

Wreningham Parish Council
Minutes of the meeting of the Parish Council

held in the Margaret Preston Room, Wreningham Village Hall on Tuesday 11 July 2017 at 7.30pm.

In Attendance: Cllr M Hill (Chairman), Cllr P Dalmazzo-Aukland , Cllr K Morris, Cllr H Gauthier, Cllr H Graves

Parish Clerk Anne Rayner

4 members of the public.

853 To consider apologies for absence – Apologies were received and accepted from Cllr Moon.
District Councillor Hardy sent his apologies.

854 To receive declarations of interest – None to declare.

855 Open Forum, including reports from District & County Councillors – A member of the public noted that hedges in the village are encroaching on to the highway, particularly on Church Road. The clerk will locate a letter from Highways, which asks householders to keep their boundary hedges cut back, for the Chairman, before sending out to individual householders. **Action AR.** A parishioner offered to trim such roadside hedges for free. This offer will be reported in the Mardle and website and parishioners invited to make use of this. The clerk will collate the requests and pass to the parishioner. **Action AR.**

A member of the public noted that some footpath bridges across ditches were difficult to navigate and needed repair/modifications to make safe. The Clerk pointed out that NCC is responsible for maintaining public footpaths. It was agreed that the footpath warden would be asked to identify where such work was required and report to the Clerk who would inform NCC. **Action AR.**

A member of the public mentioned that the trod and verge on Church Road was already in a poor state. Discussion was postponed for later in the agenda.

A member of the public confirmed that plans for installation of the upgraded broadband hub in the Hall were well established and he expected it to be operational by the end of this month.

856 To approve the minutes of the last meeting (9 May 2017) – The minutes were approved without alteration and signed as correct by the Chairman.

857 Administrative Issues

- **To agree a written planning procedure** – Following a recommendation from the internal auditor, a planning procedure has been drafted and circulated. Councillors agreed to adopt the policy with immediate effect.
- **Commemoration of the 1918 Armistice** - Cllr Dalmazzo asked if there were any plans for the commemoration of the 1918 Armistice. Possible ideas are: Landscaping of the Reading Room area, flying of the regimental flags, cleaning and renovation of the war memorial or sourcing an eternal flame. Cllr Dalmazzo will speak to the British Legion and also parishioners in the village, to see what information is already available about those from Wreningham who lost their lives during WW1 and to hear of ideas for the commemoration. The Chairman also mentioned a request to “Fly the Red Ensign” for Merchant Navy Day on 3rd September 2017 but it was agreed that with several significant dates in the calendar, e.g. Armed Forces Day, Trafalgar Day, it would not be viable to support them all. **Action PD.**
- **Mobile library service** – The Chairman pointed out that this is a replacement stop. The mobile library will now stop once in Top Row, instead of twice, and will also stop at the village hall on a Monday every four weeks from 24 July.

- **Telephone box adoption – contract, future use and possible grant application** – The contract was discussed at some length and the Chairman voiced his concern at some of the wording in the contract relating to future liability. It was agreed to sign the contract, as a majority vote. Although a use has not been decided on, the clerk will apply for a grant from South Norfolk Council, towards the renovation of the phone box. **Action AR.**
- **Welcome pack** – Cllr Morris circulated a draft welcome pack and reported that he had gone ahead with this format as he didn't want to simply duplicate the information on the website. 20 copies will be printed in the first instance and they will be hand delivered to new residents. **Action KM.**
- **CIL – suggestions received and future spending consideration** – The clerk read the list of suggestions so far from parishioners as to what they would like the CIL money to be spent on. It was agreed to source prices for the suggestions, wherever possible, in order to give further consideration to the matter. **Action AR & MH.**
- **Village Hall Broadband grant** – The grant of £1500 has been received from the District Council and passed on to the Village Hall Committee. It is hoped that the wi-fi at the village hall will be available within around a month.

858 Planning

- **Planning applications received**
 - None
- **Planning comments submitted between meetings**
 - **2017/0815** – High house Farm, Wymondham Rd – Erection of dovecote on gable end of property
- **Planning decisions** – 2017 / 0815 (above) – approved

859 Village Maintenance and Highways

- **Public Access Defibrillator** – The training has taken place and the defibrillator is fully operational.
- **SAM2 report** – Cllr Dalmazzo reported that although it had not been possible to download the data from the SAM2, it did seem that the sign itself proved effective in slowing cars down and feedback from residents had been positive.
- **Ranger tasks** – The clerk submitted a report to the Highways rangers, asking for a variety of tasks to be completed.
- **Parish partnership scheme** – It was agreed that the clerk will source prices for both a SAM2 machine and also some sort of speed warning sign that would be suitable for the crossroads at Mill Lane / B1113. **Action AR.**
- **Chairman's meeting with Highways Engineer (inc. Church Rd trod path)** – The Chairman met with our Highways Engineer and they looked at a variety of Highways issues in the village, including the trod path at Church Road. Some works will be scheduled for repair and the Highways Engineer has written to Pentaco to ask if they would consider improvements to the trod path, including kerbing.
- **Future roadworks** - Several road closures are scheduled over the next 6 to 8 months, mainly due to Anglian Water replacing mains water pipes. Details are on the village website.

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860 Finance

- **To receive the financial report** – The report, circulated prior to the meeting was approved.
- **To note the payment made to the village hall (£1500)** – Noted.
- **To approve the following payments:**

Chq no	Amount	Payee	Notes
100201	£304.79	A Rayner	Jun & Jul salary
100202	£ 76.00	Post Office Ltd	Q1 tax
100203	£220.00	K Isaaks	Wheelie bin stickers
100204	£744.18	Eastern Play Services	Play area repairs & zip wire service
100205	£1.00	BT	Phone box adoption
100206	£445.00	P Askham	Playing field fence repairs etc.

All payments were unanimously authorised.

861 Correspondence

- **Hornsea 3 Wind Farm update** – Details of the consultation summary report were circulated.

862 Date of next meeting – 12 September 2017

There being no further business, the meeting closed at 9.00pm.