as requested by the Council. Mill Lane name plate on junction with B1113 has been damaged and needs replacing. **Clerk to report.**

Meeting closed at 8.02 pm to allow a member of the public to speak.

## Wreningham Parish Council - Minutes

There is a pothole on the entrance to Mr Minns Farm. MH to confirm the location to see if it is Highways responsibility and report it if applicable. **MH to action**

Meeting opened at 8.04pm

### 589. Playing Field Update

- Playing Field Safety Report actions – The Clerk had previously circulated the report identifying areas of risk in the play area. JM reported that he has inspected the areas identified in the report but as all are classed as low risk they will be addressed as needed in due course. D Minns offered to assist JM as required. Swing seats were reported as being higher than ideal. **Clerk to contact the supplier to ask for clarification.** Plastic stoppers are missing on the youth shelter. **MH to replace.**
- Consideration of purchasing an Aerial Runway – MH reported that the Play Committee are planning on retiring but there is one outstanding project. There is currently £5,548 ring-fenced and the clerk has received a quote for £6,800 for supply and installation of an aerial runway, to finish the project. It was agreed that the Parish Council should fund the shortfall. **HG to investigate further discount** from the supplier and the Clerk to order the equipment, a cheque to be raised outside the meeting. Proposed: MH, seconded: JM. **Clerk to action**

### 590. Finance

- The Clerk had previously distributed the papers to set the 2014/15 budget, and MH had subsequently circulated projections based upon this. After lengthy discussion it was agreed that the precept be set at 8%. Total funding - £7,881, SNC grant - £487, Parish Precept requirement - £7,394. Proposed: DW, seconded: MH **Clerk to complete the paperwork**
- A precept update was circulated and the following payments made.

Payment to	Reason	Sum £	Proposed	Seconded
H Frary	Wages and Expenses	154.10	DW	MH
HMRC	PAYE	13.00	DW	MH
NGF Play	Aerial Runway	Up to £8,160 (to be paid outside meeting)	DW	MH

### 591. Correspondence

1. NCC – Gritting Routes. MH has posted this information on the village web-site. Retained by the Clerk
- Letter from an accident victim on B1113 / Mil Lane junction – a non-resident complained about road safety following a rear-shunt accident whilst waiting for a Travis Perkins lorry to access the B1113. Retained by MH

### 592. Future Business

Bollards and other items are being placed along the roadside in the village with the apparent aim of protecting verges from damage by vehicles, etc. There was discussion about how this could be discouraged as land owners should be aware that if this causes any damage to vehicles or harm to individuals it would be their responsibility. MH to place an item in the Mardle. **MH to action.**

**Dates of Future Meetings:** 11<sup>th</sup> March (JM and EB apologies), 13 May – AGM & APM, 8 July, 9 Sept and 11<sup>th</sup> Nov

## **Wreningham Parish Council - Minutes**

All at 7.30pm in the Margaret Preston Room in the Village Hall, Mill Lane.

Meeting closed at 9.25 pm.