

Wreningham Parish Council  
Minutes of the meeting of the Parish Council  
held in the Margaret Preston Room, Wreningham Village Hall on Tuesday 12 July  
2016 at 7.30pm.

In Attendance: Cllr M Hill (Chairman), Cllr J Moon, Cllr H Gauthier, Cllr H Graves

Parish Clerk Anne Rayner  
4 members of the public

**791 To consider apologies for absence** - Apologies were received and accepted from Cllr. Dalmazzo. District Councillor Foulger, County Councillor Hardy and PCSO Sore also sent their apologies.

**792 To receive declarations of interest** - Following two late additions to the agenda for planning applications, one being 2016/1425 Elm Tree Barn, the clerk suggested that Cllr Moon should declare a pecuniary interest in this item and leave the room when the discussion takes place. The Chairman advised that he considered there may be an interest but that it would be a non-pecuniary interest. He reminded Councillors of the general requirement to abide by the Code of Conduct and asked Cllr Moon to remain present and remember the code should he need to make any comments.

**793 Open Forum** - PCSO Sore sent a written report confirming that between 10<sup>th</sup> May and 11<sup>th</sup> July there was one reported crime, overnight on 19 - 20 May on Church Rd. Also, the primary school reported an incident whereby a child was approached by an unknown male who claimed that the child's mother had asked him to collect them. The child walked away but both the school and the police have taken the account seriously.

**794 To approve the minutes of the last meetings (10 May 2016 & 28 June 2016)** - The minutes were approved without alteration and signed as correct by the Chairman. Actions from the last minutes were confirmed. As a follow up to the meeting regarding the SAM2, where the possibility was discussed of the parish council choosing to reduce the speed limit on the B1113, it was confirmed by NALC that this action would be entirely illegal as by the "Road Traffic Act 1984 only Traffic Authorities can set speed limits".

**795 Administrative Issues**

- Review of Health & Safety policy - The policy was reviewed and it was agreed that no changes are required at this time.

**796 Planning**

**▪ Planning applications received**

- 2016 / 1569 - Land South of the Homestead, Church Road - Approval of reserved matters, access, appearance, landscaping, layout and scale. Following discussion, it was agreed that Councillors had no objections to this application but would re-iterate their original comments to the initial application (2015/0451) where they still applied and especially regarding the size of the dwellings.

- 2016 / 1425 - Elm Tree Barn, Hethel Rd - Steel framed workshop to east elevation and oak framed lean to building - Following discussion, Councillors raised no objections to these plans.
- **Planning decisions** - 2016/0840 The Birches, Church Road - Approved

## **797 Village Maintenance and Highways**

- **Access request from Rectory Cottage -**

- The new owners of Rectory Cottage wish to trim up the trees overhanging the boundary with the Reading Room and the adjacent bungalow on Mill Lane. The clerk has received authority from Saffron Housing for access to the trees via 15 Mill Lane. The tenant is aware that the work will be taking place. The Council has no objection to Mr Moore trimming the overhanging branches on the trees forming the boundary with his land and the Reading Room.
- Mr & Mrs Moore have also asked for permission to install an access from Church Road, by means of a pathway, across the Reading Room land, to a new gate in the existing hedgerow. Mr Moore was present at the meeting and explained that the access is needed in order to get a small tractor onto his land, to level it and clear it. Initially, Mr Moore estimates that access may be required eight - 10 times per year but after the initial clearing, this requirement would probably drop to two or three times per year. His field may possibly be used in the future for hay. Councillors will consider this request and the clerk will investigate the implications of allowing access.

**Action AR.**

- **Footpath warden** - Mr Ryder has indicated an interest in taking up the footpath role. The clerk has provided Mr Ryder with contact details for another local footpath warden, in order that he can obtain more information about the role. The clerk will provide Mr Ryder with a profile for the role and will also advise the parish council's insurers that the volunteer role is being undertaken. **Action AR.**
- **Public Access Defibrillator** - The parish council's interest has been formally registered and the clerk is awaiting contact from the regional representative of the Community Heartbeat Trust to arrange a site visit.
- **Play area - follow up from clerk's meeting with SNC Play & Amenities Officer** - The clerk discussed inspections, maintenance requirements etc with the SNC play & amenities officer. It was stressed that it is important that the PC show a duty of care. Also, there are companies who now offer a formal inspection undertaken by a "competent person" and it was advised that, should the parish council have this additional inspection undertaken at the beginning, mid point and end of the season, this would be deemed sufficient. The cost of these additional inspections is believed to be approximately £15 per time. In the meantime, the two rope swings installed by unknown persons must be removed. They are not recognised or approved pieces of equipment and would not be covered by the parish council's insurance. It is important for the large rabbit holes in the ground, which

could cause a child injury, to be filled in. The foot and hand holds on the climber need the screws tightening. Also, some of the wood is looking a bit dry and cracked. Industry guidelines suggest wood treatment two years after installation. The clerk will check the exact requirements of the parish council's insurance policy and will also contact the installation company to check some of the maintenance details. **Action AR.**

- **Parish Partnership Scheme and possible sign information for the B1113** - Bids for the parish partnership scheme 2016 will be accepted until 16 December 2016. Following the meeting to discuss the SAM2 on 28 June, the clerk has obtained a quote for a sign which could be placed within the 50mph speed limit on the B1113. The signs would cost around £4 - 5 thousand pounds with an extra £2000 to NCC for 10 years of maintenance. The parish council would need to pay half of this amount, should a bid successfully be placed under the parish partnership scheme. In light of a declared intention some years ago by Travis Perkins to obtain a sign to warn of delivery lorry activity, it was agreed that Cllr Moon will speak to Travis Perkins to see if they would be prepared to make a contribution to purchasing a sign. **Action JM.**
- **Any time limited village and highways issues** - Cllr Moon reported a series of large pot holes, mostly in the passing places, on Hethel Road. The clerk will report these. **Action AR.**

## 798 Finance

- **To receive and approve the financial report** - The financial report, circulated prior to the meeting, was approved.
- **To approve the following payments:**

Chq no	Amount	Payee	Notes
100168	£ 25.19	B Jarvis	Web domain costs
100169	£294.16	A Rayner	Salary June & July

All payments were unanimously approved.

## 799 Correspondence

- **Norfolk Safeguarding Adults Board** - Adult safeguarding boards became statutory bodies from April 2015 and Norfolk Safeguarding Adults Board has sent out information highlighting its work. The Chairman has put details on the website and posters on the noticeboards. The clerk has asked for a pdf version in order to augment the information on the village website.
- **Electoral Review of South Norfolk** - the consultation has begun of the electoral review of South Norfolk. For consideration is: total number of councillors, number of wards, number of councillors in each ward, ward boundaries and names of wards. The consultation closes on 5 September 2016 and more information can be found at [www.consultation.jgbce.org.uk](http://www.consultation.jgbce.org.uk) or views can be e-mailed directly to [reviews@jgbce.org.uk](mailto:reviews@jgbce.org.uk)
- **Centenary Fields Programme** - This joint project between Fields in Trust (operating name of the National Playing Fields Association) and the

Wreningham Parish Council  
Minutes of the meeting of the Parish Council  
held in the Margaret Preston Room, Wreningham Village Hall on Tuesday 12 July  
2016 at 7.30pm.

Royal British Legion is asking for recreational spaces to be nominated to be dedicated as a Centenary Field to protect parks and playing fields for the future. It was agreed that there was no suitable area to nominate.

- **Business operating from Oaklands, Top Row** - Following concerns raised, it was reported that SNC do not consider the business operations relating to Oaklands to constitute a material change of use. Nor that the traffic volume generated by the business was too high.
- **Sustainability questionnaire** - At the request of SNC, this has been completed and returned.
- **Tree to be felled on Ashwellthorpe Road** - The collapse of part of an oak tree into Ashwellthorpe Road recently has resulted in the whole tree being condemned. As the tree was subject to a TPO, permission was needed from SNC before the work could be carried out. SNC have advised that permission was granted on 15 June and they understood the work was to be carried out as soon as possible.
- The Chairman reported that, following a flooding issue on Mill Lane, the Flood Defence Officer has written to the landowners of the field opposite with suggested steps that could be taken to lessen the chance of future flooding.

### **800 Date of next meeting - 13 September 2016**

There being no further business, the meeting closed at 9.15pm.