

**Wreningham Parish Council**  
**Minutes of the Council meeting**

Held Tuesday 4<sup>th</sup> October 2022 at 7:30pm  
in the Margaret Preston Room, Village Hall

In Attendance: Cllr M Hill (Chairman), Cllr J Lambourne, Cllr Tancred  
District Councillors: Nigel Legg, Ian Spratt  
Parish Clerk: Tina Higlett  
5 members of the public

1 To consider apologies for absence- Cllr Glaves, Cllr Morris.

2 To receive declarations of interest- none received.

3 Open Forum

- Input from the Public – Concerns there are trees around the village which could do with cutting back. Advised that this is the responsibility of the owners. A notice will be placed on website and in the Mardle reminding people of their responsibility for overgrown hedges, etc.

**Action MH**

- Chairman advised the owners of High House are happy to allow people to visit the community orchard but would appreciate being contacted beforehand.
- District & County Councillors reports
  - SNC Cllr Nigel Legg advised Horizon House, Thorpe Business Park, is now owned jointly by Broadland and South Norfolk Council. The proposed move by South Norfolk will take place early 2023. Should people require a face to face meeting with an officer, this will take place at Thorpe Lodge the current offices for Broadland Council. South Norfolk House in Long Stratton will eventually be sold.
  - The Natural England review of ‘nutrient neutrality’ has resulted in no planning applications being granted for new house build.
  - Public Space Protection Order is up for renewal and looking to appoint wardens to oversee.
  - Members Ward Grant there is still funding available.
  - SNC Cllr Ian Spratt spoke briefly about an online meeting he had attended regarding the National Grid consultation and requested information to be forwarded to members.
  - Planning permission for the solar farms proposed by Cadnor has been granted. A community benefit fund of £20,000 to assist with environmental disruption has been discussed but it is uncertain how this will be shared with parishes.
  - Chairman enquired about the Electric Vehicle (EV) charging points proposal- there has been no progress by South Norfolk Council.
  - A question on availability of full-fibre broadband for the village. Wreningham is connected by fibre from the two green cabinets to the exchange. Some new builds within the village have FTTP (fibre to the property) installed. Some have had it connected by OpenReach. Many have signed up for the County Broadband package and have been advised of the timetable for implementation. For the remainder of the village then they are advised to contact BT.
  - Member of public enquired whether the village hall committee would be eligible for funding from South Norfolk for projects such as EV charging points, solar panels and a new patio. Cllr Spratt requested details to be emailed to him.

**Action WVHMC**

**Wreningham Parish Council  
Minutes of the Council meeting**

- 4 To approve the minutes of the last meeting. These were agreed as a true record of proceedings.
- Matters arising from minutes
    - Open forum agenda point 3. Chairman has made contact with Saffron Housing voicing concerns of incident with resident in Saffron housing near school.

5 Administrative Issues

- Clerk's salary. Council agreed clerk's salary details. Clerk to make arrangements for payment: establish payment profile, liaise with HMRC and Barclays Bank, etc.

**Action Clerk**

- Clerk's contract. It was agreed to amend hours to 4 per week and commencement date to the 8<sup>th</sup> August. All in agreement. Clerk and Chair to finalise details **Action MH / Clerk**
- Councillor Training. Cllr Tancred advised she had attended first half of the training and found it very informative.
- Clerk's Laptop. It was acknowledged that the laptop was "old", becoming slow and in need of a security package. The clerk was advised to look for a replacement (with appropriate security software packed in). **Action Clerk**

6 Planning

Applications	Description
Decisions	2022/1014 Land South west of Hethel Road, Wreningham Change of use from agricultural land to residential gardens. Decision: Approval with conditions.

A brief discussion followed around areas susceptible to flooding. Cllr Legg advised that the local flood authority have appointed a new Drainage Officer – Nathan Harris.

Chairman advised recent correspondence from Norfolk ALC advising they are collating information on flooding issues and have requested councils forward onto one of their officers for inclusion.

7 Village Maintenance and Highways

- Ranger defect report and Highways responses
  - ENQ900210412 - Wymondham Road, dip in the road. Whilst I appreciate that undulations in the road can be an irritant we would normally only intervene where there is a breach of the surface course or danger to the road user.
  - ENQ900210413 - Wymondham Road, pothole. I have reviewed this myself and could not find any damage to the road in the vicinity. The location being outside Pear Tree Farm. The gully grate, while recessed, was not at a depth which would require raising at this time.
  - ENQ900210415 - Ashwellthorpe Road, dip in the road. As above, raising the road surface is beyond the scope of the Rangers being a significant undertaking. I could not find any breach of the surface course at this location.
  - ENQ900210416 - Church Road, pothole. A works order has been raised and contractors are working hard to get to this repaired as soon as possible.
  - ENQ900210417 - FP9, missing footpath sign. Raised Public Rights of Way Team. They will issue an order for a new sign.

**Wreningham Parish Council  
Minutes of the Council meeting**

- ENQ900210467 - Wymondham Road, pothole. A works order has been raised contractors are working hard to get to this repair as soon as possible.
- ENQ900210468 - Ashwellthorpe Road, pothole. This will be closely monitored, intervention will be ordered when the repair will be viable (essentially large enough to retain an infill patch but before it becomes a safety issue).
- ENQ900210469 - Ashwellthorpe Road, surface damage. Requested that the local Highway Engineers add this to the resurfacing schedule for next year.
- EV Charging points (at Village Hall) – This Council has expressed an interest in the scheme with South Norfolk Council. Discussions will need to be held with WVHMC in due course, if this goes ahead.
- Playing Field
  - Clerk advised correspondence had been received from the Play Inspection Company regarding annual inspection due in December. Quote for inspection is £149.00 – Council approved. Clerk to arrange and to update contact details for council.

**Action Clerk**

- Footpaths
  - Concerns raised on the state of the footpath running behind the old rectory and another property in close proximity. It has become overgrown on the headland and dangerous to walk on. Ketts trail has been cleared.
  - Long's Wood access has in the last couple of years been placed on a concessionary basis. It is recommended that walkers use the public footpaths through/around the wood.
- South Norfolk Litter Pick – council were advised they have won £200 in the 2022 prize draw.

**8 Finance**

- To receive the financial report.

Clerk advised report presented covered the first half year and proposed changing budget headings for 2023-24.

- To approve payments – None.
- To note payments received – 2<sup>nd</sup> half precept.
- To note payments raised between meetings with prior approval – None.
- To consider budget for 2023/24 financial year.

Clerk asked council to consider areas of expenditure to be discussed at next meeting to enable setting of precept for 2023/24.

**Action Councillors**

**9 Correspondence**

- Norfolk Minerals and Waste Local Plan: Pre-Submission
  - Invitation to make representations – parishioners are invited to comment on website NCC website <https://norfolk.oc2.uk>
- Norwich Western Link consultation – this was noted
- Norfolk ALC Share certificate – this was noted
- SAAA Central External Auditor Appointment Arrangements It was agreed not to opt out of the

**Wreningham Parish Council  
Minutes of the Council meeting**

arrangement whereby SAAA would appoint the parish council's external auditor for the forthcoming five years.

- NALC newsletters

10 Date of next meeting Tuesday 8<sup>th</sup> November 2022

Meeting closed at 20:40