

Wreningham Parish Council
Minutes of the meeting of the Parish Council
held in the Margaret Preston Room, Wreningham Village Hall
on Tuesday 12 September 2017 at 7.30pm.

In Attendance: Cllr M Hill (Chairman), Cllr K Morris, Cllr H Gauthier, Cllr H Graves

Parish Clerk Anne Rayner
District Councillor Phil Hardy
9 members of the public

863 To consider apologies for absence – Apologies were received and accepted from Councillors Moon and Dalmazzo.

864 To receive declarations of interest - None to declare.

865 Open Forum, including reports from District & County Councillors – District Councillor Hardy advised that a meeting is taking place at South Norfolk Council on 26 September between 6pm and 7.30pm to discuss the planned development at Long Stratton. Plans of housing and infrastructure, including new roads, will be available to view. A member of the public reported that a post for a full time member of the clergy for the Tas Valley Benefice will shortly be advertised.

866 To approve the minutes of the last meeting (11 July 2017) – The minutes were approved without alteration and signed as correct by the Chairman.

867 Administrative Issues

- **Telephone box adoption** - BT have confirmed the adoption of the telephone box. The £100 grant has been received from South Norfolk Council and the phone box has been added to the parish council's insurance policy. Councillor Morris plans to arrange a meeting for parishioners who indicated an interest in the project. The most popular suggestion of uses for the box so far is a community library. Work will need to take place to level the box before any further renovations take place. **Action KM & HG.**
- **CIL – suggestions received and future spending consideration.** Options for spending from the CIL fund (some options combined with a parish partnership bid) were discussed at some length:
 1. **B1113 hazard sign** to north of Mill Lane junction – Cost about £5,000 with £2,000 for NCC Highways to maintain for 10 years. The clerk will obtain more information about this, including where it would be most effective to place it, speed of activation. It was also agreed to re-approach Travis Perkins about their offer of some time ago to sponsor the sign. **Action MH & AR**
 2. **SAM2** – Cost: about £3,000. Councillors unanimously agreed to proceed with a bid to the parish partnership scheme for a SAM2 machine. Five specific sites will need to be identified, in order to establish whether new poles are also required. **Action AR & MH.**

The existing arrangements for the shared the existing SAM2 will be curtailed if the Clerk can negotiate a refund of PC investment. Otherwise the arrangement will continue until a contract renewal, and hence expenditure, is required. **Action AR**

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3. **Archaeological dig project.** Cost: No more than £1,000. Councillors supported this, in principal, and would need further information about level of funding support required. A member of the public present, in attendance at a recent initial project meeting, advised that most of the costs would be incurred at the end of the project (Summer 2018) and that would depend on artefacts found.
4. **Replacement Church Noticeboard** – Cost: about £900. It was agreed that this was something the council could support but the Chairman suggested that it would need to be a shared noticeboard, with both Church and parish information. The clerk will wait for the Church warden to report back on this.
5. **Village Hall improvements** – It was agreed that CIL funds could be used to improve the facilities at the Village Hall. The Council anticipated that the Village Hall Committee will provide an outline of planned improvements to the hall and the extent of financial support required.

868 Planning

- **Planning applications received**
 - **2017 / 1979 – Land adj to Wreningham Village Hall – Change of use to paddock and erection of stable** – Councillors felt this application contained several inaccuracies and was incomplete and there could not be supported.
- **Planning comments submitted between meetings**
 - **2017/1711 – Fairview, Wymondham Rd – Two storey extension** – No comments.
- **Planning decisions and other information**
 - **Draft Norfolk Strategic Framework document consultation** – The consultation is open until 22 September. A member of the public voiced their concern that although South Norfolk will be subject to a huge amount of new housing development, there seems to be little to deal with other infrastructure, particularly the poor condition of our roads, which seem to be unable to cope with the volume and weight of the traffic.

869 Village Maintenance and Highways

- **Church Rd** – The Chairman voiced his frustration and disappointment that issues raised by the Parish Council during the planning procedure for the new houses on Church Road were not suitably addressed by either South Norfolk Council, the developer or Norfolk County Council Highways. The result is that the parish council and the village have been left with the completely unsuitable trod path, as predicted. Cllr Hardy confirmed he will feed this back to South Norfolk Council. The Highways engineer is currently assessing what can be done to improve the situation, with some cost potentially being met by Highways and some by the parish council, possibly as part of the parish partnership scheme. **Action AR & MH.**
- **Parish Partnership Scheme** - Addressed during the discussion regarding CIL.
- **Footpaths** - The clerk reported that the Countryside Access Officer has confirmed that Norfolk County will replace the bridge at the beginning of footpath 5, off Church Road.
- **Asset maintenance and Millennium Clock** – The ownership of the clock is not clear. This will be established before any further action is taken.
- **Play area** – The clerk reported that the recent play inspection highlighted the need to remove the membrane placed by councillors and parishioners, as a trial, around two items at the play area. Unfortunately, RoSPA have confirmed the membrane is not suitable and must be

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removed. Three alternative options to resolve the surface issue were discussed and it was agreed the clerk would return to the supplier and ask for further details on the solutions, i.e. guarantee period, maintenance requirements. The clerk will also try to obtain a second set of quotes. **Action AR, MH, JM & HG.**

870 Finance

- **To receive the financial report and external audit report** – Both reports were received and approved.
- **To approve attendance at the “Public Sector Mapping Agreement Conference”** – The Chair will attend this conference in London and Councillors approved the expenditure of a return train ticket.
- **To approve the clerk’s annual increment – effective 1 September 2017** – This was unanimously approved.
- **To approve the following payments:**

Chq no	Amount	Payee	Notes
100207	£308.74	A Rayner	Aug & Sep salary
100208	£153.40	Post Office Ltd	Q2 tax
100209	£120.00	Mazars LLP	External audit fee
100210	£ 12.00	Upper Tas Valley Benefice	Printing costs
100211	£ 11.67	K Morris	Welcome cards

All payments were unanimously approved.

871 Correspondence

- **CPRE – Vision for Norfolk** – Noted.
- **Hornsea Project Three Offshore Wind Farm** - End of consultation period noted.
- **Oak with TPO on Church Rd** – Noted.
- **Community Governance Consultation – Phase 2** – The recommendations include no changes for Wreningham.

872 Date of next meeting – 14 November 2017

Before the close of the meeting, a member of the public asked if any progress has been made relating to the Folgate footpath. The Chairman confirmed, with the footpath warden, he will try to arrange a meeting with the landowner. **Action MH**

Regarding the Church Rd development, it was mentioned that as part of the planning process, the Fire Service had highlighted the lack of a water hydrant in the vicinity. No one present could recall the recent installation of a hydrant, so this will be investigated. **Action AR**

There being no further business, the meeting closed at 9.10pm.