

## Wreningham Parish Council

Minutes of the meeting of Wreningham Parish Council  
held remotely  
on Tuesday 9th March  
2021 at 7:30 pm

In attendance: Cllr M Hill (Chairman), Cllr K Morris, Cllr H Graves, Cllr S Liddington

Parish Clerk: Nicky Allen

District Councillors: Nigel Legg, Gerald Francis, Vivienne Clifford-Jackson, Colin Foulger  
5 members of the public

- 1 To consider apologies for absence - Cllr J Lambourne passed on her apologies and these were accepted.
- 2 To receive declarations of interest - none received.
- 3 Open Forum, including reports from District & County Councillors. Reports circulated prior to meeting.
  - **SNC Cllr Vivienne Clifford-Jackson reported** that the lack of South Norfolk diary cards for bin collections is being raised, the Chair confirmed bin collection dates are now being included in the Mardle for Wreningham residents. SNC has been worst affected district for flooding in the County, further debate on this topic by the Scrutiny panel 31/3/21. SNC planning enforcement event to take place 17<sup>th</sup> March, the Chair and council confirmed several councillors will be attending. Reminder to all residents Census taking place 21/3/21. Three substations potentially to be built at Swardeston, progress on some have been suspended after a Judicial Review.
  - **SNC Cllr Nigel Legg also reported** - considerable residual flooding in area due to a high-water table, local flood authority investigating reports when received. The District Direct Project with Cllr Nigel Legg's support has secured funding. This project promotes early discharge from hospital for patients and has trained staff who assess and recommend suitable home adaptations to promote earlier hospital discharge. The Chair will make the local Wreningham support group aware of the service.

**Action MH**

No members of the public raised any issues

- 4 To approve the minutes of the last meeting- approved, no amendments.

The Chair noted comments and progress from last minutes actions - The Bird in Hand proposal to be put back on community asset register. The Chair has put this in the Mardle asking for comments and feedback, but none received. Noted that this asset would be very expensive and out of the budget for the parish to purchase if the opportunity arose.

Equality Policy - The Chair is reviewing and will propose any amends.

Long's Wood bridge - footpath warden confirmed will visit, no work currently being carried out. Noted nearby drainage ditches work being carried out could have positive impact in the village.

The Chair confirmed the council no longer has a tree warden, vacancy now open.

- 5 Administrative Issues - Policy Reviews

- Asset Register - The Chair proposed some amends and these were agreed, Clerk to update. **Action NA**
- General Risk Assessment - The Clerk to update policy with agreed amends to include the additional communication channel for the Council with the Mardle, to include under general risk with the council not reaching quorate for meetings and steps needed. **Action NA**
- Policy Review Schedule - policy approved.
- Statement and review of Internal Control & Financial Regulations – deferred review pending move to online banking. Current councillor signatories to register for online banking.

## 6 Planning

Applications received	None received
Comments agreed between meetings	None made
Decisions	None received

## 7 Village Maintenance and Highways

- Mill Lane – broken drainage cover, safety barrier now in place, NCC Highways to attend.
- Hethel Road – Large pothole has now been dressed with tarmac by NCC Highways.
- Wymondham Road – Historical and current flooding issues, with one resident property nearly recently flooded. This is a complex area with several authorities involved, however no higher authority is taking responsibility on a local or individual level. The Chair proposed that the Parish looks into paying for investigation work to be carried along the road and specifically underground investigation where several drains meet in the Loke area. Budget of a £1000 as a starting point proposed. Council agreed.

District Councillors highlighted landowners and resident's riparian rights and responsibilities in maintaining drains and drainage ditches on their land, particularly now with impact of climate change and wetter winters. Council agreed that communication needed to residents on this issue and builders working on new builds within the village must be made aware of the drainage issues. The Chair has requested SNDC to help in identifying existing drainage systems and watercourses.

- Ashwellthorpe Road – flooding issue since Christmas before the railway bridge. Highways have confirmed will jet drain, once Parish Council locate the drain itself.
- Playground proposed works - Clerk confirmed awaiting quote from one supplier and has approached two other suppliers to quote. Working party to be formed for general maintenance when COVID regulations allow.
- Council land Tree inspection by Arboriculturist –The Clerk confirmed has spoken to previous company who will carry out another report and should be along the same costs as previously. The Chair confirmed that they need to carry out a general inspection of the trees on the periphery of the village sign area, village hall and playing field. **Action NA**
- Village Sign - showing signs of wear and tear. The Chair requested councillors to go and look at sign and see if just needs maintenance works or replacing.

## 8 Finance

- To receive the financial report – approved.
- To confirm internal auditor appointment - appointment of Trevor Wadlow confirmed.
- To confirm exemption from external audit - Council confirmed due to income and expenditure being under the £25,000 threshold, that it will be exempt from external audit. Clerk and Chair to complete and sign relevant exemption form when received and provide for internal audit.
- The following payments were approved:

## Wreningham Parish Council

Transaction ID (Chq / e-B)	Description	Amount
100331	NALC - Councillor training	£72
100329	Clerk's pay Feb/March	£407.92
100330	Employer's Tax Dec-March	£119.20
100332	Council Website Domain Renewal	£26.39

9 Correspondence - none received.

10 Date of next meeting – Tuesday 11<sup>th</sup> May 2021.

Clerk to monitor issued guidance on whether the Annual meeting of the parish and subsequent annual council meeting will need to take place remotely. Confirmation will be sent out when agenda issued.

Meeting concluded at 20:47