

Wreningham Parish Council

You are hereby summonsed to attend WRENINGHAM PARISH COUNCIL meeting on 9 November 2021 commencing 7.30pm at the Margaret Preston Room, Village Hall

AGENDA

- 1 To consider apologies for absence
- 2 To receive declarations of interest
- 3 Open Forum, including reports from District & County Councillors
- 4 To approve the minutes of the last meeting
- 5 Administrative Issues
 - To consider Council's eligibility to hold General Power of Competence
- 6 Planning

Applications	Description
Applications received / Comments agreed between meetings	2021/1985 - Peplins Cottage, Top Row, Wreningham. Proposed single storey rear extension together with internal and external alterations. 2021/2156 - Willys Croft, Church Road, Wreningham. Proposed Installation of two additional roof windows in new extension pitched roof following 2021/1176
Decisions	2021/1985 - Peplins Cottage Top Row Wreningham NR16 1AR. Proposed single storey rear extension together with internal and external alterations - approved. 2021/1033 - Agricultural Buildings Fir Grove, Hethel Road. Conversion of barn to dwelling and erection of new garaging, demolition of agricultural buildings and erection of 2 No. dwellings – approved.

- 7 Village Maintenance and Highways
 - B1113 – Village Gates
 - Repairs by NCC – bridges / walkways
- 8 Queen's Platinum Jubilee 2022
- 9 Finance
 - To receive the financial report
 - To consider Council's budget requirements for 2022/23 financial year for Precept level.
 - Payments raised between meetings with prior approval

Transaction ID / BACS Transfer date	Description	Amount £
07/10/21	Eastern Drainage Services- CCTV report	192.00
07/10/21	Upper Tas Valley- churchyard grant	160.00
07/10/21	Eastern Play Services- playground works	6521.99
21/10/21	A Moore Netting purchase for playing field	130.80
29/10/21	Helping Hand litter picking equipment- debit card payment	365.88
29/10/21	Value Products litter high vis – debit card payment	38.94

- To approve payments

Wreningham Parish Council

Transaction ID / BACS Transfer date	Description	Amount £
	Clerks Pay Oct & Nov	353.47

9 Correspondence

- Free Tree planting
- Snetterton Dog's Trust

10 Date of next meeting Tuesday 11th January 2022

County Councillors Report – Daniel Elmer – November 2021

Forehoe Division – *Mulbarton, South Wymondham, Newton Flotman, Spooner Row, Wreningham, Swardeston, Bracon Ash, Swainsthorpe, East Carleton, Flordon, Ketteringham*

Email – daniel.elmer.cllr@norfolk.gov.uk

Flooding:

- **Strategic Flood Alliance** – The Norfolk Strategic Flooding Alliance (NSFA) has formally adopted an overall Strategy, designed to enable county wide responses to flooding across all agencies involved.

The Strategy, which lays out the NSFA's vision, objectives, approach and structure, is a milestone in the development of the Alliance, which was founded earlier this year to bring together all agencies and partners involved in planning for and responding to flooding in Norfolk.

The Strategy's formal adoption coincides with the NSFA's first joint exercise, Exercise TEMPESTAS, which examined in depth how the NSFA's members will work together in the face of a major flooding incident, from the initial Met Office Flood Warning through to the Recovery phase. The exercise allowed Alliance Members to assess their readiness for flooding and to identify any weaknesses to be addressed or opportunities that could be taken to ensure all members are ready to work closely in the event of flooding this winter.

The Alliance's Strategy is also accompanied by an Action Plan that identifies what steps the NSFA and its members are taking to address the risk of flooding. This includes work on individual sites across Norfolk, looking at working out costed solutions to address flood risk on each site and identify potential funding for each one: this work is already underway on an initial selection of sixteen flood sites in Norfolk, with a second tranche of sites being considered.

The adoption of the strategy comes a month after Norfolk County Council's Cabinet agreed the allocation of a £1.5m flood reserve fund, including funding for several aspects of the NSFA's work.

As autumn sets in, the single phone number set up by the NSFA to give Norfolk residents one point of contact to report flooding is expected to see increased use. The number is available for anyone wishing to report flooding anywhere in the county: they can simply call 0344 800 8013.

Business & Economy:

- **Bedroom to Business** - The Business & IP Centre Norfolk, managed by Norfolk County Council's Library and Information Service, is offering a free six-week online programme that will take budding business owners on a journey from 'Bedroom to Business'. Over the past 18 months, many people have had to find alternative sources of income, including considering setting up their own business. This programme will help aspiring business owners develop their idea and provide the tools needed to get started.

Starting on Friday 5 November, the six 2 hour workshops will run weekly and cover topics including: pros and cons of being self-employed; identifying any additional skills needed; developing a business plan; business funding; registering your business.

Workshops will be limited to a maximum of 10 people to allow participants to get the most out of the sessions. If anyone is unable to attend this programme, Bedroom to Business will run again starting in January. For more information and to register, visit www.bipc Norfolk.eventbrite.com.

- **Chances Project** - Chances, a £4.9m Norfolk County Council project, co-funded by the European Social Fund, is reaching out to people in Norfolk who have recently lost their jobs or are long-term unemployed who may face barriers to finding work. It aims to help them get back into employment through new opportunities for support and training.

Depending on the needs of the individual, the support could include help to identify skills gaps and finding suitable training and qualifications, support to access services to boost health and wellbeing, or finding ways to overcome barriers such as transport or accessing childcare. Support for those with physical or learning disabilities could also include providing help to access services, or assistance from a mental health specialist or disability support specialist who will be working closely with the Chances team. Individuals who are keen to find out more are welcome to contact the project team directly – for contact details and further information see www.norfolk.gov.uk/chances.

Other:

- **MiQuit** - A new service named MiQuit is launching in Norfolk to help pregnant women to quit smoking and improve the health of their baby. The MiQuit service provides free text message support for users, sending information and advice directly to their phone. The support is tailored to each user and their lifestyle, ensuring everyone who signs up get the support they need to quit. Pregnant women can find out more about the service and sign up at MiQuit on Just One Norfolk.
- **New Recycling Award for Schools** - Norfolk County Council and Norfolk Recycles are calling for schools to sign up and start to reduce their use of single-use plastics and, in return, they will be rewarded with bronze, silver and gold awards to celebrate their progress. A specially designed resource pack provides all the information and support materials needed to guide them through the project, as well as a selection of curriculum linked activity ideas. Forty schools will be in with the chance of securing a £150 grant to help them to replace some of the single-use items that pupils have chosen to target in their school.

Reports received prior to the meeting

Nigel Legg (SNC Councillor)

To report verbally at the meeting.

Vivienne Clifford-Jackson (SNC Councillor)

Unable to attend the meeting. Nigel's report will cover her comments. Neither are very happy with the way planning is being run at present, but at least the committee is returning to nine members which is more thorough. Request that all members think about their carbon footprint and what each can do to mitigate our part of climate change. Flooding is clearly the biggest threat in Norfolk. I would ask our County Councillor to press the County for better transport provision. Which we have been asking for the last thirty years to my knowledge!

Budget Report

Wreningham Parish Council

	2021/22			2022/23			
Receipts	Budget	Projected *	Actual	Comment	Budget	Actual	Comment
Precept	£9,200.00	£9,200.00			to be decided		
VAT	£1,500.00	£2,227.21		Higher VAT spend for 21/22 due to playground works	£500		
CIL							SNDC inform WPC
Donations/Grants							
Misc							
Total					£500		
Payments By Category							
Queens Platinum Jubilee 2022					£2,000		
Administration	£1,398.58	£1,000.00			£1,800		
Salary	£2,219.76	£2,372.82			£2,400.00		
Donations	£160.00	£160.00			£160		
Maintenance	£3,000.00	£2,000.00			£2,000		
Subs	£186.00	£184.40			£186		
CIL	£10,789.30	£9,600.00			835.57		CIL expected funds available to spend as at financial year start
Training	£325.00	£0.00			£325		
VAT Payments	£1,500.00	£2,227.21			£500		
Total	£19,578.64	£17,544.43			£10,207		

NOTES

(council forecasted spend for 22/23 excluding CIL & Jubilee spend **£7371**)

Queens Platinum Jubilee 2022-£2000 to cover village events, booklet printing costs, commemorative bench

Administration- Including £800 budget for Clerk replacement laptop

CIL money -separate budget and income stream from precept

* Forecast income/ spend for year end based on spend to date and expected spend as at September 2021

Balance @ 19/08/2021 26,058.44

Income received SNDC Precept 8/10/21 £4,600.00

Total £4,600.00

BACS/ Cheques presented	Chq no/BACS date	
HMRC Employee tax payment	07/10/2021	120.00
Upper Tas Valley Church grant	07/10/2021	160.00
Eastern Drainage CCTV report	07/10/2021	192.00
Clerks Pay August/September	07/10/2021	353.47
Eastern Play Services Playground works	07/10/2021	6521.99

Total 7347.46

Bank account Balance Total **23,310.98**

Unpresented Cheques

Total

Balances at 19/8/21 **26,058.44**

Balance brought forward from 2020/21 26,870.91

Receipts year to date 9,200.00

Payments year to date 12,759.93

Cashbook Balance @ 21st October **23,310.98**

	INCOME		
	Budget	Actual	Percentage
Precept	9,200.00	9,200.00	100.0%
Vat Payments	1,500.00	-	0.0%
Misc			0.0%
Donations/Grants	-		0.0%
CIL	-		0.0%
Sundry			0.0%
Totals	10,700.00	9,200.00	86.0%

	EXPENDITURE		
	Full Year Budget	Actual Spend YTD	Percentage
Administration	1,398.58	815.10	58.3%
Salary	2,219.76	1,315.47	59.3%
Donations	160.00	160.00	100.0%
Subscriptions *	186.00	184.80	99.4%
Maintenance	3,000.00	322.09	10.7%
CIL	10,789.30	8,362.73	77.5%
Training	325.00		0.0%
VAT	1,500.00	1,771.34	118.1%
Totals	19,578.64	12,931.53	66.0%

* NALC annual subscription for 2021/22 paid in advance to be included in 2021/22 Accounts for budgeted spend

(includes CIL available after further playground works spend £1591 net will leave fund

Norfolk Wildlife Trust would formally like to invite you to a Wilder Connections Event:



Making the Connection

Book your place onto one of these **free events** to find out all about this exciting new project and how NWT can support communities and landowners to reconnect habitats for wildlife in your area. Restoring hedgerows, ponds, meadows and other habitats we can increase biodiversity and create resilience to climate change.

- Saxlingham Nethergate Scout Hut, NR15 ITE (talk and optional walk)
Saturday 6 November, 10am to 12pm or 1 to 3pm
- Heart of Gissing Centre, IP22 5XB (talk and optional walk)
Sunday 28 November, 10am to 12pm or 1 to 3pm
- Old Hall Farm, Norwich Road, Woodton, NR35 2LP
(Drop in event, no need to book)
Friday 10 December, 4 to 7.30pm
- Bracon Ash and Hethel Village Hall, NR14 8EL (talk)
Tuesday 18 January, 7 to 9pm
- Diss Methodist Church, IP22 4EY (talk)
Monday 24 January, 7 to 9pm
- Earsham Wetland Centre, NR35 2AF (talk and optional walk)
Saturday 29 January, 10am to 12pm or 1 to 3pm



Booking essential

Email wild@norfolkwildlifetrust.org.uk or phone 01603 598333.

Please let us know which event you would like to attend and how many free tickets you require.

Saving **Norfolk's Wildlife** for the Future



Green Recovery Challenge Fund

Eastern Drainage

Services^{Ltd}

Drainage investigations for surveyors, engineers and loss adjusters

Specialists in all drainage renovation techniques including in-situ repairs and sewer connections

6 Drymere, Beachamwell, Swaffham, Norfolk PE37 8AS

Tel Norwich office: 01603 493085 Fax: 01603 493085 Email: info@easterndrains.co.uk

www.easterndrainageservices.co.uk

Drainage Investigation Report

Site Address:

Loke on Wymondham Road
Wreningham
Norfolk

Date of Investigation:

30th June and 9th September 2021

Client:

Wreningham Parish Council

Reference:

E.D.S.4278

Report Summary and Recommendations

We carried out a CCTV survey to the surface water drain running from a surface water catchpit, across the front of 'Bramwell' and 'The Connifers'. This drain is 225mm diameter and constructed from concrete sections.

The drain contains a lot of stones and shingle which can sometimes indicate a drain has collapsed and the shingle used to bed and surround the pipes has entered the system. We could not CCTV survey the full length of the drain because of the shingle / stones.

1. Surface Water Manhole upstream towards Surface Water Catchpit

This drain is holding water and shingle / stones. At 11.4m we reached a blockage and the camera would not travel any further. The CCTV survey shows two inset type junctions and the pipes are protruding into the main drain run.

2. Surface Water Catchpit downstream towards Surface Water Manhole

We attempted to complete the CCTV survey from the opposite direction but reached an unknown solid obstruction at 9.8m. This means there is a length of drain of approximately 11m that has not been surveyed and it is this section the stones are likely to be entering the drain. We did find a broken joint and hole in the pipe within the section we were able to CCTV survey, but visibility was greatly reduced because of water and the shingle.

One of the occupiers thought that someone has installed a new 300mm diameter outlet from the surface water catchpit, and although we could see this we could not complete a CCTV survey because it is blocked.

It may be possible to CCTV survey more of the drainage by using a suction tanker to jet and pump out the stones, debris, silt etc but there is no guarantee we would get a clear picture with the CCTV camera or confirm what has caused the shingle / stones to enter.

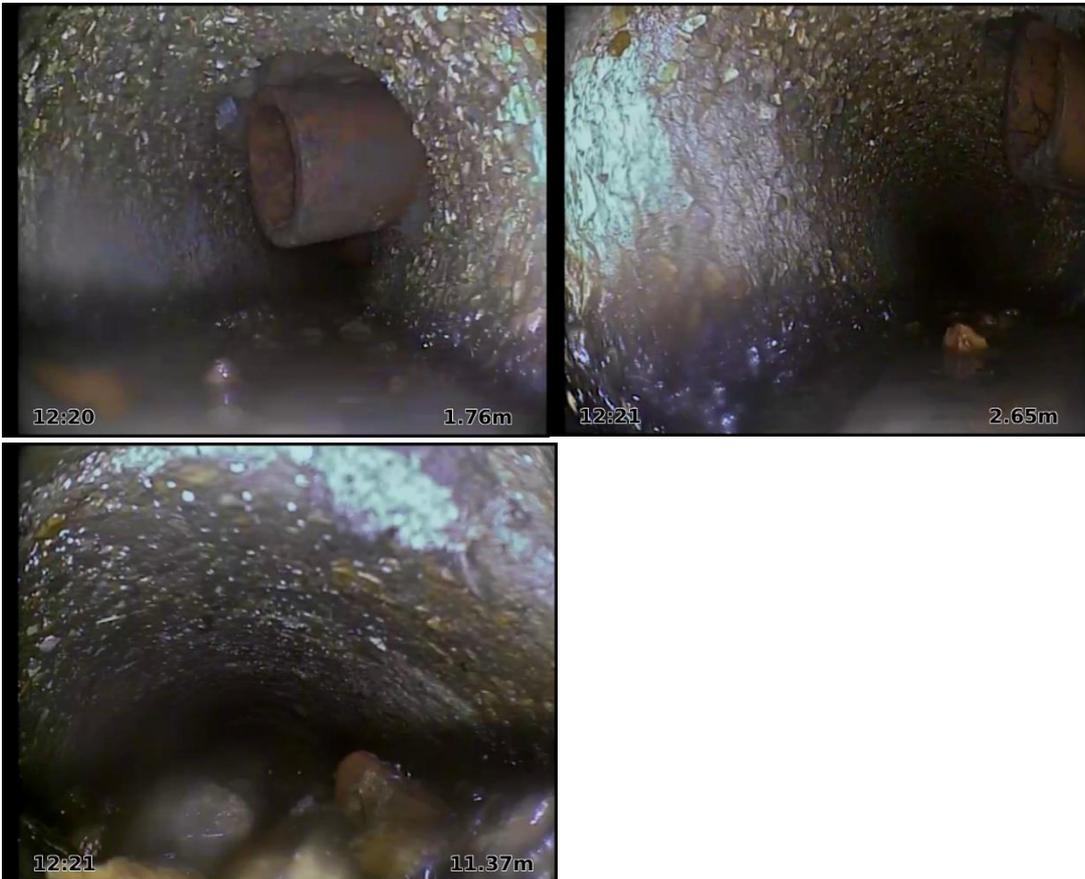
We trust the foregoing is satisfactory however if we can be of any further assistance please do not hesitate to contact this office.

Our assessment of the drainage system is based on our visual inspection and information collated at the time of the CCTV survey. Where assumptions or opinions have been made they are based on our experience and do not constitute any form of guarantee. We cannot guarantee further deterioration will not occur following this survey.

Report Summary and Recommendations

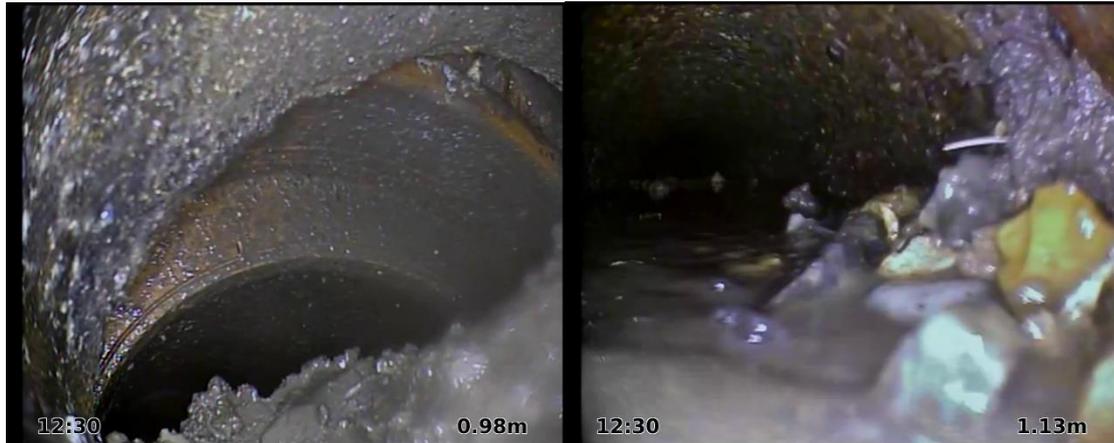


Surface Water Catchpit



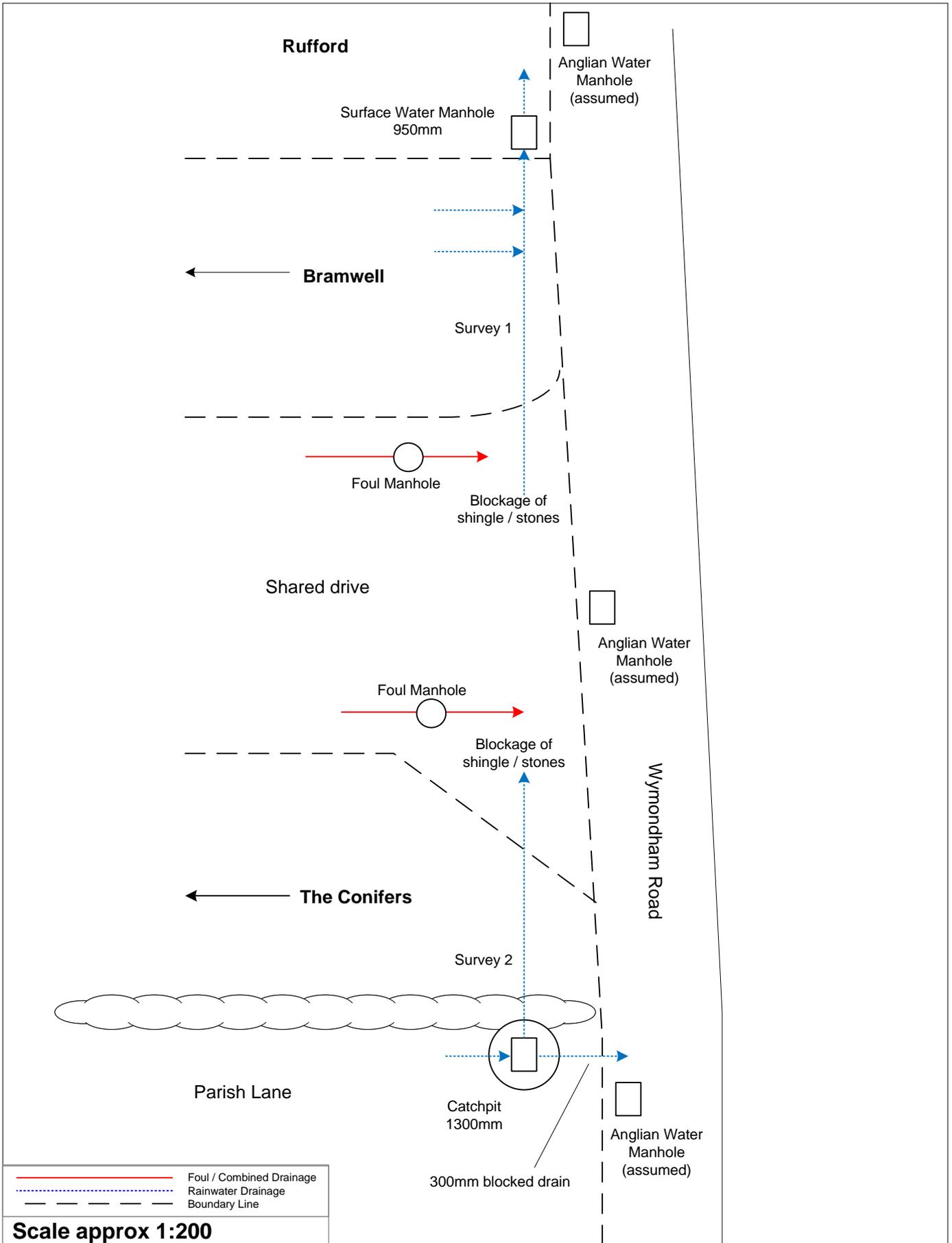
Survey 1 – two inset type junction and shingle / stones in the drain

Report Summary and Recommendations



Survey 2 – broken joint with hole and blockage of shingle / stones

Underground Drainage Plan



Manhole Conditions

Manholes

Manhole	Depth in mm	Condition and comments
SWMH SW Catchpit	950 1300	Good condition Unable to see very well due to water level

CCTV Survey

Survey No.	1	Drain Run:	SW Manhole upstream towards SW Catchpit		
Diameter:	225mm	Pipe Material:	Concrete	Drain Type:	Rainwater

Meter Counter	Observations	Remarks
0.0	Surface Water Manhole	Start Survey
0.1	Camera submerged under water	
0.5	Water and shingle / stones	30% of diameter
1.0	Water and shingle / stones reduces	20% of diameter
1.9	Inset type junction at 3 o'clock Shingle / stones	20% of diameter
2.7	Inset type junction at 3 o'clock Shingle / stones	10% of diameter
4.0	Shingle / stones continue	20% of diameter
6.0	Shingle / stones continue	20% of diameter
8.0	Shingle / stones continue	20% of diameter
9.0	Shingle / stones increase	30% of diameter
10.0	Shingle / stones increase	40% of diameter
11.0	Shingle / stones increase	70% of diameter
11.4	Shingle / stones increase No further access due to blockage	80% of diameter Survey Terminated

CCTV Survey

Survey No.	2	Drain Run:	SW Catchpit downstream towards SW Manhole		
Diameter:	225mm	Pipe Material:	Concrete	Drain Type:	Rainwater

Meter Counter	Observations	Remarks
0.0	SW Catchpit	Start Survey
0.1	Camera submerged under water	
0.9	Water reduces Misaligned and open joint Hole in pipe Water and shingle / stones	Severe 1 o'clock 80% of diameter
1.0	Shingle / stones reduces	60% of diameter
2.0	Water and shingle / stones reduces Unable to see due to water and stones	40% of diameter
9.8	Unknown obstruction reached	Survey Terminated