

**Wreningham Parish Council
Minutes of the Council meeting**

Held Tuesday 12th September 2023 at 7:30pm
in the Margaret Preston Room, Village Hall

In Attendance: Cllr M Hill (Chairman), Cllr J Lambourne, Cllr Tancred, Cllr H Glaves, Cllr B Jarvis

Parish Clerk: Tina Higlett

7 members of the public

- 1 To consider apologies for absence
Cllr K Morris, Cllr L Mcdaid, Cllr I Spratt - District
- 2 To receive declarations of Interest
None
- 3 Open Forum, including reports from District & County Councillors
 1. Public in attendance
 - a) Fibre Broadband. Gigaclear is expressing an interest supply to the village. County Broadband has declared its plans for fibre provision to some residents, although their initial installation objectives seem to have slipped. Open Reach has been undertaking infrastructure work around the village. Chairman advised information about fibre provision will be posted when available.
 - b) Dog Waste Bin. Discussion on whether parish council might install a dog waste bin near Longs Wood, Wymondham Road. Council is in favour of purchasing a second bin. But placement is likely to be on Church Road at the end of the East/West public footpath.
 - c) Bus Shelter. Council were asked to consider a Bus shelter at the junction of Church Road and Hethel Road. This is primarily for children waiting for school buses. No decision was reached.
 2. No District or County Councillors in attendance.
- 4 To approve the minutes of the last meeting - agreed as a true record of proceedings.
 1. Chairman advised the playground report still needs to be reviewed by council. Cllr Tancred advised she would arrange a date for members to get together to review
Action AT
 2. Proposed pavement on B1113 Norwich Road - NCC 'Parish Partnership' scheme for Local Highways – Cllr Jarvis has made contact with A Mayo, NCC Highways and the costs could exceed the maximum grant funding. There could be other grant funding which council may be eligible to apply for. Clerk to monitor
Action Clerk
 3. Chair to speak to Mr Moore to quote on the trees overhanging on the playing field.
Action MH
 4. Cllr Tancred informed council that the School has recently had a defibrillator installed on its premises. C Minns advised she is still trying to obtain funding for the electricity to enable a defibrillator funded by the parish council to be installed on All Saints Church. Clerk will also look into what grants are available to assist with costs. Chairman asked clerk to obtain new defibrillator pads and med kit from supplier.
Action Clerk

5 Planning

Applications	Description
Applications received.	<ol style="list-style-type: none">1. 2023/2473 22 River View, Top Row. Two storey rear extension and single storey side extension. Council had no comments to make.2. 2023/2548 Sunningdale, Wymondham Road. Demolition of existing bungalow and garage with replacement dwelling and integrated garage. Members felt the revised plans were a better proposal and had no

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	<p>objection. However, specific issues still needed addressing by the developer:</p> <ol style="list-style-type: none"> 1. Surface water management. Members reiterated concerns about surface water flooding in that location. 2. Asbestos. The existing property is from an era when asbestos was regularly used as a building material. Developer needs to take appropriate steps. 3. External Lighting. The lighting scheme must recognise and fit within the dark skies nature of Wreningham.
Applications refused / accepted by South Norfolk	<ol style="list-style-type: none"> 1. 2023/1927, site of Pear Tree Cottage, Wymondham Road Wreningham. Non material amendment to 2021/1696, Refused. Date of decision 08/08/2023 2. 2023/2394 site of Pear Tree Cottage Wymondham Road. Non material amendments. Approval with no Conditions (delegated). Date of decision 10/08/2023
Comments agreed between meetings	<ol style="list-style-type: none"> 1. 2023/1556 Laburnums, Church Road, Detached double garage. Council stood by original comments of objection to application on the same grounds that the garage would be best placed to the rear of the property. 2. 2023/2012 Land south of Elm Tree farmhouse, Hethel Road. Council stood by their original comments made in 2022 that the planning proposal is outside the village development boundary.

6 Administrative Issues

1. Statutory Policy Review

Policy	Amendments	Notes
Decision Making Policy	Amended to reflect during extraordinary times not solely for Covid 19 pandemic.	Updated to version 3. Next review scheduled for September 2025. Approved

2. New councillor training. Cllr Jarvis has enrolled with Norfolk PTS for training in October
3. Norfolk PTS seminar will be held in October and clerk requested attending. This was approved.
4. Data Protection training with Norfolk PTS. Clerk advised last training on this subject was in 2017 and would like to attend. This was approved.
5. Payroll provider. Council had approved using Norfolk ALC in March but due to unforeseen circumstances this did not go ahead. Clerk has since made contact with Autela Payroll Services and advised cost to council would be around £45.58 nett per quarter. Council approved using Autela for payroll services.

7 Finance

1. Councils current financial standing

Business account	£29,552.71
General reserves	£5,545.48
Community Infrastructure Levy	£2,753.48

2. To approve payments

Payee	Description	Payment method	Amount
T Higlett	Salary August/Sept.	Bacs	363.72
HMRC	Clerk's taxation	Bacs	193.40
Westcotec	Speed monitoring bluetooth unit – repair	Bacs	514.80

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Norfolk PTS	Councillor training	Bacs	44.00
South Norfolk	Dog Waste emptying service	Bacs	148.64
G Lake	Grass cutting for the year	Bacs	915.00
H Graves	Batteries for Speed monitoring system	Bacs	154.98
H Graves	Litter picking tools	Bacs	11.69

3. To note payments raised between meetings

H Graves	Topsoil for rabbit holes in playing field	Bacs	70.00
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4. To note receipts

South Norfolk Council	Big Litter pick	Bacs	20.00
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Clerk advised members she was in receipt of email from G Lake regarding increase in costs for 2024. Due to increases in insurance and machinery parts he would be passing on an increase of £150.00 raising the seasonal cutting to £1065 for the maintenance of the Reading Room and Playing field. Council duly noted and will be discussing council budget and precept requirements for 2024/25 in the near future.

Chairman requested C Minns contact the clerk with regards to the one off payment of £250.00 towards churchyard maintenance. Also, the grant of £100 towards the village magazine needs to be applied for from the council.

It was proposed that Cllr Jarvis should become a signatory on the council bank account. Clerk to contact Barclays. **Action Clerk**

8 Village maintenance and highways

1. Flooding on the B1113 north of the A47 by-pass bridge. Chairman had reported this on the NCC Highways portal but also spoken with contractors on the nearby construction site. The civil engineers have investigated and conclude that the evidence shows the run off was coming from a source other than their site. The surface water drainage system is overloaded and contractors will speak to NCC highways as this is causing them problems too. A balancing pool on the north side of the A47 bridge does not change level which is a sign that the drainage system is not working correctly. The problem will need to be addressed as they are on the site for the next four years.
2. Village footpaths. The footpath by the church has been cut by residents of the village. Council passed on thanks to those who had carried this out. Clerk advised she had contacted NCC Highways engineer Adam Mayo to see if NCC would compensate the parish council if they took on the cutting of all village footpaths. Currently awaiting a response. NCC currently budget for two cuts a year. Clerk has also made contact with neighbouring councils to see whether they cut their own and if council could buy into their service. Mulbarton contract theirs out to Ribbonsdale. Ribbonsdale will quote if we supply them with a map of village footpaths. J Bunn who is located in Fundenhall will also quote should council wish to go down this route.
3. Speed Awareness sign. New Bluetooth unit has been installed by Westcotec.
4. Playground Springer. Clerk has obtained quotes but with installation this can cost up to £3,000. Cllr Graves has spoken with a local firm who will install. Chairman asked Cllr Graves to check they have the necessary insurance for installation. Clerk to order and deliver to Cllr Graves.

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9 The Farthings Project

A meeting was held on the 11th September 2023 to discuss setting up a working party which will include councillors. Attendees concerned about managing localised flooding near and on the site. To mitigate this there must be a water management plan. South Norfolk Council's Flooding Officer will have their say on the application and should look at the network as a whole. Council have always had their concerns with Hethel Road and have tried to get NCC Highways to look at this, by walking the site and to see at first hand the water levels in ditches particularly in the winter.

Chairman advised he has not received any further information from J Wells with reference to the site.

Concerns with the proposed self-build plots being left incomplete due to unforeseen circumstances.

It was proposed that council should call another meeting with J Wells before his planning application is submitted to South Norfolk Council. **Action MH**

10 Wreningham Open Gardens June 2024

1. Cllr Lambourne will represent the parish council on the working group.
2. Other events are being discussed to run alongside the open gardens. A School fete has been proposed which could be held on the playing field. Church flower festival inc. plant sale.
3. Council can apply for temporary road closure in the village, if the organisers request it.
4. Hoping to obtain sponsorship for printing, etc.
5. Terms of Reference have been produced.

11 Updates/Considerations

1. Bus services contracted to Wreningham. These have now been included on the parish website along with the routes.

12 Consultations

1. Formal Consultation South Norfolk: Public Spaces Protection Order – Vehicle Related Anti-social Behaviour – Council duly noted but there is no issue in Wreningham.

13 Correspondence

1. Community Action Norfolk – Empowering Communities
2. Electric vehicle charging points – NALC
3. Funding for Neighbourhood Watch Norfolk
4. Steve Kenny – South Norfolk new look monthly enforcement reports.
5. South Norfolk Mindful Towns and Villages – Mental Health Wellbeing Champions
6. Solar Installations for village halls

14 Date of next meeting: 14th November 2023

Meeting closed at 21:30