

Wreningham Parish Council

You are hereby summonsed to attend the annual meeting of WRENINGHAM PARISH COUNCIL

Tuesday 9th May 2023 commencing immediately after the Annual Parish Meeting (6:30 – 7.30pm approx.)

Members of the Public are welcome to attend

Signed: [T Higlett](#)
Clerk to Parish Council

Date: 1st May 2023
Email: clerk.wpc@gmail.com

AGENDA

- 1 To elect a Chairman for the forthcoming year and receive the Chairman's declaration of acceptance of office
- 2 To elect a Vice chairman and receive the Vice-Chairman's declaration of acceptance of office
- 3 Councillor declaration of acceptance of office form completion and declaration of interests
- 4 To consider apologies for absence
- 5 To receive declarations of Interest.
- 6 Open Forum
 - a) Input from the Public
 - b) District & County Councillors
- 7 To approve the minutes of the last meeting 14th March 2023
- 8 Administrative Issues
 - a) To co-opt, following vacancies not filled as a result of the recent uncontested election
 - b) Statutory Policy Review

Policy	Amendments	Notes
Standing Orders		
Financial Regulations	Item 2.2 half yearly review of accounts	Council to internal control officer to carry out audit
LGA's Code of Conduct		

- c) Annual Insurance renewal
- d) Membership Renewal - Norfolk Association of Local Councils

9 Finance

- a) To consider the Internal Auditors report for year ending 31 March 2023.
- b) To consider and authorise exemption from external audit
- c) To consider and authorise the Annual Governance Statement 2022/23
- d) To consider, approve and authorise the Accounting Statements 2022/23
- e) To note council's current financial standing – End of Financial Year 2022/23
- f) To note payments made since last meeting
 - I. T Higlett March salary £227.40
 - II. HMRC – Clerks taxation £147.80
- g) To note receipts since last meeting
 - I. South Norfolk Council Coronation Grant £200.00
- h) To approve payments
 - I. T Higlett Salary April and May 2023 £394.22
 - II. Annual Insurance £875.21
 - III. NALC Subscription £184.66
 - IV. T Wadlow – Audit £60.00
 - V. B Jarvis Annual Domain fee £26.39
 - VI. Information Commissioner's Office Annual fee £35.00

Wreningham Parish Council

- i) To appoint Internal auditor for 2023/24
- j) To appoint Internal control officer – Finance
- k) To discuss distribution of King's Coronation Grant of £200.00

10 Village - Maintenance and Highways

- a) Playground Inspection Report
- b) Drainage along Hethel Road
- c) Development on Church Road – Trod damage
- d) Land offer – proposed community meeting

11 Village - General

- a) Purchase of second defibrillator
- b) Wayleave request County Broadband
- c) EVCP Presentation
- d) Vandalism in the Village

12 Consultations

- a) Norfolk County Council's consultation: bus services 37A, 805, 806 and South Norfolk Flexibus

13 Correspondence

- South Norfolk Funded Mini Forests – invitation for expression of Interest
- Norfolk Parish Training and Support subscription
- Golden Tree Services

14 Date of next meeting 11th July 2023