

# Wreningham Parish Council

## Minutes of the meeting of Wreningham Parish Council held on Tuesday March 8th 2022 at 7:30 pm

In attendance: Cllr M Hill (Chairman), Cllr J Lambourne, Cllr K Morris

Parish Clerk: Nicky Allen

District Councillors: Nigel Legg, Gerald Francis

5 members of the public

1 To consider apologies for absence – Cllr H Graves, SNC Cllr Vivienne Clifford-Jackson apologies received. Since the meeting please note SNC Cllr Vivienne Clifford-Jackson has had to resign from office, the Chair and parish thank her for her work in helping to improve parish life for residents.

2 To receive declarations of interest – none received.

3 Open Forum, including reports from District & County Councillors

Church warden brought up the following items:

- B1113 Village gates suggestion- reviewed location and expressed concerns on blocking residents road visibility and proposed purchase of another SAM to be used on the road instead.
- For Queen's Jubilee proposed instead of commemorative benches to have stumps and plank of wood as more rustic and suit rural location.
- All Saints Church Service of Remembrance Sunday 20<sup>th</sup> March 10:30 am with oak tree planting ceremony. To mark the 2 year anniversary of lockdown. Open invitation to all parishioners. Attendees can choose to wear yellow as colour of National Day of Remembrance taking place on 23<sup>rd</sup> March.

SNC Cllr Nigel Legg reported:

- Council tax increase 3%, central government introducing subsidy for council tax to support residents, awaiting further details.
- Due to SNDC underspend on this year's revenue of circa £2 million, looking at capital projects Cllr Legg outlined if any suitable village projects to make him aware. Chair asked if capital projects would cover buying land, this would be considered.
- SNDC considering offering parish councils, village halls free electric charging points. Parish council reiterated interest, has room for 5 charging points.
- Jubilee celebration grant offers for events held by local community groups as circulated to councillors. Parish Council would receive the grant money from SNDC and pass onto the relevant organisers.
- Planning application for land adjacent to the village hall additional two pitches including additional concrete pads sites. Noted to be sited near the hedge and was turned down in original application as too damp.

SNC Cllr Gerald Francis reported:

- Proposals to change how CIL money paid to parish councils, with new scheme where parish councils can access funds before development is completed.

4 To approve the minutes of the last meeting – approved and signed

5 Administrative Issues

To review the following policies:

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Policy	Notes	Approved
Financial Regulations		Y
Statement of Internal Control		Y
Asset Register	<p>Proposed amends-updates needed to register for recent playground works to matting replaced with rubber mulch and new roundabout.</p> <p>Council laptop needs replacing and this was included in 2022/23 budget, Clerk to investigate and bring costings to next meeting.</p>	Y once Clerk actions amends
Policy Review Schedule		Y

### 6 Planning

Applications	Description
Applications received / Comments agreed between meetings	<p>2022/0336</p> <p>31 River View, Stevens Lane – single storey rear extension and detached garage outbuilding. Council resolved no comments on this application.</p>
Decisions	<p>2021/2662 Church View Cottage, Hethel Road – replace existing conservatory with rear extension and alterations. Conversion of double garage to self contained annexe. This application has been approved.</p>

### 7 Village Maintenance and Highways

- War memorial and repairs-recent Church commissioned architect survey highlighted memorial concrete in need of repair. Clerk to investigate further and look to get suitable local tradesmen quotes along with other noted minor repairs need in village. **ACTION NA**
- Wymondham Road drains inspection by the Loke – Blockage confirmed by Anglia Water; they await water levels drop so can finish their survey. One landowner has inserted a lateral pipe which blocks the surface water drain by 50% - Anglia Water state they are not responsible for this. Chair confirmed the Council can find out the information and present to the affected landowner and householders. Anglia Water have requested if the landowner (Mr Grady) on the opposite side of Wymondham Road could be approached and requested to keep ditch clear to help. **ACTION MH**
- Chair reported to highways manhole cover now dumped in stream on Top Row and by the Parish boundary. Highways response is that they are monitoring. Cllr Legg highlighted new guideline about dumped waste in watercourses is now joint responsibility of Environment agency and district council. Suggested PC contacts them instead. **ACTION MH**
- Mill Lane gully blocked -this was missed in recent Highways maintenance so WPC is monitoring. Highways have patched reported potholes with tarmac on B1113 Mill Lane junction on left by Travis Perkins. Members of public reported hole in road by Church Road sign with a warning cone situated nearby. Chair to raise with Highways. **ACTION MH**

### 8 Queen's Platinum Jubilee

- SNDC event safety information & grant availability – Clerk circulated minutes from recent workshop attendance prior to meeting. Grant availability £200 for events, community

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members are in discussions on possible events and will report back.

### 9 Finance

- Financial Report – no report presented as no change since last month's meeting.
- 2021/22 AGAR & Internal Audit – Trevor Wadlow appointed to do internal audit; council to declare exemption from external audit as meets requirements of no income or receipt expenditure exceeding £25,000. Clerk will provide signed paperwork to Trevor for audit purposes and council will further confirm exemption in May meeting.
- Wreningham Heritage Group – are in discussions with local website developer to have a cloned site they can adapt. The council resolved to cover the annual domain registration fees for Heritage Group of circa £30 and also for the village hall. Chair highlighted this arrangement will help to keep the existing site secure.
- To approve payments

Transaction ID/BACS Transfer date	Description	Amount £
BACS	Clerk expenses- postage stamps and business mileage to archive council records	10.44
BACS	Clerk Pay Feb/March	353.47
BACS	Parish Council HMRC employee tax payment	126.00
BACS	Barry Jarvis parish website domain renewal	26.39

### 10 Correspondence

1. Kett's Country Long Distance Trail – member of public noted in plan of trail included relocation of existing Kett's sign currently sited opposite church to outside pub car park. However sign has not been moved. Cllr Lambourne confirmed this is still in the plan from recent discussions. At time of the trail proposal, an additional village funded information/footpath sign similar to those in Long's Wood, was considered. A member of public suggested locating corner of Reading Room next to grit bucket and could join up existing footpaths on map. Chair said the three signs in Longs Wood also could do with replacing. SNDC confirmed can look into, but needs costings and member of public will investigate.
2. Norfolk Resilience Forum – Chair confirmed the informal Parish group is in existence, lead by Tony Wright. If needed they could be included in the cascade alert system suggested by the Forum. Chair will confirm with Tony to go ahead and approach Norfolk Resilient Forum.  
**ACTION MH**
3. Norfolk Citizens Advice – provided volunteer recruitment poster. Chair will post on website.

Meeting concluded at 20:30.

### 11 Date of next meeting Tuesday 10<sup>th</sup> May 2022