

In Attendance: Cllr M Hill (Chairman), Cllr K Morris, Cllr H Graves, Cllr S Lidington  
Parish Clerk Anne Rayner  
5 members of the public

**1 Councillor declaration of acceptance of office form completion and declaration of interests, if appropriate** – All Councillors signed the appropriate forms.

**2 To elect a Chairman for the forthcoming year and receive the Chairman's declaration of acceptance of office** – Michael Hill was nominated and seconded for the position of Chairman, which he accepted and duly completed the appropriate form.

**3 To elect a Vice chairman and receive the Vice-Chairman's declaration of acceptance of office**  
- Councillors agreed that they did not feel it necessary to appoint a vice-chairman at this time.

**4 To consider apologies for absence** - None to report.

**5 To receive declarations of interest** – None to report.

**6 Open Forum, including reports from District & County Councillors** – A member of the public asked about the remaining part of the trod on Church Road which has not been upgraded and also the hedging at the front of the properties. Councillor Lidington confirmed that with regard to the hedging, Saffron Housing are responsible for the section in front of houses numbered 1-3, number 5 is responsible for the next section, number 6 for the next, with number 10 looking after the remainder. NCC Highways had indicated it may be possible to upgrade the rest of the trod in the future, if budgets allow. However, the cost was prohibitive for the Parish Council to do this. The Clerk will contact Saffron Housing with regard to the hedging. **Action AR.**

The matter was also raised regarding stagnant water collection behind the two new houses on the other side of Church Road. The Clerk will contact the water management team. **Action AR.**

**7 To approve the minutes of the last meeting (12 March 2019)** – The minutes were approved without alteration and signed as correct by the Chairman.

## **8 Administrative Issues**

- **To hear information relating to the loss of General Power of Competence** – Following the recent election, the Parish Council no longer meet the criteria to hold the General Power of Competence. The Parish Council needs to ensure it is acting within permitted legal powers and duties, going forwards. The Clerk has provided information regarding this matter.
- **To co-opt, following vacancies not filled as a result of the recent uncontested election** – Jean Lambourne was welcomed to the Parish Council and signed the paperwork accordingly. The Clerk will forward on additional information regarding the role.
- **To agree a replacement bank signatory, to replace Hilary Gauthier** – It was agreed that Sarah Lidington act as replacement signatory. The Clerk will request the necessary paperwork from the bank. **Action AR.**

## 9 Planning

- **Planning applications received**
  - **2019/0895 – Chestnut Cottage, Top Row – Two storey rear extension** – The Parish Council had no objections to these plans.
- **Planning decisions**
  - **2019/0284 – Wood Lace Cottage, Mill Lane – Rear & side extensions** – Approved
  - **2019/0471 – Applewood, Wymondham Rd – two storey and single storey extensions** – Approved
- **Planning comments submitted between meetings**
  - **2019/0604 & 0605 – The Poplars, Ashwellthorpe Rd – Conversion of barn to ancillary accommodation. Erection of farm office & stables** – The Parish Council did not object but did comment on highways issues and lighting.

## 10 Village Maintenance and Highways

- **Grit bin** – The Clerk will contact Highways to try to ensure that this is installed as soon as possible.
- **Noticeboard** – The new noticeboard for Penny's Green has been delivered. Councillors Graves and Hill will meet at the site to establish the best place for it to be installed.

New District Councillors Nigel Legg and Gerry Francis joined the meeting. Vivienne Clifford-Jackson, the third District Councillor for the area, was not available to attend. They have not yet fully established who will be attending the Wreningham meetings but it is likely to be Nigel Legg. Nigel confirmed that he will submit a generic report, to be included in the report for the Annual Parish Meeting. Councillor Legg also raised the issue of noise from the Lotus track and mentioned steps that Lotus have taken to try to reduce the noise. This continues to be monitored. Lotus also applied for planning permission to demolish the control tower at the site as it was reportedly in poor condition. However, following local objections, they have agreed to look at other possible ways of keeping the tower.

## 11 Finance

- **To receive the internal audit report** – The report was circulated prior to the meeting and the comments noted. With regard to a review of the assets, the Chairman agreed to inspect the assets. A query was raised with regard to the ownership of the Millennium Clock. The Clerk will investigate this. **Action AR.**
- **To declare that WPC is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015 and confirm exemption for 2018/19** – The Parish Council resolved that they meet the conditions for an exempt authority.
- **To approve the Annual Governance Statement** – The Annual Governance Statement was read and Councillors unanimously approved the statement.
- **To consider and approve the Accounting Statements for 2018/19** – The accounting statements were circulated prior to the meeting and the Parish Council duly approved the statements.
- **To authorise an increase to the Clerk's salary, in line with NJC pay scales, effective 1 April 2019** – It was agreed to increase the Clerk's salary in line with the NJC pay scales.
- **To approve the following payments:**

Wreningham Parish Council  
Minutes of the meeting of the Parish Council  
held in the Margaret Preston Room, Wreningham Village Hall on Tuesday 14 May 2019 at 7.30pm

Chq no	Amount	Payee	Notes
100265	£ 424.96	A Rayner	Apr & May salary
100266	£ 74.01	A Rayner	Expenses May 18 – May 19
100267	£ 846.85	Came & Co	Annual Insurance
100268	£ 147.70	Norfolk ALC	Annual subscription
100269	£ 55.00	T Wadlow	Internal Audit

**12 Date of next meeting – 9 July 2019**

There being no further business, the meeting closed at 8.30pm.