

**DRAFT until approved at next meeting**  
Wreningham Parish Council  
Minutes of the meeting of the Parish Council  
held in the Margaret Preston Room, Wreningham Village Hall on  
Tuesday 8 March 2016 at 7.30pm.

In Attendance: Cllr M Hill (Chairman), Cllr H Gauthier, Cllr H Graves

Parish Clerk Anne Rayner  
County Councillor Colin Foulger  
2 members of the public

**762 To consider apologies for absence** – Apologies were received and accepted from Cllrs Dalmazzo-Aukland and Morris. District Councillor Hardy also sent his apologies.

**763 To receive declarations of interest** - None to declare

**764 Open Forum - public to speak, including reports from District and County Councillors and PCSO** – PCSO Sore reported one theft on 21<sup>st</sup> January, by means of distraction, from a private dwelling. In response to concerns raised again relating to dangerous driving in the village, particularly at school drop off and pick up times, PCSO Sore suggested that, if concerned, any member of the public can make a note of a registration number and the date / time of the incident and report it via the non emergency number 101.

**765 To approve the minutes of the last meeting (12 January 2016)** - An addition was made to the minutes, "Action MH" added at the second point of item 759. The addition was initialled and the minutes signed by the Chairman.

**766 Administrative Issues**

- **Issues relating to Broadband coverage** – The Chair reported that the occupants of Glebe Close should shortly be connected to Super-fast Broadband. Karen O'Kane at Norfolk County Council explained that for technical reasons, it is not always possible to re-route phone lines to the new cabinets.
- **To agree the appointment of an internal auditor for the current year** – Cllrs agreed to invite Trevor Wadlow to undertake the internal audit again this year.
- **To consider the sale / disposal of the parish council's computer tablet-** Councillors discussed possible options for the Microsoft tablet, including possible community uses. Cllrs. agreed that a resell price should be around the second-hand level identified on various websites. Cllr Gauthier expressed an interest in purchasing the computer, should no alternative use be identified. The clerk will send details of the computer to Cllr Gauthier. **Action AR.**
- **To discuss the possibility of an additional stop for the mobile library** – The Chair advised that the mobile library currently stops at two places in Top Row and asked if there was a need for it to also stop at the other side of the village, i.e. near the village hall. No need was identified and it was agreed to not pursue this further.
- **To consider an application to Cllr Hardy from the ward members' budget** – Due to discussions relating to the new planning procedures resulting in the need for the parish council to purchase a new laptop, South Norfolk Council have agreed that District Councillor can contribute £150 from his Ward Members Fund towards the cost of the new laptop.
- **To review Financial Regulations, Asset Register and general risk assessment** – Minor amendments were made to the financial regulations and the asset register. The clerk will implement the changes and send up to date copies of both documents to all Councillors. No changes were deemed necessary to the general risk assessment. **Action AR.**
- **To consider information from the Norfolk ALC SNC representatives meeting** – The Chair reported that he and the clerk attended a meeting called by the South Norfolk NALC representatives. As well as a report on housing from Richard Bacon MP and an update on the Eastern Powerhouse, the Chair of the meeting, John Pennell, voiced some concerns relating to the

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new constitution at NALC and other issues. The Chair reported a summary of the meeting and Cllrs resolved to take no further action at this time but to consider matters, should they arise in the future.

#### **767 Planning**

- **To consider issues relating to the village hall extension** – No further progress to report. However, it has been confirmed that the parish council should receive £10994.85 in by means of a Community Infrastructure Levy payment, payable in two instalments in April and October. The second instalment possibly not due until 2017. The clerk will check if some of this money could be used as a contribution towards the costs of the village hall extension. **Action AR.**
- **To consider forming a planning committee** – The clerk gave a brief summary of why a planning committee is needed. In between meetings, if planning applications are received, the parish council currently meet in between meetings, meaning that this should really be reflected every time as an extraordinary meeting of the parish council. A planning committee would remove that need, meaning that the meeting would simply be a committee meeting. Terms of reference were suggested and it was unanimously agreed to form a planning committee. The clerk will circulate the terms of reference. **Action AR.**
- **Streamlining the planning process – South Norfolk Council** – The clerk reported that South Norfolk Council will, effective from 15 February 2016, only be displaying site notices where there is a statutory requirement to do so. This would include: In a conservation area, a listed building, a major application, has an Environmental Impact Assessment, affects a public right of way, does not accord with the provisions of the development plan or is adjacent to open land. All boundary neighbours will still be written to.
- **Planning applications received**
  - a) **2015/2838 Rectory Cottage, Church Road** – the plans were discussed and Councillors raised no objections.
- **Planning decisions**
  - a) **2015/2449 Land off Church Rd – Approved**

#### **768 Village Maintenance and Highways**

- **Public Access Defibrillator** – Following a recommendation from the Mulbarton First Responders group, the clerk has contacted the Community Heartbeat Trust to seek advice on the process of obtaining a defibrillator and the likely cost. The clerk will report back with further information. **Action AR.**
- **Junction of Mill Lane and B1113** – The Chair advised several parishioners have mentioned the vast improvement at the junction of the B1113 and Mill Lane, following the cutting back of trees and vegetation by the landowner. The line of vision is clearer and the whole area much lighter. Thanks were noted to the householder.
- **To consider the repeat order for the play inspection** – It was agreed that the clerk would obtain three quotes for the play inspection, rather than just continue with a rolling order with the existing company. **Action AR.**
- **To consider the South Norfolk Council Big Litter Pick** – The Social Club are organising the litter pick this year. The Chairman confirmed that he had passed on information about equipment being available from South Norfolk Council and that they will also collect the rubbish.
- **Any time limited village and highways issues** – Nothing further to mention.

#### **769 Finance**

- **Payments update and consideration of financial report** – The financial report, circulated prior to the meeting, was approved. All of the following payments were unanimously approved:

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Chq no	Amount	Payee	Notes
100157	£288.16	A Rayner	Clerk salary Feb & Mar 2016
100158	£144.20	Post Office Ltd	PAYE tax Q4
100159	£160.00	NGF Play	Zip wire repair
100160	£424.00	M Hill	Laptop purchase

**770 Correspondence**

- **South Norfolk Older People's Forum – next meeting date** – This has been displayed on the website for some time. The date of the next meeting is 16 March 2016.
- **District Boundary Review timetable** – The clerk passed on the latest information about the District Boundary Review – consultation will begin on 28 June 2016, with final recommendations due to be published on 14 March 2017. Changes will be implemented at the District Elections in May 2019.
- **School road sign & Wymondham Road “left bend” sign** – Highways have put both signs back up again.
- Any time limited correspondence – The Chair reported that Cllr Morris has established a village Facebook page called “Love Wreningham” (see [www.facebook.com/](http://www.facebook.com/)) and has invited suggestions for content.

**771 Future Business** – None to report.

**772 Date of next meetings – 10 May 2016 6.30pm Annual Meeting of the Parish Council, followed by the Annual Parish Meeting at 7.30pm.**

There being no further business, the meeting closed at 8.40pm.