

Wreningham Parish Council

Minutes of the meeting of Wreningham Parish Council
held on Tuesday July 13th 2021 at 7:30 pm

Margaret Preston Room, Village Hall

In attendance: Cllr M Hill (Chairman), Cllr J Lambourne, Cllr K Morris, Cllr H Glaves, Cllr S Liddington

Parish Clerk: Nicky Allen

District Councillors: Nigel Legg, Gerald Francis

12 members of the public

- 1 To consider apologies for absence for Parish councillors - none. SNC Cllr Vivienne Clifford-Jackson passed on apologies.
- 2 To receive declarations of interest - none
- 3 Open Forum, including reports from District & County Councillors - SNC Cllr Nigel Legg provided a report which was circulated prior to meeting. Issues at Mulbarton medical Humbleyard Practice resources becoming overwhelmed as practice development has not kept pace with catchment villages residential development. Wreningham Parishioners can help keep pressure on for more medical facilities by contacting MP's.

Member of public provided update on direct fibre broadband in village opportunity. Outlined that current supplier offering service County Broadband maybe best immediate to medium term supplier option to have the service installed in the village. County Broadband deadline for deciding if village gets direct fibre is 23/8/21, and will commence infrastructure install if they hit threshold of 25% of village pre-ordering service, which will come with free installation. After infrastructure is installed, anyone can subscribe, install cost will then be £220. Another online meeting has been scheduled by the suppliers open to all residents for Wednesday 21st July and all residents have been posted details.

- 4 To approve the minutes of the last meeting - Annual Parish meeting minutes spelling correction required. Council meeting minutes approved and signed. **Action NA**
- 5 Administrative Issues

Council reviewed the following existing and new proposed policies and made the following decisions:

Policy Area	Policy title	Comment	Council Decision
Information/data			
	GDPR	For review	Approved
	Records management	For review	Approved
	Records management App 1 Document Retention	For review	Approved
	Records management App 2 record destruction	For review	Approved once updated with agreed amends
	Privacy Statement	Chair proposed a new different policy	Councillors to review and decide at next council meeting
Online Banking			
	Debit Card	new	Approved once updated with agreed amends
	Financial Regulations	revised	Approved
	Internet Banking	new	Approved once updated with agreed amends

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Policy Area	Policy title	Comment	Council Decision
	Statement of Internal Control	revised	Approved
General			
	Complaints Procedure	For review	Approved once updated with agreed amends
	Equality and Diversity	revised	Approved once updated with agreed amends
	Litter Bin Emptying	For review	Approved once updated with agreed amends
	Media Relations	For review	Approved
	Training	For review	Approved
	Tree Risk Assessment	For review	Approved once updated with agreed amends

- Closed session for confidential HR matter – to be held at end of meeting

6 Planning

Applications received	2021/1175 Willys Croft, Church Road removal of existing rear entrance / lobby replace with single storey extension - no comments to be submitted 2021/1176 Willys Croft Church Road replacement of 4 No. window units, installation of solar PV panels to detached garage/storage outbuilding - no comments to be submitted
Applications received /Comments agreed between meetings	2021/1033 Agricultural Buildings, Fir Grove Hethel Road, Conversion and extension of 2 No. barns to 2 No. dwellings and erection of new garaging, demolition of agricultural shed and erection of 1 No. dwelling and associated works - comments submitted 2021/1183 The Brambles, Ashwellthorpe Road, cart lodge - no comments submitted
Decisions	2021/0583 Chestnut Lodge, Wymondham Road, erection of detached art studio, approval with conditions

6.1 Consultation on South Norfolk Village Clusters Housing Allocations Plan (VCHAP)

Chair showed map of proposed six sites for Wreningham – their full with links to consultation documents has been published on Wreningham website, under 'Latest News' dated July 13. Five of the sites have been assessed as amber/red (not suitable) due to inaccessibility, remoteness of services, etc. and have been flagged as rejected. The site not rejected is:
SN2183 Land South of Wymondham Road, up to 20 dwellings

The Chair pointed out Wreningham is a wet parish - Wymondham Road has drainage issues and historically had housing rejected due to flooding issues. All roads in/out of village are narrow, lots of pinch points - 20-25 houses will create extra traffic and building works during construction. Suggestion in the Greater Norfolk Local Plan (GNLP) that Wreningham has had enough development. Member of public pointed out that all reasons rejected for other sites in plan regarding accessibility apply to the remaining site.

The parish council encourages parishioners to comment on this consultation. The South Norfolk

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website has an online exhibition with the facility to make comments and objections. Deadline for submission is 2nd August 2021. Agreed that Councillor Morris will put together the council's response to be submitted and encourage residents to consider using the same aspects for objection to plans.

Post Meeting note: the response has been drafted and will be published on the parish website.

7 Village Maintenance and Highways

- Results from recent Tree Survey undertaken circulated to council prior to meeting- Chair noted most trees are okay; few issues raised this time. Two trees on village land are within the Village Hall site - request that village hall committee look into arranging works for these.

Action AN

- Playground works - Clerk provided council with reviewed increase cost from one supplier who is quoted for replacing surfacing below the 3-way Springer. Council will check on increased costs and make a decision if to progress given the 50% price increase. A member of public requested that council looks into installing bird prevention on play equipment. Council to review and consider.
- Litter collection kits - Clerk confirmed awaiting debit card arrival so can purchase kit and distribute. Clerk confirmed issues with bank processing the application form and that another new debit card request form will need to be completed and signed off and submitted to Barclays.
- B1113 speed monitoring - Sam equipment still positioned on the road to collect data. Reports of the presence of a police speed camera on two occasions.

- 8 Village Hall - recent committee changes has meant uncertainty. Village hall management committee member confirmed still running on reduced numbers and providing facilities, normally 9 trustees and now down to 4 trustees. So priority is to focus on continuing village hall bookings. Issues with running bar as need to staff, stock, maintenance issues and struggling to resource this. All skills welcome, anyone with financial experience to fulfil a treasurer role would be very helpful, and an article with an appeal for more volunteers will be put in the Mardle.

9 Finance

- To receive the financial report - approved
- Payments raised between meetings with prior approval

Transaction ID (Chq / e-B)	Description	Amount £
100336	Village sign repair materials	29.65
100337	Came & Co Annual insurance renewal	652.20
100338	Eastern Play Services - carousel play equipment	3513.28

- To approve payments: all approved

Transaction ID (Chq / e-Bank)	Description	Amount £
BACS transfer 22/7/21	T Wadlow - internal audit	55.00
BACS transfer 22/7/21	J Lambourne - materials for noticeboards	67.44

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BACS transfer 22/7/21	A T Coombes - tree survey	270.00
BACS transfer 22/7/21	Clerk's Salary June/July	341.00

10 Correspondence

- Norfolk County Council Local Highway Improvements scheme invitation to bid. Chair outlined that all projects require 50% funding by Parish and none are affordable for this small council. Member of public suggested securing funding for gratings over drainage to prevent ducklings falling in and suggestion that this was reported to the Rangers as per next point.
- Rangers – received news of new online system can report issues to them, Parish council will be signing up to enable reports to be made and system is open to parishioners.
- Meeting closed at 21:27

11 Closed Session - Following the Clerk's successful award of CILCA qualification, council voted to increase Clerk pay to scale 9 on NALC current published pay-scales, as per employment contract.

12 Date of next meeting – Tuesday 14th September 2021