

Wreningham Parish Council
Minutes of the meeting of the Parish Council
held remotely on Tuesday 4th May 2021 at 7.30pm

In Attendance: Cllr M Hill (Chairman), Cllr K Morris, Cllr J Lambourne, Cllr S Lidington, Cllr H Glaves
District Councillors: Nigel Legg, Gerald Francis
Parish Clerk Nicky Allen
4 members of the public

1 To elect a Chairman for the forthcoming year and receive the Chairman's declaration of acceptance of office – Michael Hill was nominated and seconded for the position of Chairman, which he accepted and duly confirmed will complete the declaration of acceptance of office form.

2 To elect a Vice chairman and receive the Vice-Chairman's declaration of acceptance of office – Councillors agreed that they did not feel it necessary to appoint a vice-chairman at this time.

3 To consider apologies for absence - None to report.

4 To receive declarations of interest – None to report.

5 Open Forum, including reports from District & County Councillors – District Councillor report was provided in the APM held beforehand.

A member of public raised an issue regarding fibre broadband from cabinet to households and highlighted fact there is a government funding shortfall that needs to be provided by private companies. Hence the village needs to engage with County Broadband about the details of their offer to fully consider it. No guarantee that another offer to supply the village with this service will be forthcoming. Parish Councillor K Morris and 4 present members of the public volunteered to form a group to approach County Broadband and engage with them. Clerk to pass County Broadband contact details to group so discussions can take place. **Action NA**

6 To approve the minutes of the last meeting (9 March 2021) – The minutes were approved without alteration and signed as correct by the Chairman.

7 Administrative Issues – Confirmed review of policy reviews and website updating required and Chair and Clerk will work on this. Policies due for review this meeting have been carried over. **Action MH, NA**

8 Planning

Applications received	None received to consider comments at meeting
Comments agreed between meetings	2021/0435 Rose Cottage Demolition of existing cottage and construction of one replacement dwelling and one new house. Council comments submitted. 2021/0583 Chestnut Lodge Plot 1 Wymondham Road, erection of detached art studio. Council comments submitted. 2021/0544 Rectory Cottage, Church Road erection of ground mounted solar panels. Council comments submitted.
Decisions	2021/0435 Rose Cottage application has been withdrawn

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9 Village Maintenance and Highways

- Traffic. SAM2 now placed beside the B1113 facing North. It is having the desired effect on driving speed. The device's Bluetooth was recently repaired by contractors.
- Playground proposed works – The Chair, Cllr K Morris, Cllr S Liddington and Cllr H Graves to review in detail the proposed works at a meeting at the playing field on Wednesday 12th May.
- To consider purchase of litter-picking equipment - Cllr K Morris outlined advantage of the availability all year of litter-pickers for villagers to use as and when; tidier village; community engagement. Proposal is to buy 10 kits which include litter-pickers, hoops, hi-viz clothing, gloves at a cost of circa £40 each. These would be held by people in the village to loan out. Volunteers to use their own bins for rubbish disposal. Council agreed and detailed costings and kit order, event guidance and risk assessment to be carried out.

Action KM

10 Finance

- **To receive the internal audit report** - Chair's comments generally fine, with some lapses and need to improve website transparency. Chair to discuss with Clerk the report's mention of time/work balance. **Action MH, NA**
- **To confirm previous declaration that WPC is an exempt authority** within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015 and confirm exemption for 2020/21 – confirmed.
- **To approve the Annual Governance Statement** – approved
- **To consider and approve the Accounting Statements for 2020/21** – these were approved with the budget variance, bank reconciliation reports – all circulated prior to the meeting. Council agreed on proposed dates for exercise of public rights and notice to be placed on the website and noticeboards.
- **The following cheques** were raised between meetings following council spend approval:

Cheque	Payee	£
100333	NALC membership renewal	149.40

To approve the following payments:

Transaction ID (Chq / e-Bank)	Description	Amount
100335	Clerk Salary April/May NB amount in published agenda amended to reflect the net payment.	341.00
100334	Clerk purchase of Zoom meeting annual subscription discount package on behalf of council.	107.90

11 Correspondence

- County Broadband – Discussed during open forum

Meeting Concluded at 20:11pm.

12 Date of next meeting – Tuesday July 13th 2021, 7:30 pm