

Wreningham Parish Council  
Minutes of the meeting of the Parish Council  
held in the Margaret Preston Room, Wreningham Village Hall  
on Tuesday 14 November 2017 at 7.30pm.

In Attendance: Cllr M Hill (Chairman), Cllr K Morris, Cllr H Glaves

Parish Clerk Anne Rayner  
County Councillor Colin Foulger  
5 members of the public

**873 To consider apologies for absence** – Apologies were received and accepted from Cllrs Moon and Gauthier.

**874 To receive declarations of interest** – None to declare.

**875 Open Forum, including reports from District & County Councillors**

- **Includes information regarding the archaeological test-pitting** – Steve Hickling gave a short presentation regarding this project, including a summary of the requirements, costs and aims. Approx. 15 – 20 residents would need to volunteer, in order to make the project a success. Steve confirmed he is happy to project manage and aims to begin in January.
- **Parent & toddler group** – Katie Burrell presented her plans to re-start a mother & toddler group, to run on a Friday morning, during term time. The parish council were supportive of the idea and agreed they would potentially provide a grant of up to £500 to help the project get going. Katie will contact the Chairman with details of costs involved.
- County Councillor Colin Foulger reported that the first section of the new NDR road opened last week. Colin also confirmed he has some funds available in the form of grants and it may be possible to contribute towards the issues with the trod on Church Rd.
- Whilst not present, District Councillor Hardy submitted a short report confirming that he can contribute towards the new noticeboard at the Church. He also confirmed that he is awaiting a response from SNC regarding the Highways issues on Church Road.

**876 To approve the minutes of the last meeting (12 September 2017)** – The minutes were approved without alteration and signed as correct by the Chairman.

**877 Administrative Issues**

- **Telephone box group progress report** – Cllr Morris reported on ideas for the phone box, including a mural designed by the school for the floor of the box, a village information point and a book swap. The first step is to level the box. The aim is for the project to be finished by March, in time for World Book Day.
- **2018 meeting schedule** – It was agreed to continue to schedule meetings every other month on the second Tuesday – 9 January, 13 March, 8 May, 10 July, 11 September, 13 November.
- **2016 / 17 CIL report for SNC and future spend suggestions / requests / agreed expenditure** – No CIL has been spent so far and a report will be sent to SNC accordingly. The current committed spend was assessed: SAM2, test pitting and the noticeboard. The village hall committee will be submitting a request for funds. A warning flashing “crossroads” sign was also considered, for the junction of Mill Lane

and the B1113, but, after assessing additional information provided, it was agreed not to proceed with this scheme at the current time. **Action AR.**

- **To review the following policies: Community Engagement Strategy, Risk assessments – litter bin emptying, tree management & trees and hedges policy** – some minimal updating was made to each policy, no major changes. The revised documents will be circulated and will also be updated on the website. **Action AR.**

## 878 Planning

- **Planning applications received – None**
- **Planning comments submitted between meetings – 2017 / 1979 – Chair's meeting with landowner** – The Chairman gave a brief summary of his meeting with the new landowner of the field next to the village hall. The boundary was agreed and the landowner confirmed the trenches dug were to allow for connection to electrical and water services.
- **Planning decisions and other information**
  - **To consider a request for access to main sewerage relating to planning permission no 2017 / 1979. Access needed via the village hall car park** – Following discussion with South Norfolk Council, it appears that connection to sewerage requires an additional planning application. SNC have notified the landowner.

## 879 Village Maintenance and Highways

- **Parish Partnership Scheme inc SAM 2 application and other possible bids** – Following discussion, it was agreed to submit a bid to the parish partnership scheme for kerbing and improvement of the trod (approx. value £12000), with a view to asking the parish council's highways engineer to contribute the other half of the cost. **Action AR.**
- **Mill Lane – Saffron Housing rubbish clearance** – A large pile of rubbish has been left outside the empty Saffron bungalow on Mill Lane. The clerk will write to Saffron and ask them to remove it. **Action AR.**
- **Church Rd – Trod / Fire Hydrant** – The clerk has asked SNC about the installation of the fire hydrant, which was noted as a requirement by Norfolk Fire & Rescue. A response is awaited.
- **Noticeboard at Church** – Councillors agreed to provide up to £650 towards the cost of a new noticeboard near the Church. The Church Warden, present at the meeting, agreed that some parish council information or notices could be displayed on the board, if necessary.
- **Playing field – play equipment & hedges** – A quote from Gary Lake to cut back the hedging, including some tree work, was accepted. The Chairman will arrange to meet Gary at the playing field before any work begins. It was also agreed to replace the problem surfaces at the play area with "mahogany red" eco mulch. Councillors felt that the other solutions would only be temporary and a more permanent solution was preferred. It was agreed to meet the cost of this from the CIL funds.

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However, a final decision will be made on this following receipt of the second quotation. **Action MH.**

- **Footpaths** – The Chairman and footpath warden met with Norfolk County Council's access officer to look at the problem relating to footpath 10. NCC's access officer will write to the landowner to see how the matter can be resolved.
- **Anglian Water – replacement of water mains pipes** – Continuing in the village.

#### 880 Finance

- **To receive the financial report** – The financial report was received and acknowledgement made of the second instalment of the precept.
- **To consider a grant application of £160 for All Saints Church, Wreningham** – Councillors unanimously approved this grant, towards the maintenance of the churchyard.
- **To consider the budget proposals and precept level for 2018 (inc. NALC response)** – The budget was considered and, following discussion, Councillors proposed an increase to the precept of 7.5%, however, they resolved to make the final decision in January, when hopefully more Councillors would be present. The parish council have submitted a response to NALC in respect of a consultation regarding increases to the precept. The main point of the response was to highlight the small figures involved in a 2% increase to the precept, triggering a referendum which would cost far more than the increase being requested.
- **CIL payment of £3713.31 made on 28 October** – noted.
- **To approve the following payments:**

Chq no	Amount	Payee	Notes
100212	£312.68	A Rayner	Oct & Nov salary
100213	£680.00	G Lake	Grass cutting
100214	£160.00	Upper Tas Valley PCC	Grant for churchyard maint.

#### 881 Correspondence

- **Meet NCC Leader workshops** – NCC Leader Cliff Jordan has begun a series of roadshows, with the aim of talking to Councillors, residents, community groups and stakeholders about what lies ahead for Norfolk and the role of the County Council.
- **Policing Strategy** – Norfolk Constabulary propose to remove the role of PCSOs from the force altogether. The savings from this would pay for 80 police officers and 16 office / admin staff.

#### 882 Date of next meeting – 9 January 2018

There being no further business, the meeting closed at 9.40pm.