Wreningham Parish Council
Minutes of the Council meeting

Held Tuesday 10th September 2024 at 7:30pm
in the Margaret Preston Room, Village Hall

In Attendance: Cllr M Hill (Chairman), Cllr J Lambourne, Cllr K Morris, Cllr H Glaves, Cllr A Tancred.

District Councillors: I Spratt and B McClenning

Parish Clerk: Tina Higlett

7 members of the public in attendance.

Chairman opened the meeting by advising attendees that Cllr B Jarvis had resigned from the parish council, due to work commitments. The work that councillors do in a voluntary role is important and appreciated. Cllr Jarvis will be missed. Clerk has notified South Norfolk of his resignation.

1 Apologies for absence.
L McDaid due to medical grounds. Council approved.

2 Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest.
Cllr Tancred Item 9.4.a. grant donation to Wreningham school.

3 Open Forum, including reports from District & County Councillors

1. Public in attendance.
   - To hear update on planning application 2024/1135.
   - A request about improvements to existing fibre broadband in the village. Public advised the service is not good for the residents with some just being able to make emergency calls only. This is not one specific network service provider. Member of the public suggested contacting fibre broadband provider Gigaclear to see if there are plans to set up in the village. It has nearly completed rolling out fibre broadband in Long Stratton and they plan to move East/West.
2. District Councillors.
   - Cllr Spratt had forwarded a report to council prior to the meeting. (Appendix 1).
   - A meeting is planned on the 13 September to discuss the flooding on the B1113 at Swardeston. Flood risk for this winter is predicted to be higher than in 2023.
   - At the recent Town and Parish Forum the new National Planning policy was discussed. There are new targets to be met and there is a 35% increase on the Local Plan. South Norfolk will be pushing for extra land to be made available.
   - Bleed kits were discussed and a motion was passed to include these in public places closed to defibrillators. Equipment is stored in a cabinet like the defibrillator and cost around £500. Training in the use of the kits would have to be given. Recently there has been an increase in knife crime with catastrophic injuries. Clerk to obtain further details on supply/installation
   - Chairman acknowledged he still needs to organise training on the use of the defibrillator and asked interested parties to get in touch with the clerk.

4 To approve the minutes of the meeting held on the 9th July 2024.
These were approved.

5 Matters arising from the minutes.
- Cllr Morris advised that the new Wreningham handbook has been distributed.
- Cllr Lambourne advised that people were not using the correct bins to dispose of dog waste and other rubbish. Chairman advised he would remind people in the Mardle of the correct use of bins.

- Cllr Lambourne advised she will be retiring from overseeing the bins and has contacted another person with a view to take on this voluntary role.

6 To approve the minutes of the Extraordinary, meeting held on the 9th August 2024. These were approved and signed by Cllr Morris who chaired the meeting.

7 Planning

1. Applications

   2024/2266 Location: Barn South East of High Common Farm Wymondham Road Wreningham. Proposal: Conversion of barn to one dwelling.
   It was noted that a new entrance to the development is to be put in place allowing access onto the road, which would be going across the field. Council decided they would review the plan further before commenting.

2. Applications commented on between meetings

   2024/1135 Proposal: Construction of 2 bungalows & 1 chalet bungalow, along with 4.09 acres of land transferred to the Parish Council for Community Owned Land. Location: Land South West Of Hethel Road Wreningham. Comments for this application warranted an additional meeting which was held on the 9th August.
   It was noted in the amended application that the road would be 1 metre wider and this enables the splay to be moved back rather than forward; 30 metre hedging to be removed, and once drainage dealt with, replanted. Council stated that they would like the hedging replanted with at least 5 native hedges, selected to meet anticipate climate change. A new paved footpath fronting plot 3 has also been included inside the perimeter of the hedgerow, to join The Farthings entrance on Hethel Road. These footpaths will be open to everyone to use as they are safer than the road. Council have stated that trees would be preferred rather than saplings. It was also noted that there is a triangle of land showing on the plan but uncertain who actually owns it. The road is prone to flooding and this will is to be addressed by the developer. In 2023 this was a major concern as the road was not visible due to flood water. A drainage engineer will be required to carry out the oversee work on this. It will benefit all who use Hethel Road. Chairman spoke of the S106 agreement to define the work to be done on the land prior to transfer. He also mentioned the consolidated sum which will assist in the following 10 years of land maintenance. We need to consider how to manage this money to best advantage. The application is expected to be discussed at the next planning committee which is scheduled for the 25th September.
   [Post meeting note: SNC planning has decided the application should be considered under planning officer's delegated powers and not go before the planning committee.]

3. To receive a report on plans accepted/refused by South Norfolk Council.

   2024/1296 Listed building. High House Farm Wymondham Road. Replacement of external kitchen door. Approved with conditions. Decision date 2 September 2024.

8 Administrative Issues

1. Statutory Policy review
   a) Decision Making Procedure – policy approved.
   b) Responding to a Planning Application – policy approved.

9 Finance

1. To note council's current financial standing.
   Half year accounts were distributed prior to the meeting. Appendix 2.
2. To approve payments
   a) T Higlett September salary £220.84
   b) HMRC September £52.80
   c) South Norfolk Dog waste emptying service £162.00

3. To note payments raised between meetings.
   a) T Higlett August salary £220.84
   b) HMRC August £52.80
   c) Glasdon – dog waste bin purchase £258.48
   Council approved the purchase of the dog waste bin from CIL money.

4. Grant donation to Wreningham School.
   Council had approved a grant of £5,600 in March 2024 using a proportion of S137 money and council grant budget.

10 Village – Maintenance and Highways.

1. Installation of dog waste bin – This was now in situ and South Norfolk advised to include on the rota for emptying.
2. To discuss standpipe for All Saints Church – Request for funding to enable an external standpipe to be installed inside the hedgerow beside the graveyard, not tap but push button. Chairman asked for a quote to be obtained and forwarded to the parish council for consideration at the next meeting. Clerk will speak to South Norfolk to see if CIL money can be used. Council advised the water rates will be paid for by the church.
3. South Norfolk Litter pick – Besides £20 for undertaking a litter pick, SNC has advised that this Council had won £200 in their prize draw.

11 Consultations

1. South Norfolk VCHAP Parish Council briefing – Reg. 19 Pre-submission Addendum consultation. Council duly noted.

13 Correspondence

➔ Note that many of these are posted on the Council pages for parishioners to read/action.

1. Design Code for South Norfolk and Broadland districts.
2. Parish Partnership scheme for local highway improvements. Bids to be submitted by 6th December 2024.
3. Norwich to Tilbury Project Update.
4. South Norfolk Glass Bank Adopter Survey.
5. South Norfolk Planning Portal update Nationally Significant Infrastructure Projects. Feedback survey.
6. Impact Services – EV & Solar Panel grant from South Norfolk.
7. Norwich to Tilbury – Project Update – August 2024

14 General Parish Issues (for information only).

1. Lotus & environs vehicle/track noise.
   Council had received correspondence from a resident regarding the noise from vehicles around the site. Residents in the Penny Green area were most affected. Council suggested parishioners should maintain a diary of noise incidents for forwarding to SNC Environment Services.

15 Date of next meeting: 12th November 2024

Cllr K Morris past on his apologies for the next meeting.

Meeting closed at 21:05

Appendix 1 – District Councillors report

Grants
At present Member Ward Grants for 2024/25 have been fully reserved. Requests for future support with small projects (up to £1,000 usually) to benefit the local community can be made to your District Councillors.

Flooding on B1113
A meeting has been arranged by your District Councillors with Highways to discuss flooding on the B1113 at Swardeston. This is at 1pm on Friday 13th September. County Councillors Daniel Elmer and Graham Plant, cabinet lead for Highways, Infrastructure and Transport, have been invited. Representatives of local Parish Councils have been invited to attend.

Natural Flood Management
Councillors attended the session on Natural Flood Management at the Town & Parish Forum on Wednesday 7th August. Speakers from the Environment Agency and Natural England explained how farmers and landowners can use natural methods to reduce the flow of water into watercourses and indicated some of the financial incentives available.

Hornsea 3 Converter Station
Orsted have indicated to District Councillors that cabling to the site will be delivered between July and October 2025. The following update was received from Orsted on 15th August 2024.
"DC cabling is due to be delivered from the main compound in Oulton to the local area July – October 2025. Due to the nature of the work being carried out, these deliveries require the use of larger specialised vehicles called abnormal loads. For the duration of the journey, the abnormal loads will be escorted by Norfolk Police. At least two weeks prior to the abnormal load deliveries commencing in this area, information will issued via an Advance Work Notice (AWN). AWNs are the preferred method of proactive communications between the Project and the local community. To date, Orsted have issued over 130 AWNs proactively informing residents of forthcoming activities in affected local areas.

Orsted will also be conducting additional abnormal load movements to transport equipment to the Onshore Converter Station. These abnormal load deliveries are expected in 2025. As with the DC cabling deliveries, these will require a police escort, Orsted will inform the local community at least two weeks prior to these movements via an AWN.

Regarding potential upcoming works along the B1113, Orsted are required to reinstate areas of land that have been temporarily used for the construction phase – including the access point near the A47 on the western side of the road leading to our onshore cable route. The access point leading to the Onshore converter site is required for continued access to and from the facility and therefore shall remain in place. We shall undertake these works during the planned reinstatement phase in this area, expected in 2026/7. There might be some instances where the owners of the land wish to keep the access points that we have installed, rather than have them reinstated. In these instances, additional planning permission will be required, and the appropriate consents acquired."

Village Clusters Update
The South Norfolk Village Clusters Housing Allocations Plan (VCHAP) Regulation 19 Pre-submission Addendum was published on Monday 12 August and runs through to 5pm on Monday 7 October 2024, in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Representations are invited on the legal compliance and soundness of the Plan. Any representations submitted must be received by South Norfolk Council within this time frame.

This is the final consultation before the plan is submitted to the Inspector.
The purpose of the VCHAP is to deliver growth that will support the vitality of the rural communities of South Norfolk. Following the Regulation 19 Publication in 2023 one of the proposed sites was no longer considered deliverable and another needed to be reduced in scale, which led to a shortfall in the overall target number of new homes (minimum of 1,200).
The proposed Addendum includes the additional and amended sites proposed for allocation within the VCHAP to address this shortfall. The document also includes a number of other focused changes to the proposed VCHAP. The published document only deals with the changes that are being proposed to the Regulation 19 VCHAP document that was published in 2023.
During the consultation period, the proposed Addendum and supporting information is available to view at the following locations:

- Online – on the South Norfolk Council website
- South Norfolk Council offices – The Horizon Centre, Broadland Business Park, Peachman Way, Norwich, NR7 0WF (open Monday to Friday 9am – 5pm)
- The Octagon – Mere Street, Diss, Norfolk, IP22 4AH (open Monday to Friday 9am – 5pm)
- Libraries in South Norfolk – visit the Norfolk County Council website for details of your local branch
- Millennium Library – The Forum, Millennium Plain, Norwich NR2 1AW (open Monday to Friday 10am – 7pm, Saturday 9am – 5pm, Sunday 10:30am – 4:30pm)

Electric Vehicle Charge Points and Solar Panel Grants
South Norfolk Council is offering Parish Councils and community associations (e.g. village halls) grants of up to £10,000 for installation of an EV charge point and up to £10,000 for installation of roof based solar panels of at least 4kW. Applications close on 29th November. There is no requirement for any matched funding. Grants are not available towards the cost of battery storage.
https://www.southnorfolkandbroadland.gov.uk/car-parks/electric-charging-points/2

Glass bottle recycling scheme
The glass bottle recycling adopter scheme is being promoted by South Norfolk Council. Parish councils are requested to complete the following survey if they have not already done so – survey link.

Wymondham Public Realm Improvements
Wymondham Town Council and South Norfolk Council are working together to improve the public realm in Wymondham town centre with a budget of nearly £1 million. The project is still in its early stages, and the councils are seeking input from local residents, businesses and visitors on how to best to invest. More information and a short online consultation can be found here:
https://www.southnorfolkandbroadland.gov.uk/news/article/488/consultation-on-wymondham-improvements now-open

Housing Allocation Policy
The Council has agreed a revised Housing Policy Allocation which reflects the shortage of social housing in South Norfolk (and elsewhere), the growing numbers of people on the register and the lack of movement on the register. An additional prioritisation category has been introduced, and criteria for joining the register have been tightened –notably the local connection and family connection tests. Residents on the list will be reassessed in accordance with their usual 2 year review timetable. The changes will enable the following groups to be prioritised: leavers from the care system under the age of 25, and individuals moving from 3+ bedroom properties to smaller properties.

‘Norwich to Tilbury’ Update

The consultation on the proposed pylon scheme has now closed. National Grid is considering responses. It plans to submit its final proposals in an application for a Development Consent Order (DCO) to the Planning Inspectorate in 2025.
Pylons East Anglia are continuing to campaign against the pylon proposals. For further information visit https://pylonseastanglia.co.uk/actions

Bob McClenning, Ian Spratt & Jim Webber

Councillor Contact Information
Cllr. Jim Webber jim.webber@southnorfolkandbroadland.gov.uk 07394 323215
Cllr. Ian Spratt ian.spratt@southnorfolkandbroadland.gov.uk 07554 668337
Cllr. Bob McClenning bob.mcclenning@southnorfolkandbroadland.gov.uk 07769 030926

Appendix 2

Wreningham Parish Council **Accounts 2024-25** Sep-24
Q2 Half year accounts for the financial year 2024-25

Payments	Budget 2024/25 £	Actual spend £	over/under spend £
Employees			
Salaries	3,255.00	1,386.20	1,868.80
Staff Training	50.00	0.00	50.00
Staff expenses	30.00	0.00	30.00
Total for Employees	3,335.00	1386.20	1948.80
Administration			
Stationery	50.00	24.76	25.24
Postage	30.00	0.00	30.00
Software support	80.00	0.00	80.00
Total for Administration	160.00	24.76	135.24
Communications			
Grant Village magazine	100.00	0.00	100.00
Website host	230.00	0.00	230.00
Total for Communications	330.00	0.00	330.00
Members			
Members expenses	50.00	0.00	50.00
Members training	200.00	0.00	200.00
Total for Members	250.00	0.00	250.00
Professional Services			
Legal fees	600.00	0.00	600.00
Audit	285.00	50.00	235.00
Payroll Services	250.00	148.78	101.22
Insurance	1,200.00	976.91	223.09
Total for Professional Services	2,335.00	1175.69	1,159.31
Subscriptions			
ICO	35.00	35.00	0.00
Norfolk PTS	115.00	0.00	115.00
Total for Subscriptions	150.00	35.00	115.00
Grants & Donations			
S137 £10.81 per elector. 10.81 x 490=£5296.90			
Grants other	500.00	0.00	500.00
Total for Grants and Donations	500.00	0.00	500.00
Village Maintenance			
Grounds Maintenance	1,200.00	0.00	1200.00
Village Maintenance	750.00	0.00	750.00
Play Equipment maintenance	250.00	216.60	33.40
Dog Waste Emptying Service	450.00	0.00	450.00
Total for Village Maintenance	2,650.00	216.60	2433.40
Village Services			
Churchyard Maintenance	250.00	0.00	250.00
Defibrillator	200.00	398.94	-198.94
Total for Village Services	450.00	398.94	51.06
Other			
Open Gardens - Go For It Grant/ Pride In Place (600)		484.96	

Receipts	Budget £	Actual £
Precept	10,841.00	5,420.50
Grants (other)		
CIL		
Other		
Vat refund 2023/24	320.37	
Total	11,161.37	5,420.50

Opening Balance 1st April 2024	**28,697.54**
Total Income	5,420.50
Total Expenditure	4,233.63
Community Account at 16/08/2024	**30,624.53**
less scheduled payments	
HMRC payment scheduled for 22/08/2024	52.80
T Higlett payment scheduled for 22/08/2024	220.84
Glasdon scheduled for 22/08/2024	258.48
K Morris payment scheduled 22/08/2024	208.00
	29,884.41
Balance 31/08/2024	**29,884.41**
General Reserves	6,922.81
CIL money	2,753.48

Road closure notice		45.00	
Dog waste bin		258.48	
Wreningham Welcome Brochures		208.00	
Total for Other		996.44	
Totals	***10,160.00***	***4233.63***	***6922.81***