Held Tuesday 10th January 2023 at 7:30pm

in the Margaret Preston Room, Village Hall

In Attendance: Cllr M Hill (Chairman), Cllr J Lambourne, Cllr Tancred, Cllr H Glaves, Cllr K Morris

District Councillors: Gerry Francis, Nigel Legg, Ian Spratt

Parish Clerk: Tina Higlett

4 members of the public

1. To consider apologies for absence – None

Cllr Tancred advised that due to family commitments she would need to leave the meeting at 20:00

1. To consider co-option onto parish council.

Luke Macdaid was unanimously co-opted to the council.

1. To receive declarations of interest – None

4 Open Forum, including reports from District & County Councillors.

* Public in attendance - nothing
* District & County Councillors reports
  + SNC Cllr Ian Spratt advised that he had attended briefing arranged by the National Grid to discuss the pylons. Surveys had recently been sent out and a good response was received. There is a strong support for an offshore route. Propose lobbying the Government which is not actively pursuing offshore. Consultation will be opened in Spring 2023.
  + Industrial batteries site to store offshore wind energy on a 35-acre site at Swardeston, has been approved. There are concerns about the use of lithium and fire safety. There are no restrictions in regards to planning.
  + South Norfolk is looking at the Public Space Protection Order to restrict inappropriate and inconsiderate vehicle use which is causing vehicle-related anti-social behaviour.
  + Village Cluster Housing Allocation Information has gone out to Parish Councils. A briefing will be held on the 26th January at SNC’s offices and via internet streaming.
  + Voter ID is a national legal requirement. The 2022 regulations require voters to present their photographic identification when voting at polling stations.
  + SNC Cllr Nigel Legg spoke of the Greater Norwich Local Plan and village clusters. There are none for Wreningham.
  + South Norfolk Council is considering additional traveller sites. Two possible sites are in Carleton Rode, and Norfolk County Council owned Ketteringham highways site.
  + The legal issues around the additional GP practice at Hethersett have been resolved.
  + Public can attend meetings at Thorpe Lodge, especially if they have no Internet access.

Cllr Tancred gave her apologies and left the meeting.

5 To approve the minutes of the last meeting.

These were agreed as a true record of proceedings with one amendment.

Agenda point 3. reference building of roundabout at Hethel. Chairman asked a correction so that the second sentence of bullet 7 reads “There is talk of a roundabout being built on the B1135 near to the Hethel Engineering Centre.”.

6 Planning

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| Applications | Description |
| Applications received. | l. 2022/2386 Fir Grove Hethel Road Wreningham. Proposal: New rear sun-room extension with alterations to existing house including replacement of new windows and doors, re-render externally, new stair and bathrooms. Application Type: Listed Building Consent. Council stated no comment 2. 2022/2031 as above but amendment. No comment |
| Applications received since last meeting | 1. 2022/2224 The Old Chapel Norwich Road, Wreningham.   Proposal single storey utility room. No objection |
| Decisions since last meeting | l.2022/1667 Agricultural Buildings At Fir Grove Hethel Road Proposal: Details of conditions 6, 7, 10, 11 and 13 of 2021/1033 - (6) External materials to be agreed (7) Surface water, (10) Landscaping scheme (11) Ecology and (13) External lighting Decision: Approval of details – Approved (Delegated) II. 2022/1940 Former Site of Pear Tree Cottage Wymondham Road Wreningham. Proposal: Discharge of Condition 5 of 2021/1696 – vehicular access crossing over verge Decision: Approval of details – Approved (Delegated) |

7 Administrative Issues

* National Salary Award 2022-23 for Clerks to be implemented from April 1 2022, Increase of £1  
  per hour. **Council duly noted**.
* New computer still to be purchased.
* Community visit to Lotus plc

Chairman and Cllr Glaves attended a meeting representing the parish council. Points discussed included: volume of traffic on Potash Lane, Lotus track activity, motorcyclists using north end of Potash lane, notification of testing of vehicles and change of use of former Colorcote site. See appendix 1.

8 Finance

1. Financial report.

Business Community account balance @ 18/11/2022 is £28,982.55

18/11/2022 - Income £14,554.72, Expenditure £4,372.69

1. To approve payments

|  |  |  |  |
| --- | --- | --- | --- |
| Payee | Description | Payment method | Amount |
| All Saints Church | Grounds maintenance | Bacs | 250.00 |
| Village Hall MC | Mardle production | Bacs | 100.00 |
| Village Hall | Litter pick | Bacs | 50.00 |
| T Higlett | Clerks salary Nov/Dec | Bacs | 447.26 |
| H Glaves | Maintenance | Bacs | 45.44 |

1. To note payments raised between meetings – None.
2. To note receipts - None
3. Draft budget for 2023/24.

Council adjusted the budget for dog waste emptying service from £140.00 to £200.00. Defibrillator maintenance adjusted from £100.00 to £200.00.

**All in favour to accept the Budget for 2023/24.**

1. Precept for 2023/24.

Council proposed to set the precept at £10,404.00 an increase of 2% on 2022/23.

**All in favour of 2% increase**

1. Auditor for 2022/23

T Wadlow was appointed to carry out the internal audit for 2022/23.

9 Village maintenance and Highways

a) Flooding – Junction with B1113 and Mill Lane. Highways to investigate   
b) Playing Field – cutting back overhanging trees; hedge beside Mill Lane (playing field side) to include taking away the cuttings. Originally quoted £325.00 but council have asked for additional work. **All in favour of carrying out routine maintenance**. Discussion followed around a long term solution for hedge cutting in the village and to obtain a quote from another.  
c) Defibrillator – was reported as missing but has now been replaced. Chairman proposed the purchase of a second defibrillator and suggested possible siting could be All Saints Church or the Bird in Hand public house.  
d) Land offer at Church Road/Hethel Road – Landowner/developer is to approach South Norfolk planning with a proposal for 2-3 self-build houses on 1.5 acres with the remaining 4.5 acres transferred to Parish Council ownership. The Council is being encouraged to support this proposal and then to take on the land as a community project. However if council decides against accepting the land, then it would then be auctioned and potentially become available for other development activities. Those in attendance supported accepting the developer’s offer. It was proposed that the old name used for the adjacent footpath, “Farthing Lane”, could inform the name of the land in due course.

10 Correspondence

a) Platinum Jubilee Village Hall Fund. Closing date for application 20 January 2023  
b) South Norfolk Council – funding opportunities for local charities, community groups and schools/sports groups.  
c) Norfolk ALC notification early 2023 to offer Payroll, Internal Audit and fully managed websites.  
d) South Norfolk – revised parliamentary boundaries 2023

Date of next meeting Tuesday 14TH March 2023

Meeting closed at 21:10

Appendix 1 (e-mail text, from Lotus plc)

**Local Community Forum at Lotus in Hethel**

Dear local resident,

Thank you very much indeed to those who were able to attend the Local Community Forum at Lotus (Hethel) on Tuesday 06 December 2022.

We found the forum very useful and we hope that you did too.

The following points were recorded and we will look to provide answers, resolutions or action in due course.

* Volume of commercial and logistics traffic that is going to Lotus / Potash Lane not via A11, noting that this traffic is in part due to the A11 roadworks and diversions.
  + Lotus to recommend to its delivery agents to access Lotus via A11 and B1135.
* Litter along Potash Lane – a community litter picker team collected a lot of litter from Potash Lane. Lotus also provides a litter picker. Some of the litter is thought to be from logistics drivers’ resting in the pull-in places along Potash Lane
  + Lotus to investigate solutions reduce this littering.
* Motorcycles along the north end of Potash Lane.
  + Hethel & Bracon Ash Parish Council with support from Lotus to investigate improved signage. Lotus to remind staff that this part of the road is for non-motorised vehicles.
* The Lotus Track Activity calendar will be circulated regularly and also when there are major updates to communicate.
* Should there be any late evening or early morning testing, Lotus, where feasible, will advise the community and as soon as possible
* Any complaints regarding noise or any other environmental nuisance at any Lotus site should be forwarded to the Safety, Health & Environment Manager via <https://app.uk.sheassure.net/lotuscars/p/Lotus-Contractor-sOXoZgioUm/forms/12404> for investigation and discussion at the Group SHE Steering Group Meeting. Acknowledgement of receipt will be sent to the complainant. Feedback will also be provided to the complainant following conclusion of the investigation. In addition, issues can be raised via the Security Lodge at any time – 01953 608000.
* Clarification is sought for a possible planning application / change of use at the former Colorcote site on Potash Lane – Hethel & Bracon Ash Parish Council to advise.
* Request from East Anglia Air Ambulance (EAAA) for night time landing training / practice at Lotus Hethel.
  + Lotus to propose to EAAA that they have three practice sessions at pre-advised times and dates and Lotus will advise the local community of these times and dates.