

Minutes of the meeting of Wreningham Parish Council
held in the Margaret Preston Room, Wreningham Village Hall
on Tuesday 10th March 2020 at 7:30pm

In attendance: Cllr M Hill (Chairman), Cllr K Morris , Cllr J Lambourne, Cllr H Glaves,

Parish Clerk Nicky Allen
District Councillors Nigel Legg, Gerald Francis
5 members of the public

Post meeting note: Since this meeting the Covid-19 pandemic and subsequent Government required lock down is having an impact on the community and Parish Council actions and meetings planned. Where possible this council will keep the Parish informed through the website and village noticeboards.

1 To consider apologies for absence - Apologies received and accepted from Cllr S. Lidington, Cllr V Clifford-Jackson, Cllr J Moon

2 To receive declarations of interest – none reported

3 Open Forum

A member of the public confirmed that the Wreningham Heritage Group had been successful in its Lottery grant application and would no longer require the grant agreed at the last Parish meeting.

Action NA to update CIL funds in Parish accounts. Also confirmed that the agreed grant for the South Norfolk Choir was still required and the Chairman requested the applicant confirm details in an e-mail so the grant cheque can be raised.

Cllr Legg reminded the Parish that they have the chance to comment on the Greater Norwich Local Plan that has been published. Also informed Parish there will be an additional development plan for South Norfolk villages for small developments that is likely to be published at Easter.

4 To approve the minutes of the last meetings (14 January 2020). Approved and signed. Poor Driving Behaviour in village- Cllr Glaves confirmed this is ongoing and looking at Community Speedwatch which requires 3 volunteers who need to be trained.

5 Administrative Issues

- Review of Asset Register. The Chairman has updated register and proposed further details to be included such as the grit bin. **Action NA** to update existing policies with agreed amends.
- Policy reviews. Financial Regulations, General Risk Assessments, Statement & Review of Internal Control, Policy Review Schedule. **Action NA** to update policies with agreed format amend and to also update General Risk Assessment with Council laptop new back up procedure.
- To agree the appointment for the 2019/20 internal audit. **Action NA** to approach Trevor Wadlow and confirm.
- To elect Trustee Chair of Wreningham Fuel Trust. Council approved Ivan Howlett for continued appointment. **Action NA** to confirm with C Minns.
- To formulate Parish support plan for COVID-19. Reviewed the Chairman's leaflet proposal for the village. Discussion on local and national media extensive coverage of how to prevent further spread of the virus. Clerk outlined Council today received Coronavirus brief from SNDC, with details of how Parish can support their communities and can request a template of a plan available from SNDC. Discussion on having a single point of contact phone/e-mail for those who need help to support. **Action NA** to forward SNDC e-mail to all councillors. **Action MH** to review leaflet to see if need to distribute as part of response.

- Village faster broadband review – A member of the public outlined history and gave more detail on proposal. Parish Council agreed to make village aware of opportunity on Parish website.
- Update on Welcome Pack- Proposal by Cllr Morris to do a print run and include in Mardle for all of village, as well as now publishing on website and giving to village newcomers. Parish approved cost for 300 colour gloss copies to be printed for £170 and cheque raised at meeting to cover printing cost.

6 Planning

Applications received	2020/0327 Chestnut Cottage Top Row - Erection of single storey rear extension and demolition of conservatory to be replaced with a two storey extension.- Parish approved of application, and had no comments.
Comments agreed between meetings	2020/0129 Ivy Cottage Ashwellthorpe Road - 2 storey side extension- standard planning comments submitted ref lighting/ native hedging replacement
Decisions	2019 / 2552 - Acorns, Church Road, single storey rear extension - approved 22/1/20 with conditions
Information	Update on Land adj to Village hall and current application status- this is an ongoing application and discussions took place that whilst the application has been deferred, SNDC planners have recommended that it is accepted

7 Village Maintenance and Highways

- Annual play inspection report and formation of working party- agreed maintenance needed when weather better will do this.
- Saffron managed bungalows and fence issue- Saffron as Social landlord has stated that it's their tenants' responsibility to repair or replace recent damaged fence, they are unwilling to take responsibility or repair. Title deeds have been shown to Saffron to show it is their boundary, and a site visit has been booked to check and confirm this.

8 Finance

- To receive the financial report. Circulated prior to the meeting and approved.
- The following payments were unanimously approved:

Cheque No.100293	Clerk's Wages: Feb & March 2020	£326.96
Cheque No.100294	Barry Jarvis: website domain renewal	£26.39
Cheque No.100295	P D Askham: Playing Field Boundary cutback	£1950.00
Cheque No 100296 & 100298	Keith Morris Basketball net for playing field	£9.98
Cheque No 100297	Minuteman Press Norwich	£170.00

9 To consider correspondence

- Local Government Boundary Commission- Cllr Legg briefed the Parish on current debate on new County Council division and so have extended consultation, this is all available for parishioners to review.
- Wrenfest happening in June to tie in with Beer festival.
- Priscilla Bacon Hospice- letter received including brochure of new facilities to be built to replace existing lodge, with a request for grant money and any fundraising activity within the village. Councillors to review brochure and confirm at next meeting.

There being no further business, the meeting closed at 8:42 pm

10 Date of next meeting – Tuesday 12th May 2020