

Wreningham Parish Council
Minutes of the meeting of the Parish Council
held in the Margaret Preston Room, Wreningham Village Hall on
Tuesday 12 January 2016 at 7.30pm.

In Attendance: Cllr M Hill (Chairman), Cllr J Moon, Cllr P Dalmazzo-Aukland , Cllr H Gauthier, Cllr H Graves

Parish Clerk Anne Rayner
County Councillor Colin Foulger
2 members of the public

751 To consider apologies for absence - Apologies were received and accepted from Cllr Morris. District Cllr Hardy also sent his apologies.

752 To receive declarations of interest – None to declare

753 Open Forum - public to speak, including reports from District and County Councillors – County Councillor Foulger had nothing to report. The Chairman read a report from District Councillor Hardy which advised that funding is available via the members' ward budget. Cllr Ward also advised that the planning application 2015 / 2449 will be decided by a planning officer. Parish Councillors were unhappy with this information and it was agreed that the clerk would contact South Norfolk Council regarding this. **Action AR.**

PCSO Sore attended the meeting and reported there had been no crime in the village during November and December. Councillors queried this information as there had been reports of a theft from a car from the village hall car park on 31 December. PCSO Sore advised he would check the figures and report further to the clerk. PCSO Sore left the meeting. **Action PCSO.**

Post meeting note – PCSO Sore confirmed that between 10 November 2015 and 11 January 2016 there were three reported crimes in the parish:

Theft from a motor vehicle on the village hall car park

Theft of heating oil from a site on Mill Lane

Theft of solar panels from a site on Wymondham Rd.

754 To approve the minutes of the last meetings (10 November and 30 November) – The minutes were approved without alteration and signed as correct by the Chairman.

755 Administrative Issues

- **To review the play area policy document and risk assessment and confirm the process** – The process was discussed. Cllr Moon confirmed that play area checks are currently undertaken by him and Claire McCormack. The procedure was agreed to be satisfactory and Cllr Moon will send the clerk copies of the inspections.
- **To consider the procurement of audit for smaller authorities** – The clerk reported that, following the changes to external audit requirements, parish councils need to opt out of the Sector Led Body Audit procurement if they wish to appoint their own external auditors from 2017/18. It was resolved not to opt out of this arrangement and a provision will be made in the budget for anticipated costs arising from this arrangement.

756 Planning

- **To consider issues relating to the village hall extension** – Nothing to report, remains pending.
- **To consider a new procedure for dealing with planning applications** – South Norfolk Council will no longer be issuing parish council's with paper copies of planning applications. Various alternative methods were discussed and Cllr Hill agreed to investigate various methods by which the plans can be displayed for council discussion. **Action MH.**
- **Planning applications received** – None
- **Planning decisions**

a) 2015 / 1926 – Plot 1 & 2 Church Rd - Approved

757 Village Maintenance and Highways

- **Public Access Defibrillator** – The Chair reported that the British Heart Foundation funding application opportunity has closed. Cllrs Gauthier and Dalmazzo expressed an interest in sourcing alternative funding, in order that a defibrillator for the village can still be considered. It was agreed that the clerk would initially seek out further information via the Mulbarton Community First Responders Group. **Action AR.**
- **Zip Wire maintenance** – The seat on the zip wire has been attended to. A further issue raised during a playground inspection highlighted a broken brake spring. NGF Play have quoted £115 plus VAT to repair this and it was agreed to accept this quote and authorise the work. **Action AR.**
- **SAM2 report** – Unfortunately, as the data was not downloaded from the machine before the changeover from the previous parish council, the data extracted is not reliable. It was agreed that when the next changeover takes place, the clerk will arrange for Cllr Dalmazzo to take the machine to the Westcotec offices in Dereham in order that the dates can be corrected and the data is clean. **Action AR & PD.**
- **To consider tree survey quotes** – Two quotes have been received and the parish council unanimously opted to accept the quote from A T Coombes. The clerk will check that this includes the trees at the village hall, before proceeding. **Action AR.**
- **Any time limited village and highways issues** – The meeting discussed reports (from residents and councillors of inconsiderate and potentially dangerous driving and parking on village roads around school run times. It was agreed that the clerk would write to the Head teacher to ask if the issues could be highlighted in the next school newsletter. **Action AR.**

758 Finance

- **Payments update and financial report** – The financial report, having been circulated prior to the meeting, was approved. The following payments were unanimously approved:

Chq no	Amount	Payee	Notes
100154	£288.36	A Rayner	Clerk salary Dec & Jan
100155	£108.00	Post Office Ltd	PAYE tax Q3
100156	£67.82	A Rayner	Clerk's expenses Sep - Dec 15

- **To review the budget and agree the precept for 2016/17** – the budget and precept requirements were reviewed and discussed again, in light of the tax base and council tax grant information received from South Norfolk Council. After due consideration, it was resolved to leave the precept at the same level of £8247. **Action AR.**
- **To consider a request for a donation to Norfolk Age UK** – This request was discussed with reference to the council's grant policy. It was agreed not to send a donation.

759 Correspondence

- **Crime Figures for November and December** - Reported by PCSO Sore at item 753
- **Wymondham Flexibus journeys** – Norfolk County Council have asked for suggestions for routes for the flexibus which, at the moment, only takes people from surrounding villages into Wymondham. A member of the public suggested a route between Wreningham and Mulbarton may be useful, to enable people to catch an onward bus into Norwich. It was agreed to ask for further suggestions via the Mardle. **Action MH.**

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- **Query relating to the parish development plan** – The clerk reported on a letter from a member of the public querying the building boundary of the parish as related to a plot of land in Top Row.
- **Any time limited correspondence** – None.

760 Future Business – Nothing to report

761 Date of next meeting – 8 March 2016

There being no further business, the meeting closed at 9.10pm.