Minutes of the meeting of Wreningham Parish Council

held on Tuesday February 8th 2022 at 7:30 pm

In attendance: Cllr M Hill (Chairman), Cllr J Lambourne, Cllr H Glaves, Cllr K Morris

Parish Clerk: Nicky Allen

District Councillors: Nigel Legg, Gerald Francis

3 members of the public

1 To consider apologies for absence - SNC Cllr Vivienne Clifford-Jackson apologies received.

2 To receive declarations of interest- Cllr J Lambourne declared an interest in Item 9, WHG donation request.

3 Open Forum, including reports from District & County Councillors

SNC Cllr Gerald Francis reported

* Proposed 3% SNDC council tax increase
* Awaiting specialist report for combined buildings proposal for South Norfolk and Broadland council.
* SNDC install of electric vehicle charging points, the council expressed interest in the install of 2 electric charging points at the village hall. Funding and charging model would need to be addressed.
* Fly tipping issues, prosecutions are increasing so encouragement of local incidents to be reported. The Chair thanked SNDC who this week acted on same day of clearing of reported dumped tyres in village.
* SNDC continue with eco initiatives with new developments of affordable homes installing heat pumps and awarding grants.

SNC Cllr Nigel Legg reported

* SNDC announced workers back to office 3 days per week.
* Hethersett new doctor surgery proposed and awaiting formal agreement.
* Concerns on progressive industrialisation of area with proposed Swardeston sub station, battery bank farm and large Hethel residential development.
* Cllr Nigel Legg outlined following areas focussing on; meetings with police to increase area resources, working with planning to stop unauthorised development and submitted for further funding for hospital discharge initiative to increase bed capacity.

Flooding - noted Wymondham Road issue not resolved and ongoing.

Cllr K Morris reported the council had recently won £200 in SNDC litter pick draw; funds will go to cover cost of recently purchased litter picking equipment.

4 To approve the minutes of the last meeting - approved and signed

5 Administrative Issues

* Proposed policy changes and rationalisation to update website and make maintenance easier

| **Policy** | **Proposed Change** | **Notes** | **Approved** |
| --- | --- | --- | --- |
| General risk assessment | New risk assessment incorporating 6 current separate policies: General, Play Area, Footpath, Tree, Phone Box and Litter Bin risk assessment |  | Y |
| Internet Banking & Debit Card | Replacing 2 separate policies |  | Y  **ACTION NA** |
| Child Protection Policy | Archive policy | Policy not relevant - no village youth club | Y  **ACTION NA** |
| Parish Councillor-role and responsibilities | Archive Policy | Policy duplicated in Standing Orders and Code of Conduct policies | N - The council resolved to keep this policy **ACTION NA** |

6 Planning

|  |  |
| --- | --- |
| **Applications** | **Description** |
| Applications received / Comments agreed between meetings | 2021/2662 Church View Cottage, Hethel Road- replace existing conservatory with rear extension and alterations. Conversion of double garage to self-contained annexe. |
| Decisions | Hethel road - amendment chimney now on garage |

7 Village Maintenance and Highways

* Playground Inspection Report - council reviewed and noted reported faults. Resolved to assemble a working party to inspect issues further once weather is drier and formulate a plan, to be put on May agenda. **ACTION NA**
* B1113 – Village Gates - with possible NCC 50% funding of initiative for four signs would leave £4300 left to fund. Question of location of gates would need addressing, awaiting further information.

8 Queen’s Platinum Jubilee

* 2022 commemorative bench(es). Council approved £1500 budget for 2 benches.
* SNDC have sent invitation for Safety Advisory Group Workshop on the 24th February from 10:15am via MS Teams to support any proposed village events.

9 Finance

* To receive the financial report - approved
* To consider Tas Valley Benefice request for contribution to installing water supply in Wreningham Church graveyardto aid those maintaining grave plots - estimated cost £2500. Council approved and agreed to fund when more CIL funds become available. Clerk to monitor and place on agenda in due course. **ACTION NA**
* To consider the Wreningham Heritage Group (WHG) donation request to maintain their current one page site fund a new website, associated email whilst they design and develop a new website to better meet their needs. The Chairman identified that this request represents 3 years at £130 per year plus an email service cost for the same period. The Chairman has spoken to the council’s Wordpress website developer, Barry Jarvis. Barry is content to use the existing template and create a new site for WHG and host it without additional cost. WHG can then adopt and adapt as required. The email service, if still required, will be an additional separate cost. Council agreed to cover annual domain name cost and to consider the email service charges. WHG to speak to Barry and discuss at their committee meetings. Councillor Lambourne to report back. **ACTION JL**
* Payments raised between meetings with prior approval

| Transaction ID / BACS Transfer date | Description | Amount  £ |
| --- | --- | --- |
| 10/12/2021 | NGF Play Playground Springer resurfacing works | 1909.20 |
| 10/12/2021 | Council contribution to village Christmas tree | 25.00 |
| 14/01/2022 | Playground Inspection report | 166.80 |
| 14/01/2022 | Clerk Pay Dec/Jan | 353.47 |
| 26/01/2022 | Community Heartbeat Trust – replacement defibrillator pads | 105.60 |

* To approve payments

|  |  |  |
| --- | --- | --- |
| Transaction ID **/** BACS Transfer date | **Description** | **Amount**  **£** |
|  | None to approve |  |

10 Correspondence

* CPRE legal costs appeal email to tackle Greater Norwich plan. Council agreed to put on website for information and invite residents to donate, if they wish.
* Priscilla Bacon hospice update and funding appeal – Clerk provided letter and brochure to council.
* N & N Hospitals Charity provision of fund-raising pack for Norfolk Village Cycle Challenge- this information to be put online.

Meeting concluded 20:33.

10 Date of next meeting Tuesday 8th March 2022